

**GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH**  
(Hospital Building), Sector 32-B, Chandigarh-160 030 Ph. 0172665253-60, Fax No. 0172-2609360)  
**ACADEMIC BRANCH**

No. 18144

Dated 27 MAY 2025

**RECRUITMENT FOR**  
**STAFF IN MULTI-DISCIPLINARY RESEARCH UNIT,**

Online Applications are invited from Indian Citizens for the following post sanctioned under **THE MULTI-DISCIPLINARY RESEARCH UNIT (MDRU).**

1. The detail of vacant post is as under:-

Sr. No.	Name of posts	Number of posts
1.	Data Entry Operator	01
	Total post	01

2. **Commencing date for application** : 26<sup>th</sup> May 2025  
**Last date for online application** : 10<sup>th</sup> June 2025
3. **Online form is to be submitted from the website** : [www.gmch.gov.in](http://www.gmch.gov.in)  
The detailed advertisement is available on [www.gmch.gov.in](http://www.gmch.gov.in)
4. The documents/certificates must be uploaded along with online application form.
5. The hardcopies of application (after submission online application) along with photocopies of certificates must reach in the office on or before **16<sup>th</sup> June 2025 up to 2:00 pm** in the office of Director Principal (dairy & amp; Dispatch Section Room No. 228-A Block D GMCH 32, Chandigarh ,failing which application will not considered.

  
Director Principal

NP  
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## **ELIGIBILITY CRITERIA**

### **(1) DATA ENTRY OPERATOR:-**

12<sup>th</sup> pass in science stream with mathematics s a subject from recognized board, or DOECC A level from a recognized Institute Two year Experience in EDP work in Govt. Autónomous, PSU, or recognized Institution or Bachelors Degree in Computer Application/IT/Computer Science from a recognized Institution/University, with one year experience Knowledge of MS Office, MS Word, MS PowerPoint and MS Excel. A speed test of not less than 8000 key depressions per hour through speed on computer.

Desirable: graduates will be preferred.

**Note:-**

**Age limit for the post: 18 years to 37 years.**

  
Director Principal