

Department of Community Medicine
Government Medical College Hospital, Sector 32, Chandigarh
Recruitment for project posts in Department of Community Medicine

RECRUITMENT NOTIFICATION

Applications are invited from eligible candidates for appointment to the following project post on contract basis for the project entitled "National Mental Health Survey in India - 2" funded by Ministry of Health and Family Welfare, Government of India.

Eligible candidates fulfilling the criteria may appear with their Curriculum Vitae and testimonials in ORIGINAL, as well as set of photo copies. Candidates will be selected based on the performance in the Interview/written test.

Venue: Block-E, Level-4, GMCH, Sector 32, Chandigarh.

Date & Time: 25-07-2024

	Name of the Post	NMHS Survey CO-ORDINATOR
1	No. of Post	01
	Essential Qualification	Master of Public Health / Psychology / Social work / Sociology / rural development or related areas like Maths, Stats, Economics etc.
	Desirable Experience	<ol style="list-style-type: none">1. One year experience in conducting field survey related to mental health2. Experience in working in projects/programs at State level3. Demonstrated ability to liaison with different and multiple organizations at State/National Level.4. Skills in planning and conducting research/survey related training programmes5. Fluency to communicate in local language and multiple dialects.6. Undertaken Health related field-based data collection7. Ability to plan, coordinate field-based survey
	Salary	Consolidated Rs.55,000/-per month; excluding local Travel which will be borne separately
	Nature of work	Candidates should be willing to travel extensively to survey sites. Monitor the progress of the survey, supervise field activities and liaison with local coordinators. Candidates should have the experience of Administering psychiatric survey instruments
	Maximum Age Limit	40 years

	Duration	Initial appointment will be for 2 months and extended further depending upon the performance of the Candidate. (Total duration for 12 months)
--	----------	---

2	Name of the Post	NMHS Survey Field Data Collector
	No.of Post	07
	Essential Qualification	Masters in Psychology / Social work / Sociology/ rural development or related areas like Maths, Stats,Economics etc.
	Desirable Experience	<ol style="list-style-type: none"> 1. Experience in working in projects/programs at State level. 2. Demonstrated ability to liaison with different and multiple organizations at State/National Level. 3. Fluency to communicate in local language and multiple dialects. 4. Undertaken Health related field-based data collection
	Salary	Consolidated Rs.45,000/- per month; excluding local travel which will be borne separately.
	Nature of work	Candidates should be willing to travel extensively to survey sites. Monitor the progress of the survey, supervise field activities and liaison with local coordinators.Candidates should have the experience of Administering psychiatric survey instruments.
	Maximum Age Limit	40 years
	Duration	Initial appointment will before 2 months and extended further depending upon the performance of thecandidate. (Total duration for 6 months)

Specific responsibilities:

NMHS2 Survey co-ordinator	NMHS2 Field Data Collector
<ol style="list-style-type: none"> 1. Undertake data collection in the field 2. Planning for field data collection on a week to week basis. 3. Monitor data collection on a daily basis and maintain status logs of survey activity 4. Monitor the progress of the survey,supervise field activities and liaison with local authorities 5. Ensure data backup on a daily basis regularly 6. Prepare daily, weekly and monthly reports as per specified formats 7. Do data checking/editing for completeness 	<ol style="list-style-type: none"> 1. Planning for field data collection and liaison with local authorities for data collection 2. Undertake data collection in the field as per the plan 3. Ensure data backup on a daily basis regularly 4. Prepare daily and weekly reports and maintain records as per specified formats

Note: The candidate must be willing to undertake other responsibilities as may be assigned From time to time by the PI or Co-PI.

Eligible candidates fulfilling the criteria should apply on a plain paper specifying clearly the post applied with resume and all self-attested supportive documents/testimonials latest by 25/07/2024 2.00 p.m. in the Department of Community Medicine, Dr. Sonia Puri, Associate Professor/Principal Investigator, Block-E, Level-4, GMCH, Sector 32, Chandigarh.

Undersigned has full powers to cancel the advertisement or to modify/correct terms and conditions for filling these posts. Project involves field works/surveys/conducting interviews indifferent parts of the country. Therefore, candidates desirous/willing to do project related work mostly outside need only apply for these posts. General instructions for these posts are given below.

General instructions

- 1 Candidates may be shortlisted on the basis of higher educational qualification, work experience and/or screening test, if required.
- 2 Only shortlisted candidates will be called for the interview/written test.
- 3 No separate letter for screening test/interview will be issued individually. Candidates are advised to be in continuous contact with GMCH website (www.gmch.gov.in, www.gmch.nic.in) for all related updates.
- 4 The mere fulfillment of requisite essential qualification /experience does not guarantee for calling in interview.
- 5 The tenure of the contract appointment is initially for a period of one year, which is extendable till the completion/sanction of project based on satisfactory performance.
- 6 If candidate is working somewhere, he/she must get NOC from the concerned Department of the Institute.
- 7 They will not be entitled to any benefit like Provident Funds, Pension Gratuity, Seniority or any other benefit as applicable to the Govt. Servant appointed on regular basis. However, they will be entitled for TA/DA out of project grant for project related work outside Chandigarh as per rules.
- 8 They will not accept any other appointment paid or otherwise. They will not indulge in private practice of any kind during the period of contract.

Dr. Sonia Puri
Associate Professor/Principal
Investigator