

LIBRARY RULES

- 1. Library remains open from 8am to 8 pm throughout the year. Saturdays 8 am to 8 pm and Sundays and other Holidays 9 am to 5 pm.*
- 2. Library observes holidays on 26th January, 15th August, 2nd October, Holi and Diwali.*
- 3. Every person who enters the library will sign the visitor register.*
- 4. Readers are not allowed to borrow books on the card of another reader.*
- 5. Deposit your personal belongings at the property counter.*
- 6. Library staff is not responsible for reader's personal books.*
- 7. Use of library is strictly reserved for readers possessing a library membership card.*
- 8. Outgoing reading material shall be checked at the library gate by the person on duty.*
- 9. In case of lost book/library card it should be reported immediately in writing to the librarian.*
- 10. The marking and defacing of any publication is strictly forbidden.*
- 11. Smoking, eatables and drinks are not allowed in the library premises.*
- 12. Switch off your Mobile phones or use the silent mode in the library premises.*

13. All readers are required to maintain discipline in the library.

14. Outsiders are not allowed to use the library.