

All applicants are required to submit the following documents online in a single combined PDF file through the Service Plus Portal.

In addition, four hard copies must be submitted manually to the office of the Institutional Ethics Committee.

List of Required Documents

1. Covering letter addressed to the IEC Chairman, forwarded by the Head of Department (for research protocol only)
2. Signed and duly filled checklist
3. Form for Initial Review(signed)
4. Research/Thesis approval from the respective committees.
5. Single-site / Multi-site project at GMCH:- Approval of GMCH Research Committee (only for research protocol)
6. Multi-site project outside GMCH:- Administrative approval of GMCH and IEC approval from the nodal site (only for research protocol)
7. Details of investigators, including roles and signatures
8. Research Protocol / Study / Methodology
9. Ethical Justification (as per GMCH format)
10. Patient/Parent/LAR Information Sheet in English, Hindi, and Punjabi (as per GMCH format)
11. Patient/Parent/LAR Informed Consent Form in English, Hindi, and Punjabi (as per GMCH format)
12. Assent Form in English, Hindi, and Punjabi (for participants aged 12 to 18 years, as per GMCH format)
13. Undertaking duly signed by PI and Co-PI -(only for research protocols)
14. Plagiarism check report
15. For Revised Protocol(Covering letter mentioned Queries raised by IEC, Page no. and Highlight the correction
16. IEC Contact Details Phone: 0172-2505703 / 2601023-5703, Email: iec.gmch32@gmail.com