


**GOVERNMENT MEDICAL COLLEGE AND HOSPITAL, CHANDIGARH**  
(Hospital Building, Sector 32-B, Chandigarh 160030 Ph:0172-2665253-60, Fax No. 0172-2609360)  
**HOSPITAL ADMINISTRATION II**

**CIRCULAR**

Consequent upon getting enrolled as Ph.D. in Department of Linguistics/ Speech Disability from Punjabi University, Patiala vide Registration No.PU(P)2015-2658 dated 06.09.2024 the name of Mr. Ravi Kapoor, Audiologist-cum-Speech Therapist, Department of ENT, Government Medical College & Hospital, Chandigarh is hereby updated in his service book as Dr. Ravi Kapoor.

Accordingly, for all correspondence, his name will be prefixed with "Dr."


  
Office Superintendent (HA-II)  
for Director Principal

Endst No. GMCH-HA-II-EA-IV(131)-2025/

24685-94  
Dated: 11 SEP 2025

A copy is forwarded to the following for information & necessary action please.

1. All HOD's, GMCH-32, Chandigarh.
2. The DC (F&A), GMCH-32, Chandigarh.
3. The AC (F&A), GMCH-32, Chandigarh.
4. The HOD/IT, GMCH-32, Chandigarh.
5. All the Office Superintendents, GMCH-32, Chandigarh.
6. The System Analyst, GMCH-32, Chandigarh with request to update the official record.
7. The Store Officer, GMCH-32, Chandigarh.
8. The Cashier, GMCH-32, Chandigarh.
9. The Bill Assistant, Account Branch, GMCH-32, Chandigarh.
10. Dr. Ravi Kapoor, Audiologist-cum-Speech Therapist, Department of ENT, GMCH-32, Chandigarh is directed to deposit Rs.1180/- with Cashier, GMCH-32, Chandigarh on account of verification fee of Ph.D degree.
11. Master file.

  
Office Superintendent (HA-II)  
for Director Principal