

**GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH**

(Block 'D', Sector 32, Chandigarh), ☎ 0172-2665253-60 Fax: 0172-2609360  
(website: www.gmch.nic.in) (email ID: cpiogmch32@gmail.com)

**RTI CELL**

To

All the Heads/Branch Incharge  
-cum-Central Public Information Officer  
Govt. Medical College & Hospital  
Chandigarh.

No. GMCH-RTI-CELL/RA/RTI-AR(QTR)/14(33)/2013/11556  
Dated, Chandigarh the, 25.03.2013

Subject: Monitoring and Reporting under the Right to Information Act –  
furnishing a report.

Please find enclosed herewith a letter received from the  
Chandigarh Administration issued vide No.9/8/2-IH(I)-2013/5184 dated  
19.03.2013, on the subject cited above.

All the CPIO's of GMCH are requested to dispose of the pending  
RTI Application (if any) immediately whose cutoff date is **31.03.2013** for  
providing information under RTI Act, 2005.

The same is required for preparing the report for the 4<sup>th</sup> quarter  
i.e. 01.01.2013 to 31.03.2012 under RTI for the financial year 2012-13.

This may be treated as MOST URGENT.

-sd-  
Law Officer –cum-Coordinator  
RTI Cell

RTI  
Recd. Today,  
22/3/13.

20 MAR 2013

06638

RTI cell

MOST IMMEDIATE/  
DATE BOUND/  
RTI RETURN

No.9/8/2-IH(I)-2013/  
Chandigarh Administration  
Home Department

5184

Chandigarh, dated the

19/3/13

To

GmCH-32

All the Heads of Departments/  
Boards/Corporations/Institute,  
Chandigarh Administration.

82

Put up with  
Immediate  
Joshi

Subject: Monitoring and Reporting under the Right to Information Act-  
furnishing report.

It is submitted that Central Information Commission, New Delhi has directed that the quarterly returns under Right to Information Act, 2005 in the prescribed proforma for the period from **1.1.2013 to 31.3.2013** must be uploaded on the website of the Central Information Commission by 5<sup>th</sup> April 2013.

Don  
22/3/13.

2. You are therefore, requested to direct the concerned Public Authority of your department to send the quarterly returns under Right to Information Act, 2005 in the prescribed proforma for the period from **1.1.2013 to 31.3.2013** to this Administration by 05<sup>th</sup> April, 2013 through dealing hand (who compiles the information) in Room No 432, 4<sup>th</sup> Floor, U.T., Secretariat failing which the responsibility for non submission of quarterly returns will be held with the concerned public authority.

*Anita Bawa*  
Superintendent Home-I,  
for Home Secretary,  
Chandigarh Administration.