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**GOVT. MEDICAL COLLEGE & HOSPITAL, SECTOR 32, CHANDIGARH**

(☎ : 0172-2601023-24 Ext. 4228 & 4229 : FAX No. 0172-2609360)

**(ESTATE BRANCH)**

**CIRCULAR**

As per provisions of Government residences (GMCH, Chandigarh Pool) Allotment Rules, 1996 as amended from time to time, fresh applications on Form "A" (available at GMCH Website) for the allotment of **Type-I houses** are invited from the eligible employees within a period of Twenty One days (21 days) from the date of issue of this circular as under: -

Type of Houses	Entitlement of the Officers/ Officials and their designation
Type I	i. Group "D" employees. ii. Group "C" employees entitled for Type-II houses. iii. Group "C" employees entitled for Type III houses if there will be no applicant mentioned as at Sr. No. (i) and (ii). iv. Group "C" employees when they are considered for the allotment on out of turn basis.

Dated: 07.06.2023

SH. SHAMBHU,  
Joint Director (Admn.)

Endst. No. GMCH/Estate/I-(211)/2023/

25124-45

Dated: 8 JUN 2023

A copy is forwarded to the following for information and necessary action with a request to bring the contents of this circular to the notice of all the staff working under their control. The employees who are on leave should be informed at their residence so as to avoid any complication at later stage and it is also made clear that applications/requests of the employees who are on leave shall not be considered after due date:-

1. The Medical Superintendent, GMCH, Chandigarh
2. All HOD's, GMCH, Chandigarh. They are requested to circulate the above said circular through E-mails & Whatsapp messages to the employees working under their control.
3. HOD, MRD, GMCH, Chandigarh.
4. The Chief Warden, Hostel, GMCH, Chandigarh.
5. The DC (F&A), GMCH, Chandigarh.
6. The Asstt. Controller (F&A)-I & II, GMCH, Chandigarh.
7. The Stores Officer, GMCH, Chandigarh.
8. The Chief Dietician, GMCH, Chandigarh.
9. (OS-Estt. III), GMCH, Chandigarh.
10. The Office Superintendent, MHI, Sector-32, Chandigarh.
11. The Incharge Communication, GMCH, Chandigarh.
12. The Law Officer, (RTI Cell & Legal Cell) GMCH, Chandigarh.
13. The Dispensary Superintendent, GMCH, Chandigarh.
14. The Librarian, GMCH, Chandigarh.
15. The System Analyst, GMCH-32, Chandigarh. He is requested to circulate the said circular alongwith Form 'A' on the website of GMCH.
16. The Incharge Communication, GMCH-32, Chandigarh.
17. All Notice Boards.

  
Superintendent (Estate)  
for Joint Director (Admn.)



FORM- 'A'

APPLICATION FORM FOR ALLOTMENT OF GOVERNMENT RESIDENCE (GOVT.  
MEDICAL COLLEGE/HOSPITAL, CHD. POOL), ALLOTMENT RULES 1996.

To

The Director Principal,  
GMCH, Chandigarh.

Subject: Application for the allotment of GMCH Pool house at Chandigarh.

Sir,

The undersigned applies for the allotment of a \_\_\_\_\_ Type house.

1. Name (Block letter) :
2. Designation :
3. (a) Father's Name :  
(b) Husband/Wife Name (if applicable) :
4. Category : Gen./SC/ST/OBC/PH/ :
5. (a) Date of birth :  
(b) Date of retirement/completion of tenure :
6. Place of duty & Present Address :  
(a) Official Address :  
(b) Residential Address :
7. (a) Date of joining Govt. Service :  
(b) Pay and Special pay on that day :  
(c) Scale of pay :  
(d) Designation/Group on that day :
8. Whether permanent/regular or not :
9. Particulars of the Government house under the occupation of applicant or his/her spouse :
10. Whether the applicant or his/her spouse or any of his/her dependent children, own any house in the Chd Panchkula or Mohali :  
(a) If yes, give details thereof i.e House No., Sector, Place, Area, Rental Value etc. :  
(b) Is the applicant ready to pay double the normal licence fee in case of 'a' above :
11. Whether the applicant has applied for any other type of house :
12. Whether the applicant has ever been debarred for allotment of Govt. residence :  
(a) If yes, give details thereof :
13. (a) Date since when he/she is eligible for the type of house applied for :  
(b) Basic pay & Special pay on that day :  
(c) Scale of pay :  
(d) Designation & Group on that day :
14. Whether pay was ever reduced or he/she was ever demoted after the date since when he/she is entitled for type of house applied for :

15. Present pay/Designation of the date of application :

- (a) Basic pay & Special pay :  
(b) Scale of pay :  
(c) Designation/Group of service :

DECLARATION

1. I certify that I have been serving in the GMCH/Hospital, Chd., except for periods of leave without pay since \_\_\_\_\_ (in case there is any break, this may be specified).

2. I certify that I have not been debarred from allotment of any type of house-

- (a) If debarred give reasons for debarration alongwith the allotment No. \_\_\_\_\_ dated \_\_\_\_\_ with which previous house was allotted.  
(b) If government house was surrendered. No. of house, Type of house and sector with date of vacation may be indicated.

3. I certify that I have not applied for any other type of house.

4. I agree to abide by the Government Residence (GMCH/Hospital Pool) Allotment Rules 1996 amended from time to time.

5. I certify that my stay in the Government service is continuous from date of entitlement as shown in column no. 12 during the said period. My pay was neither decreased due to demotion of any other reason nor demoted from the post.

6. I certify that the particulars given above are true and correct to the best of my knowledge and belief and nothing has been concealed therefrom. In case the particulars given above are found incorrect, I shall be liable for disciplinary action in addition to cancellation of allotment of my house.

7. I undertake to intimate within seven days the fact of my resignation/completion of tenure or retirement/transfer to any other office (whether eligible or ineligible) failing which I render myself for cancellation of the house under my occupation.

8. I undertake to intimate within a period of four weeks regarding construction or otherwise acquiring a house at Chd. or at the adjoining urban estates of Panchkula or Mohali, in my own name or in the name of my spouse or any of my dependent children, after the allotment of Govt. residence by GMC&H, Sector-32, Chd.

Yours faithfully,

(Signature of the applicant)

Dated, Chd. the,

For original to the Member - Secretary, House Allotment Committee, GMCH/ Hospital,

It is certified that the particulars mentioned above by the applicant are correct. That his/her stay as declared in Col. No. 2 (to be specified) i.e. from \_\_\_\_\_ making him/her entitled for the allotment of \_\_\_\_\_ type house are applied for, has been verified from his/her service record and is correct. That she/he has been drawing the basic pay of Rs. \_\_\_\_\_ plus special pay of Rs. \_\_\_\_\_ from \_\_\_\_\_ and has been holding the post of \_\_\_\_\_ (group A/B/C/D) from \_\_\_\_\_ and it was not decreased due to demotion or any other reason at any time since the date of his/her entitlement.

It is certified that as per records of this office he/she or his/her spouse or any of his/her dependent children owns/does not own any house at Union Territory of Chandigarh, Panchkula or Mohali.

3. It is certified that the applicant has not applied for any other type of government residence.

4. It is certified that the applicant has never been debarred for allotment of government residence due to any reason.

(Head of Department)  
GMCH, Chd.