

No.28/5/94-IH(7)-2021/ 2588
Chandigarh Administration
Department of Personnel

Chandigarh, dated the 2/3/2021

To

All the Administrative Secretaries/
Head of Departments/Offices/
Institutions/Board/Corporations
Chandigarh Administration

Subject: Extension for submission of Annual Property Return by the officers/ officials of Chandigarh Administration online (through Manav Sampada) in view of COVID-19 Pandemic

Sir/Madam


I am directed to address you on the subject noted above and to state that the Annual Property Return is required to be submitted in respect of every calendar year by 31st January of the next year online (through Manav Sampada).

2. The matter has been considered due to unforeseen situation caused by COVID-19 Pandemic and it has been decided to extend the date for submission of Annual Property Return for the year ending 31.12.2020 as one time measure upto 20th March, 2021 in respect of employees of Chandigarh Administration who failed to submit their Annual Property Return within the prescribed time limit i.e. 31.01.2021.

3. You are requested to direct officers/officials (Group A, B & C) who have not submitted their Annual Property Return for the year ending 31.12.2020 within the prescribed time limit to furnish the same latest by **20th March, 2021** online (through Manav Sampada) failing which disciplinary action may be initiated against the delinquent officers/officials as per conduct rules.

4. These instructions may be brought to the notice of all officers/officials working under your control for strict compliance.


Yours faithfully


Superintendent Personnel
for Secretary Personnel
Chandigarh Administration

Dated: 2/3/2021

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A copy is forwarded to the Director Information Technology, Chandigarh Administration for information and necessary action.


Superintendent Personnel
for Secretary Personnel
Chandigarh Administration