

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, SEC-32, CHANDIGARH
ACCOUNTS BRANCH

Endst. No. GMCH-SO (A)-AI-2020/ 28239-58

Dated:-

17 JUL 2020

A copy of notification No.F&PO(5)/2020/9389 dated 10.07.2020 regarding guideline for expenditure control in Q2(July,2020 to September,2020) is forwarded to the following for information and necessary action :-

1. PS to D.P for kind information of Director Principal, GMCH-32, Chandigarh.
2. PA to JDA for kind information of JDA, GMCH-32, Chandigarh
3. PA to MS for kind information of Medical Superintendent, GMCH-32, Chandigarh.
4. HOD/IT, GMCH-32, Chandigarh.
5. AC (F&A)-II, GMCH-32, Chandigarh.
6. Vice Principal, College of Nursing, GMCH-32, Chandigarh
7. The System Analyst, GMCH with the request to e-circulate the above letters alongwith enclosure, GMCH-32, Chandigarh.
8. The Registrar (Academic), GMCH-32, Chandigarh.
9. Office Superintendents (Estate Branch), GMCH-32, Chandigarh.
10. Office Superintendents (MRD), GMCH-32, Chandigarh.
11. Office Superintendents (Procurement)-I & II, GMCH-32, Chandigarh.
12. Office Superintendents (Estt. Branch) I, II, III & IV, GMCH-32, Chandigarh.
13. Office Superintendents (Hosp. Admn.) I & II, GMCH-32, Chandigarh.
14. Stores Officer, GMCH-32, Chandigarh.
15. In charge Pharmacy, GMCH-32, Chandigarh.
16. The Librarian, Department of Library, GMCH-32, Chandigarh.
17. Law Officer, GMCH-32, Chandigarh.
18. Incharge Communication, GMCH-32, Chandigarh
19. RTI Cell, GMCH-32, Chandigarh.
20. A-1, A-2, NPS and Cash Branch, GMCH-32, Chandigarh.


Assistant Controller (F&A)-I,
Govt. Medical College & Hospital,
Sector-32, Chandigarh

17/7



17/7/2020

F.No.12(15)-B(W&M)/2020
Ministry of Finance
Department of Economic Affairs
(Budget Division)


New Delhi,
23rd June, 2020.

OFFICE MEMORANDUM

Subject: Cash Management System in Central Government – Guidelines for expenditure control in Q2 (July, 2020 to September, 2020).

Attention of Ministries/Departments is drawn to this Ministry's O.M. issued under F.Nos 15(39)-B(R)/2016 dated 21.8.2017 and of even number dated 8.4.2020 regarding modified exchequer control based expenditure management under Cash Management System in Central Government.

2. Considering the need to effectively manage the cash flows of the Government, it has been decided to retain and continue with the same expenditure management measures in Q2, as was applicable for Q1 of FY 2020-21. For Q2 of FY 2020-21, i.e. July, 2020 to September, 2020, the following guidelines are additionally being stipulated:

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- (i) All Grants/Appropriations shall continue to be classified as per categories 'A', 'B' and 'C' given in the O.M. of 8th April 2020. Quarterly Expenditure Plans (QEP) for Q2 of the Ministries/Departments shall be governed by the ceilings mentioned therein;
 - (ii) Monthly Expenditure Plan (MEP) for July, August and September will mirror the MEP stipulation that were spelt out for April, May and June 2020;
 - (iii) Expenditure on 'salaries' and 'pensions' will be as per actual requirement and shall be within the overall limits prescribed under cash management guidelines;
 - (iv) The amounts that remained unspent in a month will not be available for automatic carry-forward into the next month. The amounts that remained unspent in a Quarter will not be available for automatic carry-forward into the next Quarter. Specific approvals of Secretary, Department of Expenditure shall be obtained by the Ministries/Departments for utilising these unspent amounts; and

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Financial bids of only those works/projects should be opened which have been approved by the Higher Authorities. Further, the Department should give priority to clear old pending bills rather than making the payment of new works subject to availability of funds during the quarter.

12. Chief Engineer./S.E. (Electricity) is also requested to explore the possibility of exempting the surcharge against late payment of Electricity bills exclusively for Govt. offices of Chandigarh Administration.
13. The amounts that remained unspent in a month will not be available for automatic carry-forward into the next month. The amounts that remained unspent in a Quarter will not be available for automatic carry-forward into the next Quarter.

The following departments may however, incur the expenditure subject to the amount mentioned against each object head during the second quarter:

Monthly Expenditure Plan (MEP)					
		Rs. in Cr.			
		July	August	Sep	Total
Deptt. Name	Object Head				
UT Secretariat	Office Expenses	0.08	0.06	0.06	0.20
Local Govt. (MCC)	Grant-in-Aid (General) to MCC (Paid between 25 to 30 of every month with the concurrence of FD.	30.00	30.00	30.00	90.00*
* The amount due to Municipal Corporation, Chandigarh will be released in the next quarter.					
Engg. Deptt.	Supplies & Material (Purchase of Power)	110.00	35.00	35.00	180.00
	Major Works & Other Capital Expenditure	20.00	15.00	15.00	50.00
	Minor Works	4.17	3.43	4.10	11.70
	Suspense	0.76	0.94	1.35	3.05
	Office Expenses	0.44	0.21	0.22	0.87
	Rent Rates & Taxes	1.41	0.00	0.00	1.41
Forest Deptt.	Office Expenses	0.03	0.02	0.01	0.06
	Other Charges	3.04	1.48	1.49	6.01
	Major Works	0.00	0.63	0.63	1.26
Technical Education	Office Expenses	0.03	0.02	0.02	0.07
	Grant-in-Aid (General) PEC	* 1.80	1.35	1.35	4.50
	Grant-in-Aid (Salaries) PEC	11.25	0.00	0.00	11.25
Hospitality	Office Expenses	0.20	0.20	0.20	0.60
	Supplies & Material	0.35	0.35	0.35	1.05
	Other Charges	1.36	0.73	0.73	2.82
Heath Deptt.	Office Expenses	0.50	0.50	0.50	1.50
	Publications	0.05	0.10	0.05	0.20
	Supplies & Material	1.50	1.00	1.50	4.00
	Grant-in-Aid (General)	0.20	0.15	0.15	0.50
	Other Charges	0.15	0.15	0.10	0.40
	Machinery & Equipment	0.60	0.50	0.30	1.40
GMCH	Domestic Travel Expenses	0.01	0.01	0.01	0.03
	Office Expenses	0.51	0.20	0.20	0.91

GMCH	Supplies & Material	2.20	2.00	1.85	6.05
	Other Charges	0.70	0.40	0.40	1.50
	Machinery & Equipment	1.10	0.90	0.90	2.90
Police	Rewards	0.05	0.04	0.04	0.13
	Domestic Travel Expenses	0.05	0.04	0.04	0.13
	Office Expenses	0.47	0.35	0.35	1.17
	Other Administrative Expenses	0.16	0.12	0.12	0.40
	Supplies and Material	0.18	0.13	0.13	0.44
	Arms and Ammunition	0.24	0.18	0.18	0.60
	P.O.L.	0.72	0.54	0.54	1.80
	Clothing and Tentage	0.05	0.04	0.04	0.13
	Advertising and Publicity	0.11	0.08	0.08	0.27
	Professional Services	0.07	0.05	0.05	0.17
	Grants-in-aid - General	0.24	0.18	0.18	0.60
	Secret Service	0.10	0.07	0.07	0.24
	Other Charges	1.12	0.84	0.84	2.80
	Other Charges (Charged)	0.01	0.01	0.01	0.03
	Other Charges (Road Safety)	0.02	0.01	0.01	0.04
	Machinery & Equipment	0.24	0.18	0.18	0.60
High Court	Domestic Travel Expenses	0.01	0.01	0.01	0.03
	Domestic Travel Expenses (C)	0.03	0.03	0.03	0.09
	Office Expenses	0.88	0.88	0.88	2.64
	Office Expenses (C)	0.04	0.04	0.04	0.12
	Publications (C)	0.03	0.03	0.03	0.09
	Professional Services	0.01	0.01	0.01	0.03
	Other Charges	0.17	0.17	0.17	0.51
	Other Charges (C)	0.09	0.09	0.09	0.27
DSW	Other Charges (Pension)	3.02	3.52	3.54	10.08
Higher Education	Office Expenses	0.28	0.19	0.16	0.63
	Supplies & Material	0.18	0.10	0.10	0.38
	Other Charges	0.05	0.05	0.05	0.15
	Grant-in-Aid (Salaries)	2.58	5.00	5.00	12.58
DSE	Office Expenses	0.25	0.59	1.16	2.00
	Supplies & Material	0.01	0.93	1.91	2.85
	Other Charges	0.28	0.65	1.20	2.13
	Grant-in-Aid (Salaries)	1.63	1.45	1.45	4.53
	Other Charges (MDM)	0.24	0.95	0.24	1.43
	Other Charges (SBM)	0.12	0.00	0.00	0.12
	Machinery & Equipment	0.60	0.00	0.00	0.60
CTU	Overtime Allowance	1.50	0.00	0.00	1.50
	Domestic Travel Expenses	0.03	0.03	0.03	0.09
	Office Expenses	0.22	0.22	0.22	0.66
	Rent Rates & Taxes	0.17	0.30	0.30	0.77
	Supplies and Material	0.75	0.41	0.41	1.57
	P.O.L.	0.04	0.20	0.20	0.44
	Advertising and Publicity	0.12	0.08	0.02	0.22

CTU	Other Contractual Services	0.40	0.67	0.67	1.74
	Grants-in-aid-General (CCBSS)	2.00	2.00	2.00	6.00
	Other Charges	1.25	3.10	3.60	7.95
	Other Charges (Charged)	0.33	0.00	0.00	0.33
	Other Capital Expenditure	0.26	0.11	0.04	0.41
NCC	Office Expenses	0.06	0.00	0.00	0.06
	Publications	0.01	0.00	0.00	0.01
	Other Administrative Expenses	0.05	0.00	0.00	0.05
	Minor Works	0.01	0.00	0.00	0.01
	Other Charges	0.05	0.00	0.00	0.05
I.G. Prison	Office Expenses	0.01	0.01	0.00	0.02
	Other Charges	0.72	0.54	0.54	1.80
Excise Deptt.	Office Expenses	0.03	0.00	0.00	0.03
Distt. Court	Office Expenses	0.20	0.00	0.00	0.20
Public Relations	Advertisement & Publicity	0.45	0.40	0.00	0.85
Printing & Stationery	Office Expenses	0.02	0.00	0.00	0.02
Right to Service	GIA (General)	0.22	0.00	0.00	0.22
Sports	GIA (General)	0.60	0.00	0.00	0.60
Law (SLSA)	GIA (General)	1.50	0.00	0.00	1.50
DC	GIA (General)	0.10	0.00	0.00	0.10
Police (Road Safety)	GIA (General)	1.00	0.00	0.00	1.00
Tourism CIHM	GIA (General)	0.62	0.00	0.00	0.62
Information Tech	Professional Services	0.50	0.50	0.50	1.50
DC (RLA)	Office Expenses	0.03	0.00	0.00	0.03

Head of Departments are advised to observe the Guidelines strictly and regulate the expenditure accordingly in the current quarter of this Fiscal as the expenditure above the quarterly/monthly ceiling would require prior approval of Ministry of Finance, Department of Economic Affairs (Budget Division), Govt. of India.

The Finance Department will review expenditure on regular basis and in case of any emergent need of any department, this order will be reviewed accordingly.

Hannish
Special Secretary Finance,
Chandigarh Administration.

Endst No. F&PO(5)/2020/ 9390

Dated: 10.07.2020

A copy is forwarded to PS/Adviser to Administrator for his kind information.

Hannish
Special Secretary Finance,
Chandigarh Administration.

Endst No. F&PO(5)/2020/ 9391

Dated: 10.07.2020

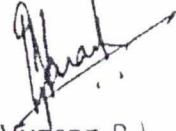
A copy is forwarded to the Treasury Officer, U.T., Chandigarh. He is directed to accept the bills strictly as per above guidelines.

Hannish
Special Secretary Finance,
Chandigarh Administration.

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- (v) Ministries/Departments while utilising their allocations shall take utmost care not to bunch up expenditures/releases in a bid to improve their pace of expenditure leading to parking of funds. In this time of acute cash stress, utmost care may be taken to avoid releases that can contribute to idle parking of funds.

3. This has the approval of Secretary, Department of Expenditure.



(Vyas R)

Deputy Secretary (Budget)

Cabinet Secretary, Government of India
Comptroller & Auditor General of India
Secretaries of all Ministries/Departments;
Secretary (Defence Finance), Ministry of Defence;
Financial Commissioner, Ministry of Railways;
Member (Finance), Department of Telecommunications;
Controller General of Accounts, Ministry of Finance, Department of Expenditure; and
Financial Advisers/Pr.CCAs/CCAs of all Ministries/Departments.