GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH INFORMATION TECHNOLOGY CENTRE

Circular

Subject: Regarding receiving authority of Annual Property Return online (through Manav Sampada)/eHRMS

As per the directions of Director, Information Technology, Chandigarh Administration, all the officers/officials (Group A, B & C) of GMCH should furnish the Annual Property Return for the year ending 31.12.2019 latest by 31st January, 2020 online (through Manav Sampada i.e. ehrms.nic.in). In this regard the accepting authority for the concerned department/branches are as follow:

Sr. No.	List of Offices	Name of the Accepting authority
1.	Establishment-1	Sh. Lachhaman Singh
2.	Establishment-2	Sh. Beas Dev Bhardwaj
3.	Establishment-3	Sh. Narinder Gupta
	Establishment-4	Sh. Narinder Gupta
5.	Hospital Administration-1	Smt. Hemanti Devi
6.	Hospital Administration-2	Smt. Veena Moudgil

(Dr. Surinde

HOD-IT Centre Govt. Medical College & Hospital, Chandigarh

Endst.No.GMCH-IT-19/1455-1474

Dated: 342-19

A copy is circulated to the following for information & necessary action please:

- 1. PS to DP for kind information of Director Principal please.
- 2. PA to JDA for kind information of Joint Director (Admn.) please.
- 3. PA to MS for kind information of Medical Superintendent please.
- 4. All HOD's, Govt. Medical College & Hospital, Chandigarh
- 5. HOD, MRD, Govt. Medical College & Hospital, Chandigarh.
- 6. HOD, Pharmacy, Govt. Medical College & Hospital, Chandigarh
- 7. Joint Medical Superintendent, DMS-I & DMS-II , Govt. Medical College & Hospital, Chandigarh
- 8. Deputy Controller (F&A), Govt. Medical College & Hospital, Chandigarh
- 9. Assistant Controller (F&A) I & II, Govt. Medical College & Hospital, Chandigarh
- 10. Section Officer-I & II, Govt. Medical College & Hospital, Chandigarh
- 11. Registrar(Academic), Govt. Medical College & Hospital, Chandigarh
- 12. All Office Superintendents, Govt. Medical College & Hospital, Chandigarh
- 13. Nursing Superintendent, Govt. Medical College & Hospital, Chandigarh
- 14. Stores officers(I & II), Govt. Medical College & Hospital, Chandigarh
- 15. Librarian, Govt. Medical College & Hospital, Chandigarh
- 16. Law Officer, Govt. Medical College & Hospital, Chandigarh
- 17. In charge RHTC Palsora, Govt. Medical College & Hospital, Chandigarh
- 18. Genetic Lab, Govt. Medical College & Hospital, Chandigarh
- 19. RTI Cell, Govt. Medical College & Hospital, Chandigarh
- 20. College of Nursing, Govt. Medical College & Hospital, Chandigarh

(Dr. Surinder Singhal) HOD-IT Centre Govt. Medical College & Hospital, Chandigarh