

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH  
(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph:0172-2665253-59, Fax: 0172-2608488)  
(ESTABLISHMENT BRANCH-IV)

51329-31  
26 DEC 2019

Endst. No.: GMCH/EIV/EA3/2019/

Dated, Chandigarh the,

A copy of letter No 28/71-IH(7)-2019/18450 dated 03.12.2019 received from the Special Secretary Personnel, Chandigarh Administration is forwarded to the followings, which is self explanatory for information and strict compliance :-

- 1 The Registrar (Academic), GMCH, Chandigarh.
- 2 The Office Superintendents (Estt. I, II, III, IV, HA-I & HA-II), GMCH, Chandigarh.
- 3 The System Analyst, IT Centre, GMCH with a request to e-circulate/email the same to all the HODs/Branch Incharges of GMCH Chandigarh.

Encls. Above

for Superintendent (Estt.-IV)  
Joint Director (Adm.)

*[Handwritten Signature]*  
23/12

91  
12/12/19

✓ JDA

26 DEC 2019  
245520

No.28/71-IH(7)-2019/18450  
Chandigarh Administration  
Department of Personnel

Chandigarh, dated the 3/12/2019

To

All the Administrative Secretaries/  
Head of Departments/Boards/Corporations/  
Offices/Institutes  
Chandigarh Administration

Subject: Regarding addition of minimum charges clause in Memorandum of Understanding for conducting examinations/ tests for filling up the Technical / Non-Technical Group 'B' and 'C' posts

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Sir/Madam

In continuation of this department's order dated 21.12.2018 bearing endst. No. 28/71-IH(7)-2018/28316-19 dated 24.12.2018, I am directed to address you on the subject noted above and to enclose herewith a copy of Memorandum of Understanding (MOU) duly signed between authorized officers of University Institute of Applied Management Sciences (Examination Unit), Sector-14, Panjab University, Chandigarh and the Special Secretary Personnel, Department of Personnel, Chandigarh Administration, which is self-explanatory for information and necessary action.

Yours faithfully

*Ghoshana*  
Superintendent Personnel  
for Special Secretary Personnel  
Chandigarh Administration

Endst. No. 28/71-IH(7)-2019/18451

Dated: 3/12/2019

A copy alongwith a copy of Memorandum of Understanding duly signed is forwarded to the Chief Coordinator, University Institute of Applied Management Sciences (Examination Unit), Sector-14, Panjab University, Chandigarh w.r.t. letter No. UIAMS/Ex 3511 dated 29.11.2019 for information and necessary action.

*Ghoshana*  
Superintendent Personnel  
for Special Secretary Personnel  
Chandigarh Administration



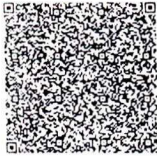
सत्यमेव जयते

# INDIA NON JUDICIAL

## Chandigarh Administration

### e-Stamp

Certificate No.	: IN-CH20995433457653R
Certificate Issued Date	: 29-Nov-2019 11:40 AM
Certificate Issued By	: chkusumi
Account Reference	: IMPACC (GV)/ chimpSP07/ E-SAMPARK SEC-15/ CH-CH
Unique Doc. Reference	: SUBIN-CHCHIMPSP0741950209425313R
Purchased by	: SOM NATH
Description of Document	: Article 5 Agreement or Memorandum of an agreement
Property Description	: Not Applicable
Consideration Price (Rs.)	: 0 (Zero)
First Party	: SPL SECRETARY PERSONNEL UT CHANDIGARH
Second Party	: CHIEF COORDINATOR UIAMS PU CHANDIGARH
Stamp Duty Paid By	: CHIEF COORDINATOR UIAMS PU CHANDIGARH
Stamp Duty Amount(Rs.)	: 20 (Twenty only)



.....Please write or type below this line.....

### MEMORANDUM OF UNDERSTANDING/AGREEMENT

This Memorandum of Understanding/agreement is signed between the Chandigarh Administration, through Special Secretary Personnel, Chandigarh Administration.

AND

Panjab University through Chief Coordinator Exam, University Institute of Applied Managements Sciences (Exam. Wing), Panjab University, Chandigarh.

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#### Statutory Alert

- The authenticity of this Stamp Certificate should be verified at [www.shoilestamp.com](http://www.shoilestamp.com). Any discrepancy in the details on this Certificate and as available on the website renders it invalid.
- In case of checking the legitimacy is on the users of the certificate.
- In case of any discrepancy please inform the Competent Authority.

5. Institute of Applied Management Sciences(Examination Unit) shall get the question papers and OMR Sheets printed in sufficient quantity as per the strength of the candidates.
6. Institute of Applied Management Sciences(Examination Unit) shall appoint Observers at Examination Centres for fair and smooth administration of the test.
7. After the completion of each examination, test material will be collected by the officers of the University deputed at various centres and hand it over to the Chief Coordinator for evaluation at the headquarter. The evaluation will be got done within a reasonable time by the University and will not take more than one month after the written tests, under any circumstances.
8. Institute of Applied Management Sciences(Examination Unit)shall refund the excess amount after adjusting its fee to the DDO of the concerned Department of Chandigarh Administration within a period of 21 days from the last date of receipt of applications.
9. The used OMR sheets will be opened in the presence of the Committee constituted by the competent authority of Panjab University for the purpose with videography and will be got scanned by the Panjab University on the day of examination.
10. The question paper & the Answer Key of each written recruitment test will be put on the website on the next day of the Examination for calling objections, if any, from the candidates, who can submit their objections within 03 days through website with proof. Thereafter objections will be referred to experts and key will be finalized for preparation of result, which will also be put on the website.
11. Institute of Applied Management Sciences(Examination Unit) shall prepare result and the merit list category-wise as per the requirement of the Chandigarh Administration and handover to an authorized official/person, along with a copy of the complete gazette under sealed cover.
12. The whole assignment will be taken care of and managed by UIAMS (Exam. Wing), Panjab University, Chandigarh as ordered by the Vice-Chancellor.
13. It will be the total responsibility of the UIAMS (Exam. Wing), Panjab University, Chandigarh to maintain secrecy and fairness at all levels till the declaration of result / handing over of result.
14. In case there is any leakage of question paper/any other lapse and University Institute of Applied Management Sciences(Examination Unit) is found guilty on the basis of investigation of the matter by the department concerned of Chandigarh Administration through enquiry committee or in any other manner as the Department may deem fit, the entire amount collected from the candidates as

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*Bachane*

*Spkash*



**C: FINANCIAL ARRANGEMENTS**


Sr. No	Particulars	Rates
1	In case of one written exam of 2 hours duration, irrespective of the minimum /maximum number of candidates	₹ 240 per candidate + GST
2	In case of there are two written exams, irrespective Of the minimum/maximum number of candidates	₹ 240 per candidate + ₹ 100+ GST
3	In case recruitment process includes typing test/shorthand test in addition to written test	₹ 120 extra charges per candidate + GST
4	The installation of mobile jammers	₹ 55 per candidate + GST
5	The installation of CCTV cameras in every room of the examination centres	₹ 45 per candidate extra + GST
6	Videography of the candidates during the examination	No additional charges
7.	Annual increase	8% per annum of the above quoted rates

However the University Institute of Applied Management Sciences (Exam. Wing) Sector-14, Chandigarh shall charge a minimum fee of Rs. 96000/- (Rupees Ninety Six Thousand only ) +GST upto 400 candidate . The Charges for candidates in excess of 400 will remain the same i.e. Rs. 240/- per candidate.

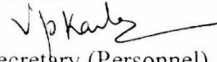
Note: IN CASE OF any breach of Terms and Conditions of MOU/Agreement by the parties the Secretary personnel, Chandigarh Administration and the Vice-Chancellor Panjab University will be the sole Arbitrators and their decision will be final and both the parties shall accept the decision. For legal remedies, the jurisdiction of Courts shall be at Chandigarh only.

Signed on 02-12-2019 on behalf of and for:

**Panjab University**

  
P.K. Sharma  
Chief Coordinator, U IAMS  
(Exam. Wing)

**Chandigarh Administration**

  
Special Secretary (Personnel),  
Chandigarh Administration,  
Chandigarh