

MOST URGENT

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph: 0172-2665253-59, Fax: 0172-2608488)

(ESTABLISHMENT BRANCH-IV)

To

1. The Medical Superintendent, GMCH-32, Chandigarh.
2. All Head of Departments, GMCH-32, Chandigarh.
3. The Registrar (Academic), GMCH-32, Chandigarh.
4. The Store Officer, GMCH, Chandigarh
5. The Senior Resident (HA), GMCH-32, Chandigarh.
6. The Office Superintendents, Est. I,II,III,HA-I & II,PB-I & II, Estate, GMCH-32, Chandigarh.
7. The Nursing Superintendent, GMCH-32, Chandigarh.

No. GMCH/EIV/EA3(131)/2019/41125
Dated Chandigarh the, 17 OCT 2019

Subject: Submission of Monthly Achievements.

Reference to the subject cited above.

You are requested to furnish the month wise the monthly achievements alongwith soft copy by 1st of every month, positively pertaining to your department. The information sent should be concise and to the point avoiding unnecessary details. All the projects launched, inaugurations made, projects completed, change/ review in policies should also be included in the report. The departments who have nothing to report may send nil report accordingly.


Superintendent (Estt-IV)

For Director – Principal

Endst. No. GMCH/EIV/EA3(131)/2019/41126


Dated Chandigarh the, 17 OCT 2019

A copy of the same is also forwarded to the System Analyst, IT Centre for information and with the request to e-circulate/email the same to e-circulate /email to all the HODs/Branch Incharges of GMCH, Chandigarh.


Superintendent (Estt-IV)

For Director – Principal