

GOVT. MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(Hospital Building), Sector 32-B, Chandigarh-160 030 Ph. No. 0172-2665253-60, Fax No. 0172-2609360

(ESTABLISHMENT BRANCH-IV)

CIRCULAR

It has come to the notice that GMCH, Chandigarh is facing the imposing of penalty by the various statutory bodies i.e. Commissioner EPF & ESI on account of late deposit of EPF & ESI contributions of employees deputed through outsourced.

All the HoDs /Branch Incharges/Superintendent/Nursing Superintendent/ Nodal Officers, are requested to submit the attendance report in respect of category of staff viz. Safaikramachari & Ward Attendants/ Attendant etc. engaged through outsource on the last working day of every month in all circumstances, failing which any such damages / charges of EPF & ESI, if levied will be the responsibility of HOD/ Branch Incharge & the amount of penalty will be recovered from the concerned officer/official for late submission of attendance.

The compliance of this order must be strictly adhere to in letter and spirit.

Dated: 11.10.2019

Prof. B.S Chavan,
Director Principal
Govt. Medical College,
Chandigarh.

Endst. No. : GMCH/E-IV/EA2(501-A)/2019/

Dated: 17 OCT 2019

A copy is forwarded to the following for information and necessary action:-

1. The Joint Director(Admn.), GMCH, Chandigarh.
2. The Medical Superintendent, GMCH, Chandigarh.
3. The DMS-I & II, GMCH, Chandigarh.
4. All HODs, GMCH, Chandigarh.
5. The Vice Principal, College of Nursing, GMCH, Chandigarh
6. The DC (F&A), AC(F&A) I & II, SO (Accounts) & (Audit), GMCH, Chandigarh.
7. The System Analyst, I.T. Centre, GMCH, Chandigarh with a request to e-circulate/e-mail to the same to all the HoD's/Branch Incharges of GMCH-32, Chandigarh
8. The Registrar Academics, GMCH, Chandigarh.
9. The Superintendent Health, Department of Medical Education & Research, UT Secretariat, Sector 9, Chandigarh.
10. The Chief Dietician, GMCH, Chandigarh.
11. The Librarian, GMCH, Chandigarh
12. The Nursing Superintendent, GMCH, Chandigarh.
13. The Dispensary Superintendent, GMCH, Chandigarh.
14. The All Office Superintendents, GMCH, Chandigarh.
15. The Stores Officer, GMCH, Chandigarh.
16. The Chief Warden (Hostels), GMCH, Chandigarh.
17. The Legal Cell and RTI Cell, GMCH, Chandigarh.
18. The DPE, GMCH, Chandigarh.
19. The Incharge-MRD/Pharmacy, GMCH, Chandigarh.
20. The Incharge Communications, GMCH, Chandigarh
21. The Incharge Control Room, GMCH, Chandigarh
22. PS/ DP for the kind information of DP.
23. PA/ JDA for the kind information of JDA.
24. PA/ MS for the kind information of MS.
25. Master file.

for

Superintendent (E-IV),
Director Principal,
GMCH, Chandigarh