

GOVERNMENT MEDICAL COLLEGE HOSPITAL, CHANDIGARH

CIRCULAR

It has been observed by the undersigned that the orders of certain items (a recent example of dressing trolley) are placed on GeM without giving any specifications. This has the potential risk of supply of material according to the specifications provided by the suppliers on the GeM portal, which may not be suitable to GMCH.

Thus, it is requested that all users of GMCH while sending the indent for any general item like dressing trolley etc., the specifications must be given so that the said item is suitable to the size of doors/rooms of GMCH.

Further, the Office Superintendent (PB-II) is requested that if any such items is received in their branch for placing the order on GeM without specifications, the case should be sent back to the user department for sending the specifications rather than placing the order on GeM without specifications.



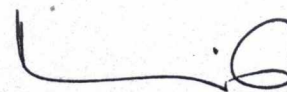
Medical Superintendent 11.9.19

Endst. No. GMCH-PB-II-/2019/ 3734-41

Dated : 11/9/19

A copy is forwarded to the following through e-mail for information and necessary action please :-

1. All HODs, GMCH, Chd.
2. System Analyst, GMCH, Chandigarh to e-circulate all concerned.
3. All Office Superintendents, GMCH, Chd
4. Chief Dietician, GMCH
5. Nursing Superintendent, GMCH, Chd.
6. Dispensary Superintendent, GMCH, Chd.
7. Store Officer, GMCH, Chd.
8. PS to DP, PA to ADA and MS for the information of DP/ADA/MS please.



Medical Superintendent

11.9.19