

MOST IMMEDIATE/
OUT AT ONCE

No. 9/7/1-IH(I)-2013/ 17112
CHANDIGARH ADMINISTRATION
HOME DEPARTMENT

Dated, the Chandigarh

To

1. The Home Secretary,
Chandigarh Administration.
2. The Secretary Local Government,
Chandigarh Administration.
3. The Chairman,
Chandigarh Housing Board,
Chandigarh.
4. The Finance Secretary,
Chandigarh Administration.
5. The Inspector General of Police,
Union Territory, Chandigarh.
6. The Special Secretary Finance,
Chandigarh Administration
7. The Managing Director,
CITCO, Chandigarh.
8. The Deputy Commissioner,
Chandigarh.
9. The Commissioner,
Municipal Corporation,
Chandigarh.
10. The Secretary Information Technology,
Chandigarh Administration.
11. The Chief Architect,
Department of Urban Planning,
Chandigarh Administration.
12. The Chief Engineer,
Union Territory, Chandigarh.
13. Legal Rememberancer,
Chandigarh Administration.

Subject:- Minutes of the Weekly meetings of Secretaries held on
24.7.2013 under the Chairmanship of the Adviser to the
Administrator, Union Territory, Chandigarh.

Reference on the subject noted above.

2. Minutes of the Weekly meetings of Secretaries held on
24.7.2013 under the Chairmanship of the Adviser to the
Administrator, Union Territory, Chandigarh are sent herewith for taking
immediate necessary action.

Amrita Bawa
Superintendent Home-I,
for Home Secretary,
Chandigarh Administration.

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18/9/13

26/9/13

AOP

E/F

22342

20 SEP 2013

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph. 0172-2665253-59, Fax: 0172-2609360)

37230

(ESTABLISHMENT BRANCH-IV)

7 OCT 2013

Endst. No. GMCH-E-IV-EA-1(24/3)-2013/

Dated, Chandigarh the,

A copy is forwarded to the Computer Programmer, GMCH, Chandigarh with a request to circulate as well as e-mail the same to the followings for information & necessary action at their end:

1. The Deputy Controller (F&A), GMCH, Chandigarh.
2. The Assistant Registrar (Academic), GMCH, Chandigarh.
3. The Office Supdt. (Est.-I,II,III,HA-I &II), GMCH, Chandigarh.

SSS

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for

Superintendent (Est.-IV)
Additional Director (Admn.)

Endst. No.9/7/1-IH(I)-2013/ 17113 dated, the 18/9/13
A copy alongwith a copy of Minutes is forwarded to the following, for information and necessary action.

- i) The Additional Secretary Personnel/Additional Secretary Home, Chandigarh Administration
- ii) ✓ The Director Principal, Govt. Medical College & Hospital, Chandigarh
- iii) The Chief Engineer, Municipal Corporation, U.T. Chandigarh.

Smite Bawa
Superintendent Home-I,
for Home Secretary,
Chandigarh Administration.

Endst. No.9/7/1-IH(I)-2013/ 17114 dated, the 18/9/13
A copy is forwarded to the ADC to the Administrator and Personal Assistant to the Adviser to the Administrator, Union Territory, Chandigarh, for information of the Hon'ble Administrator and Adviser.

Smite Bawa
Superintendent Home-I,
for Home Secretary,
Chandigarh Administration.

Endst. No.9/7/1-IH(I)-2013/ 17115 dated, the 18/9/13
A copy is forwarded to the PA to Addl. Secretary Home, Chandigarh Administration, for the information of Addl. Secretary Home.

Smite Bawa
Superintendent Home-I,
for Home Secretary,
Chandigarh Administration.
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**MINUTES OF THE COORDINATION, MEETING OF SECRETARIES
HELD ON 24.07.2013 AT 9:30 A.M UNDER THE CHAIRMANSHIP OF
THE ADVISER TO THE ADMINISTRATOR, UNION TERRITORY,
CHANDIGARH**

The following were present : -

1. Home Secretary, Chandigarh Administration
2. Finance Secretary, Chandigarh Administration
3. Commissioner, Municipal Corporation
4. Secretary Tourism, Chandigarh Administration
5. Secretary IT, Chandigarh Administration
6. Chief Executive Officer, Chandigarh Housing Board
7. Inspector General of Police
8. Deputy Commissioner, Chandigarh
9. Chief Architect , Chandigarh
10. Chief Engineer, Municipal Corporation, Chandigarh
11. Joint Secretary Home, Chandigarh Administration
12. Chief Engineer, PWD (B & R Chandigarh)

SR. NO	ITEM	NEXT STEP
1.	MHA Meeting regarding review of pending cases	<p>Worthy Adviser was apprised that the MHA meeting has been postponed for 2nd August, 2013 and most of the Departments have taken action in respect of the pending cases relating to the recruitment rules and creation of posts etc. After adequate discussions, worthy Adviser desired that:-</p> <ol style="list-style-type: none"> a. PowerPoint presentation may be prepared in respect of issues pending with the MHA, which relates to recruitment rules, creation of posts, strengthening of Secretariat Administration etc. b. Checklist of 24 columns prescribed for various posts should be filled up and completed in all respects. c. Issues which are required to be taken up with Hon'ble Home Minister by HE the Administrator of Union Territory. d. The creation of Group 'D' post needs to be examined. e. The minutes of the meeting

		<p>held with the employees with regard to their demands are incomplete and the same may be updated by issuing the supplementary proceedings.</p> <p>f. Recommendations of the Tiwari Committee may be examine for implementation.</p>
2.	Creation of Additional Seats in Medical College	<p>After discussions on the issue worthy Adviser desired the Home Secretary to prepare the self contain proposal for the creation of Additional Seats in the Medical College in the Tri-city Students (Punjab, Haryana & Chandigarh)</p>
3.	Encroachments in Sabji Mandi	<p>The Deputy Commissioner apprised that the encroachment in Sabji Mandi is either temporary or permanent. In some cases the traders are using the area expended upto corridor and in some cases the encroachment is till the market is open. Further some of the encroachments are by the licenses and the others are by unlicensed persons. After a brief discussion worthy AA/UT desired the Deputy Commissioner, Chandigarh to work out and effective strategy to deal with the encroachments sternly. Regarding the land acquired for new Mandi in Sector-39, worthy Adviser emphasized that the policy regarding the allotments of booths in new Grain Market Sector-39, Chandigarh must be clear and the term and conditions need to be determined in clear terms and the Deputy Commissioner shall submitted a comprehensive note containing complete information and also the suggestions for the proper set up and management of the new Grain Market in Sector-39, Chandigarh.</p>
4.	Cowdung Pits	<p>The Deputy Commissioner, Chandigarh apprised that the animals cannot be put on the public place as per the Punjab Municipal Act. Worthy Adviser desired that there must be preparedness for filing the affidavit in the Hon'ble High Court Punjab & Haryana and the situation arising on</p>

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SR. NO	ITEM	NEXT STEP
1.	Review of Development/ Construction works/projects	<p>The Chief Engineer PWD (B&R) UT Chandigarh apprised worthy Adviser of the latest status of the following projects :-</p> <ol style="list-style-type: none"> a. Central Building Research Institute (CBRI). b. Nehru performing Art Building. c. Library Building. d. IRB Building, Sarangpur. e. Bus Q Shelters. f. Cow dung pit. g. Purchase of Low Floor AC Buses. h. Repair of CCTV camera's i. Shooting range. j. Installation of Signages. k. Furniture market <p>After discussions, worthy Adviser desired that :-</p> <ol style="list-style-type: none"> 1. The projects at a, b & c required a appropriate attention for finalization expeditiously. 2. The IRB building must be ready by 20-08-2013 for inauguration. 3. The Finance Department must examine the proposal relating

		dealt with by the DC Chandigarh and the Municipal Corporation Chandigarh in accordance with the Law. An exercise can also be undertaken to insure that the animals in habituated in a particular size of plot are strictly as per norms.
5.	Pendency of DCRG/ pension cases	SSF apprised that the pendency in respect of DCRG / pension cases has substantially come down and such cases should be decided well in advance. He further apprised that the checklist of purchases and outsourcing have been prepared.
6.	Installation of Signage's	Worthy adviser desired that a list of places where the signage's to be installed may be put up and it may be ensure that all signage's may be installed within one week.

		<p>Dhanas must be examined within three days.</p> <ol style="list-style-type: none">5. Administrative approval for the purchases of Low floor AC buses shall be conveyed before floating the tender.6. 60% CCTV cameras install at various light points must be got repaired at the earliest.7. Chief Engineer in coordination with SP Traffic shall reverify the spots where signages are to be installed.
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