GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH (Hospital Building), Sector 32-B, Chandigarh-160030 (Ph:0172-2665253-59, Fax: 0172-2608488) (ESTABLISHMENT BRANCH-IV)

Endst. No.: GMCH/EIV/EA3/2018/ 50976

Dated, Chandigarh the,

A copy of letter No. 28/69-IH(12)/2018/25389 dated 26.11.2018, received from Special Secretary Personnel & Training, Chandigarh Administration is forwarded to the followings for information and with request to furnish the requisite information pertaining to their respective branches **immediately**, directly to the OS (Estt.-III) at their own level, please.

1. The Office Superintendent (Estt. I, II, III, HA-I, HA-II), GMCH, Chandigarh.

2. The System Analyst, IT Centre, GMCH with a request to e-circulate/email the same to all the HODs/Branch Incharges of GMCH Chandigarh.

212018

No. 28/69-IH(12)-2018/ えららる ア. CHANDIGARH ADMINISTRATION DEPARTMENT OF PERSONNEL & TRAINING

Chandigarh, dated the 26. 11.18

2.8 NOV 2018

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То

DPAMCH

Dated

All the Heads of Departments/ Offices/ Boards/ Corporations, Chandigarh Administration.

Subject:

Mandatory basic ICT skills for the officers/ officials of Chandigarh Administration – regarding.

Kindly refer to the subject noted above.

2. Please find enclosed herewith a copy of letter No. DTE/1968/6146 dated 16.11.2018 alongwith its enclosure received from Director, Technical Education, U.T. Chandigarh, which are self-explanatory.

3. You are requested to direct the concerned officials of your department(s) to register themselves on web portal **chdtechnicaleducation.gov.in** immediately, under intimation to the Director Technical Education, U.T. Chandigarh.

Superintendent Personnel & Training for Special Secretary Pers. & Trg. Chandigarh Administration

Endst. No. 28/69-IH(12)-2018/25390 Dated: 2611.18

A copy is forwarded to the Director, Technical Education, Chandigarh Administration for information, w.r.t. his letter referred to above.

Superintendent Personnel & Training for Special Secretary Pers. & Trg. Chandigarh Administration

Photocopy retained for sceads purpose May send the PUC to OSFIR with the seprest to Currendete it to gmongst the all. To Guly Manyle Osteris)

PSISSP 1455 Dated 19/11/18

The Director, Technical Education, Union Territory, Chandigarh.

The Secretary, Personnel & Training, U.T., Chandigarh.

Memo No.DTE/1968/ 6146 Chandigarh dated, the: 15.11.2018

Subject: Mandatory Basic ICT Skill Training for the Officers/Officials of Chandigarh Administration – regarding online Registration of Employees.

It is kindly informed that the Directorate of Technical Education Web Portal i.e. **chdtechnicaleducation.gov.in** has been launched.

You are requested to inform all the departments regarding online registration of employees for the purpose of taking ICT Training.

Sery (lor)

SIL

16/11

Director, Technical Education, Union Territory, Chandigarh.

5853

20/11/18

From

To

PAISECY (Per)1/45-

Dated 16.11.18

Flow Diagram Regarding Online Registration of Employees

Open Web Portal chdtechnicaleducation.gov.in

Select Employee Registration from home page.

Enter Personal information i.e. Name, Mobile No., Gender, Department Name, Designation, Group

(Red * Indicates compulsory fields to be entered)

Enter Captcha Value. Press register now. It will display message "Record Saved Successfully"

Employee will be assigned unique ID and the same will be sent to his/her mobile number after successfully registration for future correspondence.

Note: All the Employees of Chandigarh Administration are requested to do online registration after taking approval from their department. List of employees to be trained will be displayed on the same web portal under ICT Training.

Henli

Nodal Officer ICT