

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH
(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph:0172-2665253-59, Fax: 0172-2608488)
(ESTABLISHMENT BRANCH-IV)

29 NOV 2018

Endst. No.: GMCH/EIV/EA3/2018/ 49537

Dated, Chandigarh the,

A copy of letter No. 185/Misc-CVO-2018/23574 dated 12.11.2018 received from the Adviser to the Administrator-cum-CVO, Chandigarh Administration is forwarded to the System Analyst, IT Centre, GMCH with a request to e-circulate/email the same to all the HODs/Branch Incharges of GMCH Chandigarh, which is self explanatory, for necessary action and strict compliance.


Superintendent (Estt.-IV)
for Joint Director (Admn.)


Urgent
OS (EIV)3260
21/11/2018

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16 NOV 2018

**CHANDIGARH ADMINISTRATION
VIGILANCE DEPARTMENT**Room No.409, 4th floor, Deluxe Building, U.T. Secretariat, Sector-9 D, Chandigarh-160009
Telephone No.0172-2743410 Email : vigilancedept.chd@nic.in

No.185/Misc-CVO-2018/23574

Dated : 12-11-18

To

All the Administrative Secretaries,
Head of Departments/Boards/Corporations,
Chandigarh Administration.Subject: Adherence to time limits in processing of disciplinary cases – reg.

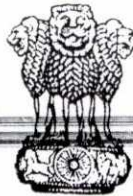
Please find enclosed herewith a copy of letter No.000/VGL/18-388880 dated 26.07.2018 received from the Officer on Special Duty, Central Vigilance Commission, New Delhi on the subject noted above for strict compliance.

2. You are requested to strictly adhere to time limits prescribed by the Commission/DoPT (Para No.7.47.2 of the Vigilance Manual, 2017 available at <http://www.cvc.nic.in/publications/vigilance-manual>) for processing disciplinary cases at various stages. All disciplinary authorities in each Department/Board/Corporations need to regularly monitor the progress of individual disciplinary cases and take necessary steps as deemed appropriate to ensure that the disciplinary proceedings are completed within prescribed time-limits and are not unduly delayed.

Superintendent (Vigilance),
for Adviser to the Administrator-cum-CVO,
Chandigarh Administration.PA/JDA/204
Dated 19/11/18

Teleg. Address :
"SATA" A. New DelhiE-Mail Address
cenvigil@nic.inWebsite
www.cvc.nic.inEPABX
24600200

फैक्स / Fax : 24651186



सत्यमेव जयते

केन्द्रीय सतर्कता आयोग CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-110023

सं. / No. 000/VGL/18-388880

दिनांक / Dated. 26.07.2018

PS/SSV 3065

Dated 29-8-18

Subject: Adherence to time limits in processing of disciplinary cases – reg.

Reference: (i) Commission's Letter No.000/VGL/18 dated 23.05.2000
(ii) Commission's Office Order No.51/08/2004 dated 10.08.2004
(iii) Commission's Circular No.02/01/2016 dated 18.01.2016

(✓) The Commission has been emphasizing from time to time on the need for expeditious completion of disciplinary proceedings. The model time limits for investigation of complaints and for different processes of disciplinary proceedings have been laid down in Commission's letter of even number dated 23rd May 2000.

2. The Commission would like to invite the attention of the Administrative Authorities /Disciplinary Authorities to the undue delays in finalizing vigilance cases especially the conduct of disciplinary proceedings despite having a built in time line for every activity. Further, such unexplained delays lead to Central Administrative Tribunals and the High Courts quashing the charge-sheet(s) on the sole ground that the concerned Disciplinary Authorities had issued charge-sheets to the delinquents after very long periods of commission of alleged misconduct etc. and also for unexplained delays in conducting disciplinary inquiries.

3. Timely completion and finalization of disciplinary proceedings is the prime responsibility of the Disciplinary Authority/Administrative Authorities concerned in all Departments/ Organizations. More so, such long delays in finalizing disciplinary matters are not only unjust to officials who may be finally exonerated, but helps the guilty to evade punitive action. The Commission had earlier vide its circular no.02/01/2016 dated 18/01/2016 emphasized on the various steps needed to be taken by all concerned obviating delays at different stages of the process right from investigation to finalization of disciplinary proceedings by way of regular monitoring of these cases/matters.

4. The Commission while reiterating the above said instructions would impress upon all concerned that the time limits prescribed by the Commission/DoPT for processing disciplinary cases at various stages may be strictly adhered to. All disciplinary authorities in each Ministry/Department/Organization need to regularly monitor the progress of individual disciplinary cases and take necessary steps as deemed appropriate to ensure that the disciplinary proceedings are completed within prescribed time-limits and are not unduly delayed.

5. All CVOs are also therefore advised to apprise the concerned officers regarding the above guidelines for compliance in monitoring progress/ handling disciplinary proceedings.



(M.A. Khan)

Officer on Special Duty

To

- (i) The Secretaries of all Ministries/Departments of Gol.
- (ii) All Chief Executives of CPSUs/PSBs/FIs/PSICs/Autonomous Bodies/etc.
- (iii) All CVOs of Ministries/Deptts/CPSUs/PSBs/FIs/PSICs/Autonomous Organizations.
- (iv) Website of CVC