

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(ESTABLISHMENT BRANCH-IV)

Endst. No.: GMCH/EIV/EA3/2018/

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Dated, Chandigarh the,

23 AUG 2018

A copy of letter No. 34/130-IH(7)-2018/16247 dated 03.08.2018 received from the Department of Personnel & Training, Chandigarh Administration, is forwarded to the followings for information & with request to furnish the detail in respect of the Group A, B, C & D employees (Group-wise) working in this Institute in the prescribed proforma within 02 days positively at their own level, directly to the quarter concern on **TOP PRIORITY BASIS :-**

1. All the Office Superintendents (E-I, II, III) and OS (HA-I & II), GMCH, Chandigarh.
2. The System Analyst, IT Centre, GMCH. He is also requested to e-circulate/email the same to all the HODs/Branch Incharges of GMCH Chandigarh.

Superintendent (E-IV)
GMCH, Chandigarh

OUT TODAY

CHANDIGARH ADMINISTRATION

DEPARTMENT OF PERSONNEL & TRAINING

4th Floor, Deluxe Building, U.T. Secretariat, Sector 9-D, Chandigarh - 160009

No. 34/130-IH(7)-2018/16247

Dated: 03-08-2018

To

DP/GMCH-32

All the Heads of Departments/Offices
Chandigarh Administration

Subject: Details of employees working in U.T. Chandigarh- reg.

Sir

I am directed to address you on the subject noted above and to request you to send the detail in respect of the Group A, B, C & D employees (Group-wise) working in your departments/ offices on the below prescribed proforma to this department, within 04 days, positively:-

Name of Department/ Office

Sr. No.	Name & Designation of employee	Date of Joining	Date of posting on present seat	Date of Retirement	Remarks, if any

2. The detail in question, may also be sent at e-mail ID: dop.chd@yahoo.com

3. This may please be treated as 'TOP PRIORITY'.

Superintendent Personnel
for Special Secretary Personnel
Chandigarh Administration

16193
-6 AUG 2018

Copy retained
may forward
to the E-IV
Branch for
circulation

01/8/18

05/8/18

GA3