

(324)

18509

BY SPEED POST

V-17020/1/2013-ME-II/ FTS-32740
Government of India
Ministry of Health & Family Welfare
ME-II Section

27 AUG 2013
E 15

✓

Nirman Bhawan, New Delhi
Dated the 2nd August, 2013.

To

- I. The Director, PGIMER, Chandigarh.
- II. The Director Principal, GMCH, Chandigarh.
- III. The Additional Director, NBE, New Delhi.
- IV. The Secretary, NAMS, New Delhi.

for Putup
on file
y
13/8/13
AK

Subject: - Guidelines on Air Travel on Official Tours/ Leave Travel Concession (LTC) - regarding.

Sir,

I am directed to forward herewith a copy of Circular no. Z-17019/1/2013-Coord.I/FTS-137117/13 dated 19.07.2013 alongwith O.M. no.19024/1/2013-E.IV dated 09/07/2013 received from the Department of Expenditure, Ministry of Finance for your information and necessary action.

Yours faithfully,



(S.N.Sharma)

Under Secretary to the Govt. of India

Tel: 23061883

Encl: As above.



GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph: 0172-2665253-59, Fax: 0172-2608488)

(ESTABLISHMENT BRANCH-IV)

33645-

10 SEP 2013

Endst. No. GMCH-E-IV-EA-1(24/2)-2013/

Dated, Chandigarh the

A copy is forwarded to the Computer Programmer, GMCH, Chandigarh to **e-mail** the same to the followings for information & necessary action at their end:

1. The Deputy Controller (F&A), GMCH, Chandigarh.
2. Office Superintendents (Est.-I, II, III, HA-I & HA-II), GMCH-32, Chandigarh.

Asheer

Superintendent (Est.-IV)
for Additional Director (Admn.)

WJ

संख्या जेड. 17019/1/2013-समन्वय-1 / FTS. 137117/13
स्वास्थ्य एवं परिवार कल्याण मन्त्रालय
समन्वय अनुभाग-1

525-सी, निर्माण भवन, नई दिल्ली,
दिनांक-11 जुलाई, 2013

परिपत्र

विषय:- विभिन्न मंत्रालयों/विभागों/संगठनों से प्राप्त सामान्य परिपत्र से सम्बन्धित परिपत्रों का संक्षिप्त विवरण।

अधोहस्ताक्षरी को विभिन्न मंत्रालयों/विभागों/संगठनों से प्राप्त सामान्य परिपत्र से सम्बन्धित परिपत्रों का सार परिचालित करने का निर्देश हुआ है जिनका संक्षिप्त विवरण निम्नवत है।

क्रम संख्या	मन्त्रालय/विभाग/संस्थान	परिपत्र संख्या/दिनांक	विषय
1.	M/o. Parliamentary Affairs, New Delhi संसदीय कार्य मंत्रालय, नई दिल्ली	F.No. 3(15)/1997-Admn Dated: 01.07.2013	Appointment of Sh. Afzal Amanullah, IAS (BH-79) as Secretary, M/o. Parliamentary Affairs, New Delhi-reg.
2.	M/o. Home Affairs, New Delhi गृह मंत्रालय, नई दिल्ली	No. 10/3/2011-M&G Dated: 04.07.2013	Assumed charge of the Ministers-reg
3.	M/o. Overseas Indian Affairs, New Delhi प्रवासी भारतीय कार्य मंत्रालय, नई दिल्ली	A-12023/5/2005-PA Dated: 03.07.13	Appointment of Sh. Abal Singh Bains, IAS (MP-85) as Joint Secretary in the M/o. Overseas Indian Affairs, New Delhi-reg
4.	M/o. Finance, New Delhi वित्त मंत्रालय, नई दिल्ली	A-22012/1/2012-Admn.I (i) Dated: 26.06.13	Allocation of work to Minister of State in Ministry of Finance-reg
5.	M/o. Finance, New Delhi वित्त मंत्रालय, नई दिल्ली	No. 19024/1/2012-E.IV Dated: 09.07.2013	Guidelines on Air Travel on Official Tours/Leave Travel Concession (LTC)-reg
6.	M/o. Personnel, P.G. & Pensions, New Delhi कार्मिक, लोक शिकायत एवं पेंशन मंत्रालय, नई दिल्ली	No. 32/1/2012-Welfare Dated: 25.06.13	Nomination of Area Welfare Officers for Delhi/New Delhi-reg

It can be circulated to all the offices
DG/Secy
25/7/13

11/7/2013
(बी. एल. कोण्डे)

अवर सचिव, भारत सरकार

1. DGHS(JP)/AS&MD(AG)/AS&DG(RKJ)/AS&FA
2. JS(VM)/JS(AKP)/JS(RK)/JS(MJ)/JS(SK)/JS(SG)/JS(SKN)/JS(SKR)/JS(AP)/JS(NBD)/EA
CCA/CD(STATS)/DS(HR)
3. All Officers/Desks/Sections/Cell in the Ministry of Health and Family Welfare.
4. Senior Technical Director, NIC, Nirmam Bhawan, New Delhi to upload this circular on Ministry's site.

DS(CA)
DS(OW)

25/7/13
USMEI
USRE III
25/7/13

No. 19024/1/2012-E.IV
Government of India
Ministry of Finance
Department of Expenditure

North Block, New Delhi
Dated the 9th July, 2013

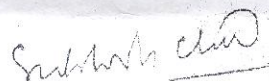
Office Memorandum

Subject: Guidelines on Air Travel on Official Tours/Leave Travel Concession (LTC)- reg.

Reference is invited to instructions issued by the Department of Expenditure, Ministry of Finance from time-to-time regarding the procedure for booking of air tickets on Government account. As per existing procedure, Government officials/offices can book the air tickets directly from Airlines (at Booking counters/Website of Airlines) and if needed, by utilizing the services of authorized agents, viz. M/s Balmer Lawrie & Company Limited (BLCL) and M/s Ashok Travels & Tours (ATT) [Department of Expenditure OM No. 19024-1/2009-E.IV dated 16.09.2010 refers]. Air tickets for travel on LTC, to a limited extent, can also be get booked through Indian Railway Catering & Tourism Corporation (IRCTC) [Department of Personnel & Training OM No. 31011/6/2002-Estt.(A) dated 02.12.2009 refers].

2. It has now been decided to include IRCTC as an authorized agent for the purpose of booking air tickets on Government account. Accordingly, if the services of a travel agent for booking air tickets on Government account is to be availed of, in addition to BLCL and ATT, the services of IRCTC can also be availed of.

3. All Ministries/Departments of the Government of India, etc. may accordingly bring these instructions to the notice of all concerned for strict compliance.



(Subhash Chand)

Deputy Secretary to the Government of India

To,
All Ministries/Departments of the Govt. of India, etc. as per standard distribution list.

Copy to:

1. C&AG and UPSC, etc. (with usual number of spare copies) as per standard endorsement list.
2. ✓ NIC, MoF with the request to upload the OM on the website of this Ministry.

No. 19024/1/2012-E.IV
Government of India
Ministry of Finance
Department of Expenditure

North Block, New Delhi
Dated the 9th July, 2013

Office Memorandum

Subject: Guidelines on Air Travel on Official Tours/Leave Travel Concession (LTC)- reg.

Reference is invited to instructions issued by the Department of Expenditure, Ministry of Finance from time-to-time regarding the procedure for booking of air tickets on Government account. As per existing procedure, Government officials/offices can book the air tickets directly from Airlines (at Booking counters/Website of Airlines) and if needed, by utilizing the services of authorized agents, viz. M/s Balmer Lawrie & Company Limited (BLCL) and M/s Ashok Travels & Tours (ATT) [Department of Expenditure OM No. 19024/1/2009-E.IV dated 16.09.2010 refers]. Air tickets for travel on LTC, to a limited extent, can also be got booked through Indian Railway Catering & Tourism Corporation (IRCTC) [Department of Personnel & Training OM No. 31011/6/2002-Estt. (A) dated 02.12.2009 refers].

2. It has now been decided to include IRCTC as an authorized agent for the purpose of booking air tickets on Government account. Accordingly, if the services of a travel agent for booking air tickets on Government account is to be availed, in addition to BLCL and ATT, the services of IRCTC can also be availed of.

3. All Ministries/Departments of the Government of India, etc. may accordingly bring these instructions to the notice of all concerned for strict compliance.

Subhash Chand

(Subhash Chand)

Deputy Secretary to the Government of India

To,

All Ministries/Departments of the Govt. of India, etc. as per standard distribution list.

Copy to:

1. C&AG and UPSC, etc. (with usual number of spare copies) as per standard endorsement list.
2. NIC, MoF with the request to upload the OM on the website of this Ministry.

S.O. comm. I
328-C
Muneer
2/14/13