

MOST IMMEDIATE

No.16/Vig.-HIII-(6)-2012/ 8953

From

The Adviser to the Administrator-cum-
Chief Vigilance Officer,
Chandigarh Administration.

To

All the Administrative Secretaries/
Heads of Departments/ Boards/Corporations,
Chandigarh Administration

Dated, Chandigarh, the 08/05/2012

Subject: Providing of full particulars of the concerned employee while seeking
vigilance clearance certificate from the Vigilance Department.

Sir/Madam,

I am directed to invite your attention to this Department circular letter No.5295-HIII(6)-2004/14286, dated 4.8.2004, letter No.6460-HIII(6)-2009/16746 dated 6.9.2010, No. 3/Vig-HIII(6)-2011/14367, dated 11/08/2011 and No.7658-HIII(6)-2011/21708, dated 12.12.2011, vide which it was requested to provide full particulars of employees i.e. full name of the employee, designation, father's name, residential address and place of postings (since joining), while referring proposals for vigilance clearance certificate, to this Department.

2. It has again come to the notice of this department that full particulars of the concerned employee are not being provided and as such a great difficulty is being faced while preparing and providing Vigilance Clearance certificates against the concerned employees as there are several employees of the same name and designation, involved in the Vigilance enquiries/cases.

3. In view of above, it is once again requested to provide full particulars of the employee i.e. full name, father's name, date of joining, designation (previous & present), places & period of posting during the service, to avoid any kind of furnishing wrong information about the involvement in enquiries/cases.

4. It is also intimated that the requests giving incomplete information in this regard shall not be entertained by this department

Yours faithfully,

[Signature]

Superintendent (Vigilance),
for Adviser to the Administrator-cum-CVO,
Chandigarh Administration.

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GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph: 0172-2665253-59, Fax: 0172-2608488)

(ESTABLISHMENT BRANCH-IV)

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Endst. No. GMCH-E-IV-EA-1(24/2)-2013/

10 SEP 2013
Dated, Chandigarh the

A copy is forwarded to the Computer Programmer, GMCH, Chandigarh to **e-mail** the same to the followings for information & necessary action at their end:

1. The Deputy Controller (F&A), GMCH, Chandigarh.
2. Office Superintendents (Est.-I,II, III, HA-I & HA-II), GMCH-32, Chandigarh.

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Ashe 2813
Superintendent (Est.-IV)

13-9-13