

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph: 0172-2665253-59, Fax: 0172-2608488)

(ESTABLISHMENT BRANCH-IV)


Endst. No.: GMCH/EIV/EA3(24/1)2018/ 2239693

Dated, Chandigarh the, 24 MAY 2018

A copy of letter No. 5/7/52-PEO(SA)-2018/403 dated 03.05.2018 received from the Finance Department, Chandigarh Administration titled **"No due certificate in respect of Smt. Prabha Sharma, Planning Officer, Planning & Evolution organization,** is forwarded to the following for information and further taking necessary action, at your own level, please.

1. The Deputy Controller (F&A), GMCH, Chandigarh.
2. The office Superintendent (Establishment Branch-I, II, III, HA-I & HA-II,)
3. The System Analyst, IT Centre for information and with the request to e-circulates/email the same to e-circulate to all the HODs/Branch Incharges of GMCH, Chandigarh.

Encls:- As above


24/5/2018
Superintendent (Estt.-IV)

1310/915/18

ADD

00955

No.5/7/52-PEO(SA)-2018/ 403
CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT
(Planning & Evaluation Organisation)

2 MAY 2018
34

Dated, Chandigarh, the 03-05-2018

G.M.C.H.-32

To

✓ All Head of Departments/Offices,
Chandigarh Administration.

Subject:- No Due Certificate in respect of Smt. Prabha Sharma, Planning Officer, Planning & Evaluation Organization, Finance Department, Chandigarh Administration.

Sir/Madam,

I am directed to address you on the subject noted above and to state that Smt. Prabha Sharma, Planning Officer, Planning & Evaluation Organization, Finance Department, Chandigarh Administration shall retire after getting Voluntary retirement on 31.5.2018. It is requested that necessary "No Due Certificate" in favour of the official may be sent to this Department within 15 days positively from the date of dispatch of this communication, otherwise it would be presumed that nothing is outstanding against the official and further action will be taken accordingly.

Finance & Planning Officer,
Chandigarh Administration.

No. 5/7/52-PEO(SA)-2018/

Dated:

A copy is forwarded for information for similar action:

1. Store-Keeper-cum-Cate taker, Planning & Evaluation Organization, Finance Department, Chandigarh Administration.

sd/-
Finance & Planning Officer,
Chandigarh Administration.

O.E. IV
9/5/18
E.A.-3
Raj
10/5/18
R.K.