

**GOVERNMENT MEDICAL COLLEGE & HOSPITAL SECTOR-32, CHANDIGARH***Hospital (Building), Sector 32, Chandigarh-160047, Phone 0172-2665253-57, Fax No. 0172- 2608488***HOSPITAL ADMINISTRATION BRANCH-II****CIRCULAR**

It has been observed that despite of the circular issued from time to time vide which all HODs and Nursing Superintendent are requested to direct the Doctors and Staff working under their control to be sympathetic and polite while dealing with the patients for Medical Treatment, frequent complaints are still being received regarding rude behaviour of staff while dealing with the patients for medical treatment.

Hence, all the HODs are again requested to direct the Doctors and staff working under their control to be more polite and courteous while dealing with the patients and the public.

Dated, Chandigarh the  
04.05.2018

**Prof. Ravi Gupta**  
Medical Superintendent

Endst.No. GMCH-HA-II-EA3 (217)/2018/ 9608-21

Dated:- 11 MAY 2018

A copy is forwarded to the following for information & further necessary action please:-

1. The System Analyst, GMCH, Chandigarh with a request to e-circulate/email the same to All the HODs of GMCH-32, Chandigarh.
2. The Chairman, Emergency Services, GMCH, Chandigarh.
3. The HOD (IT), GMCH-32, Chandigarh.
4. The Joint Medical Superintendent, GMCH-32, Chandigarh.
5. The DMS-I, II & III, GMCH-32, Chandigarh.
6. The EMO, GMCH, Chandigarh
7. The DC (F&A), GMCH, Chandigarh.
8. The Store Officer, Central Store, GMCH, Chandigarh.
9. The Dispensary Superintendent, GMCH-32, Chandigarh.
10. The Nursing Superintendent, GMCH, Chandigarh.
11. The Law Officer, GMCH-32, Chandigarh.
12. The RTI Cell, GMCH-32, Chandigarh
13. PS to DP for kind information of DP please.
14. PA to ADA/MS for the kind information of ADA/MS please.
15. Copy to master file and RTI file.

for **Office Superintendent (HA-II)**  
**Medical Superintendent**