

GOVERNMENT OF MEDICAL COLLEGE & HOSPITAL, SECTOR 32, CHANDIGARH.

(Hospital Building, Sector 32-B, Chandigarh-160 030, Ph. No. 0172-2665253-60, Fax No. 0172-2608488)

(ESTABLISHMENT BRANCH-IV)


53 MAY 2018

Endst. No. GMCH-E-IV-EA3/2018/ 14619

Dated, Chandigarh the,

A copy of letter No. 272/IT/2018/870 & 272/IT/2018/876 dated 19.04.2018 titled "Provision in Aadhaar Act 2016 and Do's and Don'ts thereof for compliance & 1. Use of Aadhaar in benefit schemes of Government-Exception handling. 2. Exception handling in public distribution services and other welfare schemes" received from the Department of Information Technology, Chandigarh Administration, Chandigarh Administration is forwarded to the System Analyst/IT Centre, GMCH, Chandigarh with the request to e-circulate/email to all the HODs and Branches for this Institute for information and further action in the matter.

Encls:- As above


Superintendent (Estt-IV)

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16.

Director Principal, GMCH-32, Chandigarh

870, 876/272, dt. 19.04.2018

**DEPARTMENT OF INFORMATION TECHNOLOGY,
CHANDIGARH ADMINISTRATION**5th Floor, Additional Deluxe Building, Sector 9-D, Chandigarh -160009

Phone: 0172-2740641, Fax: 0172-2740005

No. 272/IT/2018/ 870

Dated: 19/4/18.

To

All Administrative Secretaries/Head of Departments/
Boards/Corporations,
Chandigarh Administration.Subject: Provision in Aadhaar Act 2016 and Do's and Don'ts thereof for
compliance.

Sir/Madam,

Your kind attention is invited to this office letter No. 131/IT/2017/1190 dated 19.05.2017 on the subject cited above whereby documents circulated by UIDAI, Meity and Government of India were also forwarded to you for immediate action for compliance on all aspects as mentioned in the documents.

UIDAI time and again pressing hard especially w. r. t. keeping Aadhaar information of the beneficiaries. You are, therefore, request to direct the concerned staff to ensure full compliance.

Director Information Technology
Chandigarh Administration

Endst. No. 272/IT/2018/ 871-875

Dated: 19/4/18.

A copy is forwarded to the following for kind information please.

1. PS/Secretary Information Technology, Chandigarh Administration.
2. PA/Special Secretary Information Technology, Chandigarh Administration.
3. DDG, Regional Office, UIDAI.
4. SIO-NIC, Chandigarh.
5. SRP, Chandigarh, UIDAI.

Director Information Technology
Chandigarh Administration

**DEPARTMENT OF INFORMATION TECHNOLOGY,
CHANDIGARH ADMINISTRATION**

5th Floor, Additional Deluxe Building, Sector 9-D, Chandigarh -160009
Phone: 0172-2740641, Fax: 0172-2740005

Memo No. 272/IT/2018/876

Dated 19/4/18

To

All Administrative Secretaries/Heads of Department/
Boards/Corporations.
Chandigarh Administration.

Subject:- 1. Use of Aadhaar in Benefit Schemes of Government -Exception
handling- regarding.
2. Exception handling in Public Distribution Services and other
welfare Schemes.

Respected Sir/Madam,

Please find enclosed a copy of the following letters issued by Cabinet
Secretariat and UIDAI on the subject cited above for information and necessary
action please:-

Sr. No.	Letter No. & Date	Subject
1	D-26011/04/2017-DBT, dated 19.12.2017	Use of Aadhaar in Benefit Schemes of Government-Exception handling- regarding.
2	23011/Gen/2014/Legal- UIDAI, dated 24.10.2017	Exception handling in Public Distribution Services and other Welfare Schemes.

You are, therefore, requested to issue appropriate directions to all the
Departments/Boards/Corporations under your control for compliance of these said
instructions.

Encl: As above

Director Information Technology,
Chandigarh Administration.

Endst No. 272/IT/2018/877-880

Dated 19/4/18.

A copy is forwarded to the followings for the kind information of the
officers please:-

1. PS/Secretary Information Technology, Chandigarh Administration.
2. PA/Special Secretary Information Technology, Chandigarh Administration.
3. DDG, Regional Office, UIDAI.
4. SIO-NIC, Chandigarh.

Director Information Technology,
Chandigarh Administration.

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No. D-26011/04/2017-DBT
Government of India
Cabinet Secretariat
(DBT Mission)

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Dated: 19th December 2017

Office Memorandum

Subject: Use of Aadhaar in Benefit Schemes of Government - Exception Handling - Regarding.

Aadhaar based DBT is a significant governance reform to ensure greater transparency and accountability in public service delivery through effective use of technology. Aadhaar as an identity proof obviates the need for producing multiple documents for proving one's identity, thereby simplifying procedures and eliminating fake/ ghost beneficiaries through de-duplication.

2. However, Government is sensitive to the fact that the Aadhaar enrolment process has not been completed and infrastructure constraints may pose difficulty in online authentication. To ensure that bona fide beneficiaries are not deprived of their due benefits, sufficient provisions have been made in the Aadhaar Act, 2016. UIDAI has also issued regulations to handle exceptions, ensuring that no beneficiary is denied benefits for want of Aadhaar, vide circular dated 24th October, 2017 (*copy enclosed for ready reference*). In accordance with the guidelines issued by UIDAI from time to time, the following may be considered:

A. For extending benefits to beneficiaries who do not possess Aadhaar, the following mechanism may be adopted:

- i. The beneficiary shall be provided subsidy, benefit or service based on alternate identification document as notified in the relevant notifications issued under the provisions of Section 7 of the Aadhaar Act, 2016.
- ii. Efforts should be made to ensure that all such beneficiaries are facilitated for enrolment under Aadhaar. The concerned Department through its Implementing Agencies may offer Aadhaar enrolment facilities for such beneficiaries at convenient locations through centres in the respective Block/ Taluka/ Tehsil (including through Post Offices, Banks, ICDS Centres etc).
- iii. As per regulation 12 of Aadhaar (Enrolment and Update) Regulations, 2016, the State Government/ Implementing Agencies should also make special arrangements for bed ridden, differently-abled, or senior citizens, who are unable to visit the registration centre(s), to get them enrolled for Aadhaar.
- iv. Till such time Aadhaar is assigned to a beneficiary, a separate register, preferably electronic, shall be maintained for recording such transactions, whenever the beneficiary is provided benefits/ services on the basis of alternative identification documents. This register may be periodically reviewed and audited.

B. In all such cases where Aadhaar authentication fails, the following mechanism may be adopted:

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- i. Departments and Bank Branches may make provisions for IRIS scanners along with fingerprint scanners, wherever feasible.
 - ii. In cases of failure due to lack of connectivity, offline authentication system such as QR code based coupons, Mobile based OTP or TOTP may be explored.
 - iii. In all cases where online authentication is not feasible, the benefit/ service may be provided on the basis of possession of Aadhaar, after duly recording the transaction in register, to be reviewed and audited periodically.
3. In view of above, DBT implementing Ministries/ Departments and State Governments are requested to implement proper exception handling mechanism in conformity with the Aadhaar Act, 2016, and subsequent regulations and guidelines issued from time to time. A robust mechanism for ensuring their compliance and its periodic monitoring may also be put in place.

Enclosure: As above



(Arun Sharma)
Director (DBT)

Tel - (011) 23343860 Ext-318

To:

1. Secretaries to all Ministries/ Departments of Government of India
2. Chief Secretaries of all States/ Administrators of all UTs
3. CEO, UIDAI

Copy to:

1. Coordinators, DBT Cells in all Ministries / Departments
2. Coordinators, DBT Cells in all States / UTs.

डा० अजय भुषण पांडे, भा.प्र.से.
मुख्य कार्यकारी अधिकारी
Dr. Ajay Bhushan Pandey, IAS
Chief Executive Officer



भारत सरकार
Government of India
भारतीय पहचान अथॉरिटी
Unique Identification Authority of India (UIDAI)
प्रेसीडींग ऑफिस, टॉवर II, जेएन भेरारि बिल्डिंग,
कनॉट प्लेस, नई दिल्ली-110001
3rd Floor, Tower II, Jeevan Bhairavi Building,
Connaught Place, New Delhi-110001

No. 23011/Gen/2014/Legal-UIDAI

24th October, 2017

Circular

Subject: Exception handling in Public Distribution Services and other welfare Schemes

Section 7 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 provides that:

"The Central Government or, as the case may be, the State Government may, for the purpose of establishing identity of an individual as a condition for receipt of a subsidy, benefit or service for which the expenditure is incurred from, or the receipt therefrom forms part of, the Consolidated Fund of India, require that such individual undergo authentication, or furnish proof of possession of Aadhaar number or in the case of an individual to whom no Aadhaar number has been assigned, such individual makes an application for enrolment:

Provided that if an Aadhaar number is not assigned to an individual, the individual shall be offered alternate and viable means of identification for delivery of the subsidy, benefit or service."

2. Various Ministries/Departments have issued notification under Section 7 of Aadhaar Act to require Aadhaar / Aadhaar authentication for delivery of various benefits, subsidies or service for which the expenditure is incurred from, or the receipt therefrom forms part of the Consolidated Fund of India.

3. It has come to notice that some beneficiaries are being denied the benefit, subsidy or service for various reasons such as not having Aadhaar, failure of authentication, and other extraneous circumstances like electricity outage, internet connectivity issues etc despite above provisions of Aadhaar Act and other adequate mechanisms to handle such exceptions already provided in the Regulations and notifications issued under Section 7.

4. Therefore, the following exception handling mechanism and back-up identity authentication mechanisms may be followed for implementation to ensure seamless delivery of subsidy, benefit or service to beneficiary:

- a. Till the time Aadhaar is assigned to a beneficiary, he/she shall be provided subsidy, benefit or service based on alternate identification document as notified by the Ministry/Department in the relevant notification issued under the provision of Section 7 of the Aadhaar Act, 2016. The notifications also give powers to both Central Ministry and State Governments (as the case may be) to add more alternate documents depending on local conditions.




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- b. In case of failure of Biometric authentication due to network/connectivity issue or due to poor biometric of resident etc, he/she shall be provided subsidy, benefit or service based on possession of Aadhaar by him/her as provided in Section 7 of the Aadhaar Act, 2016 and the notification.
- c. In case of a family based scheme, such as PDS, an option shall be provided that any member of the family can authenticate and receive the benefit, as notified by the Ministry/Department in the relevant notification issued under the provision of Section 7 of the Aadhaar Act, 2016. This flexibility should be used for ensuring delivery of benefit in case biometric authentication for a member (senior) fails.
- d. The State Governments/Implementing agency should also make special arrangements for bed ridden senior residents to get them verified/ authenticated including but not limited to sending a village level worker to their home for this purpose.
- e. All such exception handling shall be recorded in the system and steps be taken to avoid any misuse of the exception. The front end service provider shall also maintain record of exception such as copy of Aadhaar letter, signature/thumbprint of the beneficiary and other supporting documents as notified by the Ministry/Department.
- f. The Ministry/Department shall devise and implement mechanism for audit and inspection of such exceptions.

3. The Ministries/Department are requested to issue appropriate directions to the State Governments/Implementing agencies for the above exception handling mechanism and also monitor the same on periodical basis.


(Dr. Ajay Bhushan Pandey)
Chief Executive Officer

To
All Ministries/Departments
All State Governments



Government of Haryana/ हरियाणा सरकार

Secretariat for Information Technology

सूचना प्रौद्योगिकी सचिवालय

No.: Admn/364/ISIT/ 6454

From

Principal Secretary to Government, Haryana
Electronics & Information Technology Department,
Chandigarh.

To

All the Administrative Secretaries to Government of Haryana;

Chandigarh dated, the 27/3/18


Subject :- 1. USE of aadhaar in Benefit Schemes of Government-Exception handling -
Regarding.
2. Exception handling in Public Distribution Services and other welfare
Schemes.

Respected Sir/Madam,

I am directed to address you on the subject cited above and to enclose a copy of the following letters issued by the UIDAI on the subject cited above for information and necessary action .

Sr. No.	Letter No. & Date	Subject
1	D-26011/04/2017-DBT, 19.12.2017	USE of aadhaar in Benefit Schemes of Government-Exception handling - Regarding
2	23011/Gen/2014/Legal-UIDAI, 24.10.2017	Exception handling in Public Distribution Services and other welfare Schemes

You are requested to issue appropriate directions to all the Departments/Boards/Corporations under your control for compliance of these said instructions.


Sr. Administrative Officer
for Principal Secretary to Government, Haryana
Electronics & Information Technology Department