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GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH  
(ESTABLISHMENT BRANCH-IV)

Endst. No.: GMCH/EIV/EA3/2018/

13041-43

**23 MAR 2018**  
Dated, Chandigarh the,

A copy of the Memo No. Misc.1/IH(I)-2018/4920 dated 08.03.2018 received from the Home Secretary, Chandigarh Administration, is forwarded to the following for information & with the request to e-circulate/email the same to all the HODs/Branch Incharges of this Institute for information and taking necessary action in the matter, please.

1. The Deputy Controller (F&A), GMCH, Chandigarh.
2. The Office Superintendents (Establishment Branch-I, II, III, IV, HA-I & II).
3. ☒ The System Analyst, IT Centre for information and with the request to e-circulate/email the same to e-circulate /email to all the HODs/Branch Incharges of GMCH, Chandigarh.

Superintendent (E-IV)  
GMCH, Chandigarh

797/16/3/18

Chandigarh Administration  
Home Department

Chandigarh, dated 15-03-2018

ADA

005202  
OSE-III  
12 MAR 2018

- DP/GMCH-32
- i) All the Administrative Secretaries, Chandigarh Administration.
  - ii) All the Head of Departments/Offices/Boards/Corporations/Institutions, Chandigarh Administration.

Subject: Use of Speed Post by Government Organizations - request from Department of Posts, Ministry of Communication - reg.

CAF  
S.  
J  
B/S  
clerk  
Dgm  
Despt.

Enclosed please find herewith a copy of letter No.15039/108/2016-UT (Coord),, dated 07.02.2018 alongwith its enclosures received from the Under Secretary, Ministry of Home Affairs, Government of India, North Block, New Delhi, which is self-explanatory, for information and taking necessary action in the matter, accordingly.

*agdish*  
Superintendent Home-I,  
for Home Secretary,  
Chandigarh Administration.

Photo copy retained may send the original POC to O.S (ESA-IV) for circulate for.

*S*  
15/3/18

O.S (ESA-IV)

*h/p*  
16/3/18  
O.S. (E-III)

OS E/P

*ad*  
16/3

*SA-3*

Regd  
15/3/18  
R.K.

29  
20-02-18 No. 13039/108/2016-UT(Coord.)  
Government of India/Bharat Sarkar  
Ministry of Home Affairs/Grih Mantralaya  
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19-2-18  
PA/SSH 524  
19/02/18  
North Block, New Delhi  
Dated the 19/02/2018

Adviser to the Administrator,

No. 524 PS/AA

Date 19/02/18

To

- (Buz)
1. The Advisor to the Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
  2. The Advisor to the Administrator, UT of Lakshadweep, Kavaratti.
  3. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
  4. The Advisor to the Administrator, UT Chandigarh, Chandigarh.
  5. The Advisor to the Administrator, UT of Daman & Diu Secretariat, Daman, Moti Daman.
  6. The Chief Secretary, Government of Puducherry, Puducherry.
  7. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.

Subject: Use of Speed Post by Government Organizations - request from Department of Posts, Ministry of Communications - regarding.

Sir,

I am directed to forward herewith a copy of Coordination Division's OM No. I-34020/02/2018-Coord.I dated 19/01/2018 along-with copy of D.O. No. 22-15/2017-18/BD&MD dated 05/01/2018 received from Ministry of Communications, Dak Bhawan, Sansad Marg, New Delhi on the above mentioned subject for information and necessary action.

Yours faithfully,

Encl : As above

(M. N. Khan)

Under Secretary to the Government of India  
Ph.: 23093147

1055245

91/10/19  
25.01.18

No. I-34020/02/2018-Coord-I  
Government of India/Bharat Sarkar  
Ministry of Home Affairs/ Grih Mantralaya  
(Coordination-I Section)

North Block, New Delhi  
Dated the 17<sup>th</sup> January, 2018  
19<sup>th</sup>

OFFICE MEMORANDUM

Subject:- Use of Speed Post by Govt. organizations-request from Department of Posts, Ministry of Communications.

The undersigned is directed to forward herewith a copy of D.O. letter no. 22-15/2017-18/BD&MD dated 5<sup>th</sup> January, 2018 received from the Secretary, Department of Posts, Ministry of Communications, New Delhi on the above subject.

2. All Divisional Heads are requested to kindly take necessary action and also bring the matter to the notice of the organizations (Attached /Subordinate Offices) under their administrative control for similar necessary action.

Encl: As above

  
(H. Kujur)  
Consultant (Coord.-I)  
Phone No. 23093856

To

1. AS(CS)/AS(UT)
2. All Joint Secretaries in MHA (P).
3. RG & CCI.

X) 1. Inform  
all concerned  
E.A (UT) 22/1

X' amme please  
22/1

Admission (UT)

22/1

24.1.2018  
A/D/Co. MHA

7400 h



D.O. No. 22-15/2017-18/BD&MD

5<sup>th</sup> January, 2018

Dear

Department of Posts under provisions of Section 4 of Indian Post Office Act, 1890 is given exclusive privilege of conveying letters in India. In other words, the India Post Office is mandated to discharge the responsibility of Universal Service Obligation (USO) in providing mail conveyance and delivery even in the remotest areas. This has turned India Post into the largest postal network in the world, a fact for which every Indian is today proud of.

2. India Post is now on the cusp of technological transformation. To our premium service Speed Post, we have added on-line tracking facility, made provisions for rebate for bulk users, provided free pick-up, offered credit facility in the shape of Book Now Pay Later (BNPL) and we have been consistently living up to our promise. I am happy to recount that on account of consistent reliable performance, CAG in their Report No.20 of 2015 (Chapter 3) - Union Government on Communications and IT sector laid in the Parliament in May 2011 have treated Speed Post as best in the market. The print media had also prominently covered it at national level.

3. There is another point I am going to touch in this connection. While advertisements of Government Departments / Public-funded organizations are expected to be placed through DAVP while Government servants on official tours are directed to travel by official carrier Air India, while the official procurement is made through GeM portal, India Post should likewise legitimately count on the patronage of the Government organizations like yours for conveying their entire mails through India Post. Hence, I would pitch in with the best offer of Speed Post and further request you to bring the legal provisions as cited above to the notice of those in your organization, who are entrusted to decide as to whether mails are to be sent through private couriers or through India Post's premium service Speed Post. We assure to provide the best in class service and expecting a positive response in this regard. Shri V.P. Singh, Chief General Manager, Business Development & Marketing Directorate in the Headquarters of the Department (Tel.No. 011-23096055, e-mail: [cgm\\_bdd@indiapost.gov.in](mailto:cgm_bdd@indiapost.gov.in)) and Chief Postmasters General and Postmasters General of the area concerned can also be reached for any support and facilitation in this regard.

Thanks and Happy New Year!

Yours sincerely,

*(A.N. Nadda)* 2018

To  
Head of all Government Organizations/PSU/Chairman of Public Sector Banks/  
Chairman of State Co-operative Banks, Education Board & Institutions.

Copy for information and necessary action to:-

- (i) All CPMsG
- (ii) PMsG

*Shri V.S.*

*A. Sharma*  
15/1/18

*Pls circulate*  
*on*  
*401*  
*DS (C/P)*

*Y. Toli*  
*Com/c I*

*11/1*  
*SA (C/I)*