

From Overleaf.

-02-



GOVT. MEDICAL COLLEGE & HOSPITAL, CHANDIGARH
(ESTABLISHMENT BRANCH-IV)

Endst. No. GMCH/EIV/EA3/2018/ 11923

16 MAR 2018
Dated, Chandigarh, the

A copy of letter No. Misc/2/2IH(I)-2018/4490 dated 05.03.2018 along its enclosures received from the Home Secretary, Chandigarh Administration is forwarded to the System Analyst, IT Centre, GMCH. He is also requested to e-circulate/email the same to all the HODs/Branch Incharges of GMCH Chandigarh for information and necessary action please.

Encl : As above.


for Superintendent (Estt.-IV)
Additional Director (Admn.)


730/12/3/18

08/03/18

- 8 MAR 2018

No. Misc/2/14/1-2018/
Chandigarh Administration
Home Department

Chandigarh, dated .

To

OF G MCH-32

- i) All the Administrative Secretaries,
Chandigarh Administration.
- ii) All the Head of Departments/Offices/
Boards/Corporations/Institutions,
Chandigarh Administration.

Subject : Paper-less work for the interest of green environment and fast
action in Government and fast action in Government
Offices reg

Enclosed please find herewith a copy of letter

No.15039/108/2016/-UT (Coord.) (Part-II), dated 22.12.2017 alongwith its
enclosures received from the Under Secretary, Ministry of Home Affairs, UT
Division, Government of India, New Delhi, which is self-explanatory, for
information and taking necessary action in the matter.

Superintendent Home-I,
for Home Secretary,
Chandigarh Administration.

L AOA
317
08/03/18
12/3/18
2A-3
Raj
13/3
R.K.

14
09/01/18

E.No.15039/108/2016-UT (Coord.) (Part-II)

Government of India/Bharat Sarkar

Ministry of Home Affairs/Grih Mantralaya

UT Division

4517

29/12/17

01-01-2018

North Block, New Delhi

Dated the 29th December, 2017

For 4517
01-01-18

To

02

04-01-18

1. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.
2. The Advisor to the Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
3. The Advisor to the Administrator, UT of Lakshadweep, Kavaratti.
4. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
5. The Adviser to the Administrator, UT of Chandigarh, Chandigarh.
6. The Advisor to the Administrator, UT of Daman & Diu Secretariat, Daman, Moti Daman.
7. The Chief Secretary, Government of Puducherry, Puducherry.

Subject: Paper-less work for the interest of green environment and fast action in Government and fast action in Government Offices - reg.

Sir,

I am directed to forward herewith a copy of OM No. I- 34020/02/2017-Coord.I dated 14/12/2017 along with a copy of OM No. 13011/02/2017-O&M, dated 01/12/2017 received from Ministry of Personnel, Public Grievances & Pensions, Department of Administrative Reforms & Public Grievances on the above mentioned subject.

2. It is, therefore, requested to kindly bring the matter to the notice of the Offices under your administrative control for necessary action.

Encl : As above

Yours faithfully

(M.N. Khan)

Under Secretary to the Government of India

Tele: 23093147

No.13020/02/2017-Coord-I
Government of India/Bharat Sarkar
Ministry of Home Affairs/ Grih Mantralaya
(Coordination-I Section)

2004/01/15
12/12/17

North Block, New Delhi
Dated the 14th December, 2017

1150992/AS(UT)/17

15/12/2017

OFFICE MEMORANDUM

Subject:- Paper-less work for the interest of green environment and fast action in Government Offices-reg.

The undersigned is directed to forward herewith a copy of the O.M. No.13011/02/2017-O&M dated 01.12.2017 received from Ministry of Personnel, Public Grievances & Pensions, Department of Administrative Reforms & Public Grievances on the subject mentioned above.

2. All Divisional Heads of MHA are requested to kindly take necessary action and also bring the matter to the notice of the organizations (Attached /Subordinate Offices) under their administrative control for similar necessary action.

Encl: As above


(H. Kujur)

Consultant (Coord.-I)
Phone No. 23093856

To

1. AS(CS)/AS(UT) ✓
2. All Joint Secretaries in MHA(P)
3. RG&CCI

Adm. or L

15/12
50 (Round)

15/12
for Rayesh

1146705

Dy. No. 1458/22/17
SN 2518/12/12/17

F. No. 13011/02/2017-O&M
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Administrative Reforms & Public Grievances

5th Floor, Sardar Patel Bhavan, New Delhi.
Dated 1st December, 2017


OFFICE MEMORANDUM

Subject: Paper-less work for the interest of green environment and fast action in Government Offices- reg.

The undersigned is directed to enclose a copy of the ID Note No. 502/1/2/2016-CA.V dated 20.11.2017 from Cabinet Secretariat along with a letter from Shri Jivabhai Ambalal Patel, Ex- Member of Parliament (Lok Sabha) on the above subject.

2. In this regard, it is intimated that e-mail is a one of the modes of communication as provided in Para- 49 of chapter VIII of Central Secretariat Manual of e-office Procedure. Messages received through e-mail are required to be replied to in the same form by the officer receiving the message or his/her subordinate.

3. All Ministries/Departments are requested to take necessary action in the matter.


(Anurag Srivastava)
Deputy Secretary to the Govt. of India
Tel No. 23362325

To

DS (Coord. I)

put up for circulation

The Secretary,
Ministry of Home Affairs,
North Block, New Delhi.

8/12
8/12
8/12
Shri V.S.
R. Sharma
12/12/2017

CABINET SECRETARIAT
RASHTRAPATI BHAVAN

02-82/11/17

Encl: As above

(Richa Gaharwar)
Director
Tel. 23792018

D/o Administrative Reforms & PG [Shri K.V. Eapen, Secretary]
Cab.Sectt. I.D.No. 502/1/2/2016-CA. V dated 20.11.2017

Lo (ARPC)

JS (Admin.)

~~Ch~~

5.12.8 (2)

709

World Food India 3-5Nov, 2017, Newdelhi, Function going on in Vigyan Bhawan, now

Fri, Nov 03, 2017 12:47 PM

From : scbardhan@gmail.com
Subject : World Food India 3-5Nov, 2017, Newdelhi, Function going on in Vigyan Bhawan, now
To : secypg <secypg@nic.in>

----- Original message -----
Subject: World Food India 3-5Nov, 2017, Newdelhi, Function going on in Vigyan Bhawan, now
From: scbardhan@gmail.com

From SCBardhan, IAS, rt,
M9212808390=NewDelhi. 03/11/17.

To,
Sri IJSingh, IAS,
AddlSecy,

C/O=Cabinet Secretary, GOI, New Delhi.
Dear Sri Singh,

Greetings.

The above conference is on now.

A perusal of the dignitaries on Dias shows the name of our Minister Ms Badal, but no designation is written there.

Designation PM is displaced, but name is missing.

Similarly for all on the Dias, names without Designation. Many CMs are on the Dias with only names, no designation.

This is not in tune with office Protocol.

Live telecast on DD News being seen round the World, Billions are deprived from getting full info.

In all meetings, Confs etc Both Names and Designations should be displayed for all to know.

It is urged that necessary advisory should be issued on this matter to all Ministries. Please intimate action taken.

With warm wishes, SCBardhan

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Send from my vivo smart phone

Not for Cab-Section
Ms Badal is Cab
Min. for FPI.

SS (Adm/Cabinet)

SS (H)

3/11/17

Div (Adm)

Pl. see

US (Adm)

3/11/17
For CAI pl

US (Adm)

US (Adm)

File

50/451

7/11/17

US (Adm)

25 action to be taken by
Cab Section?

21
3/11

US (Adm 2)

Jivabhai Ambalal Patel
Ex. Member of Parliament - Lok Sabha (Mehsana)



16, Shivangi Bunglows, Near Gateway Hotel,
Perle Point, Surat- 395 007 Gujarat
Tel : 94280 09111, (0261) 6530478
E-mail : ja.patel@nic.in

Date: 20/11/17

CS-14327/17
31/11/17

The Cabinet Secretary
Government of India
New Delhi

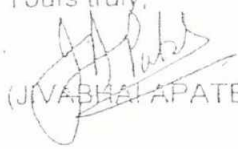
Dear Sir,

I hope this letter will find you good health and spirits.

It is learnt that your good office is committed for paper-less work for the interest of green environment and fast action. No doubt your this action definitely will avoid cutting of trees, use of papers and save the trees and environment. Further the action and correspondence will become transparent. But at the same time while using communication through email, it has been observed that various Government Departments are not taking action on correspondence through email and not responding the emails. Therefore while implementing paperless work in Government offices; it should be instructed to all departments to access email and response timely.

Thanking you,

Yours truly,


(JIVABHAI APATEL)

31.10.17

JS (ACC)

9.11
02/11/17as per
for you pls
Dir (Rt)Ref
6/11

US (PO)

2/11/17

Solcast

SA SD
2/11/17

S. No. 57 (B)

20.8

Jivabhai Ambalal Patel
Ex. Member of Parliament - Lok Sabha (Mehsana)



16, Shivangi Bunglows, Near Gateway Hotel,
Parle Point, Surat- 395 007 Gujarat
Tel: 94280 09111, (0261) 6530478
E-mail: ja.patel@nic.in

Date: 20/10/17

CS-14327/17
31/11/17

The Cabinet Secretary
Government of India
New Delhi

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Thanking you,

Yours truly,


(JIVABHAIPATEL)

31.10.17
JS (ACC)

2.7
02/11/17
Rt for you pls
Bm (K6)

K6
6/11

us (10)
2/11/17

SD
2/11/17
SoC