

GOVERNMENT MEDICAL COLLEGE
(Hospital Building), Sector 32-B, Chandigarh-160030
(ESTABLISHED 1972)

PATIL, CHANDIGARH
55253-59, Fax: 0172-2608488
I-IV

Endst. No.: GMCH/EIV/EA3(24/1)2017/50992-93 Dated, Chandigarh the,

13 DEC 2017

A copy of letter No. IH(I)-2017/27677 dated 28.11.2017 received from the Home Department, Chandigarh Administration is forwarded to the followings for information and with the request to supply the requisite information immediately, please:

1. The Office Superintendent (Estt. I, II, III, HA-I & HA-II), GMCH, Chandigarh.
2. The System Analyst, IT Centre, GMCH with a request to e-circulate/email the same to all the HODs/Branch Incharges of GMCH Chandigarh.

Dec 12/17

Encls: As above.

Superintendent (Estt-IV)
for Additional Director (Admin)

3152/5/12/17

No. IH(I)-2017/ 27677
Chandigarh Administration
Home Department

Chandigarh, dated the 28-11-12 4/12

To

DP/AMCH-32

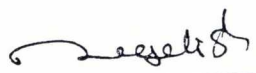
All the Administrative Secretaries,
Head of Departments, Boards,
Corporations/Institutions,
Chandigarh Administration.

Subject : Prime Minister's interaction with Additional Secretaries/Joint
Secretaries of government of India -follow up action regarding.

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Enclosed please find herewith a copy of letter No.
15039/176/2017-UT (Coord) dated 16.10.2017 received from Sh. M.N. Khan,
Under Secretary, Ministry of Home affairs, Government of India, New Delhi,
which is self explanatory.

2. You are requested to send the requisite information to this
Administration immediately for consolidation and onward transmission to
Government of India.


Superintendent Home-I,
for Home Secretary,
Chandigarh Administration.

PERS. / EST. BRANCH

Diary No. 863/601/

Date: 26/10/2017

PA/HS/5703

Dated 26.10.17

SPEED POST

No. 15039/176/2017-UT(Coord.)

Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

Adviser to the Administrator,

No. 3703 PS/AA

Dated 24/10/17

North Block, New Delhi

Dated the 16th October, 2017

To

(Busy)

1. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.
2. The Adviser to the Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
3. The Secretary Finance, UT of Lakshadweep, Kavaratti.
4. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
5. The Adviser to the Administrator, UT Chandigarh, Chandigarh.
6. The Adviser to the Administrator, UT of Daman & Diu Secretariat, Daman, Moti Daman.
7. The Chief Secretary, Government of Puducherry, Puducherry.

Subject: Prime Minister's interaction with Additional Secretaries/Joint Secretaries of Government of India – follow up action – regarding.

Sir,

I am directed to forward herewith a copy of O.M. No. I-34020/152/2017-Coord.I dated 06/10/2017 and a copy of the e-mail dated 16/09/2017 received from the Cabinet Secretary along-with a list of the main observations/suggestions that emerged during meeting sessions.

2. In this regard, it is requested to initiate action on the issues concerning their respective UTs and inform back to this Ministry immediately for the developments and action taken in the matter both in hard & soft copy through e-mail soplg@nic.in & assttc1-mha@nic.in.

Yours faithfully,

Encl : As above

(M. N. Khan)

Under Secretary to the Government of India

Ph.: 23093147

11/10/17

No.I-34020/152/2017-Coord.I
Government of India/ Bharat Sarkar
Ministry of Home Affairs/ Grih Mantralaya

IMPORTANT

1108616 AS (UT) / 11
10/10

New Delhi, the 6th October, 2017.

OFFICE MEMORANDUM

Subject: Prime Minister's interaction with Additional Secretaries/Joint Secretaries of Govt. of India - follow up action - reg.

Hon'ble Prime Minister recently interacted with Additional Secretaries /Joint Secretaries to the Government of India. Enclosed is a copy of the e-mail dated 16.09.2017 from the Cabinet Secretary alongwith a list of the main observations/suggestions that emerged during such meeting sessions. The list contains main observations made by the Hon'ble PM and also the suggestions made by the participants.

2. Concerned Divisions are requested to initiate action on issues concerning their respective divisions.
3. Since the Cabinet Secretary is to be kept informed of the developments, action taken in the matter may kindly be intimated to Coordination division, both in hard and soft copy [at e-mail id:assttc1-mha@nic.in] expeditiously.



(Georgekutty T.L.)

Deputy Secretary (Coord-I)

Tel: 23092705

Encl: as above

To

1. AS(LWE)/AS(P)/AS&FA (H)/AS (DM)/Sr. EA /AS (CS & IC)/AS(UT) ✓
2. All Joint Secretaries in MHA (P)
3. RG & CCI.

Copy to: -

PPS to HS

10/10

Adviser to

11/10
R. R. R.

10.11.2017
10/10-11/10

PM's Interactions with Aps and JPs - 1001

Department of Administrative Reforms and Public Grievances
Department of Agricultural Research and Education & Extension
Department of Agriculture Cooperation & Farmers Welfare
Department of Animal Husbandry Dairying and Fisheries
Department of Atomic Energy <chmn@dae.gov.in>
Ministry of Ayurveda Yoga Naturopathy Unani Siddha and Homoeopathy
Department of Bio Technology <vijay.dbi@nic.in>
Department of Border Management <secybm@nic.in>
Department of Chemicals and Petro Chemicals <sec.cpc@nic.in>
Ministry of Civil Aviation <secy.moca@nic.in>
Ministry of Coal <secy.moc@nic.in>
Department of Commerce <csoffice@nic.in>
Election Commission <desus@eci.gov.in>
Department of Consumer Affairs <secy-ca@nic.in>
Ministry of Corporate Affairs <secy.mca@nic.in>
Ministry of Culture <secy-culture@nic.in>
Department of Defence <defsecy@nic.in>
Department of Defence Production <sdpns@nic.in>
Department of Defence Research and Development <s.christop@nic.in>
Legislative Department <gn.raju@nic.in>
Ministry of Development of North Eastern Region <secydoner@nic.in>
Ministry of Drinking Water and Sanitation <secydws@nic.in>
Ministry of Earth Sciences <secretary@moes.gov.in>
Department of Economic Affairs <secy-dea@nic.in>
Ministry of Electronics and Information Technology <secretary@nic.in>
Ministry of Empowerment of Persons with Disabilities (Divyanga)
Ministry of Environment Forest and Climate Change <secy-moe@nic.in>
Department of Expenditure <secyexp@nic.in>
Department of Ex Servicemen Welfare <secyesw@nic.in>
Ministry of External Affairs <psfs@mea.gov.in>
Department of Fertilizers <fertsec@nic.in>
Department of Financial Services <secy-fs@nic.in>
Department of Food and Public Distribution <secy-food@nic.in>
Ministry of Food Processing Industries <secy.mofpi@nic.in>
Department of Health and Family Welfare <secyhtw@nic.in>
Department of Health Research <soumya.s@nic.in>
Department of Heavy Industry <shioff@nic.in>
Department of Higher Education <secy.dhe@nic.in>
Ministry of Home Affairs <hshso@nic.in>
Ministry of Housing and Urban Affairs <secyurban@nic.in>
Department of Industrial Policy and Promotion <secy-ipp@nic.in>
Ministry of Information and Broadcasting <secy.inb@nic.in>
Department of Investment and Public Asset Management <secy-ipam@nic.in>
Department of Justice <secy-jus@gov.in>
Ministry of Labour and Employment <secy-labour@nic.in>
Department of Land Resources <secylr@nic.in>
Department of Legal Affairs <sureshchandra@nic.in>
Ministry of Micro Small and Medium Enterprises <secretary-msme@nic.in>
Ministry of Mines <secy-mines@nic.in>
Ministry of Minority Affairs <secy-mma@nic.in>
Ministry of New and Renewable Energy <secy-mnre@nic.in>
Department of Official Language <secy-ol@nic.in>
Ministry of Panchayati Raj <secy-mopr@nic.in>
Ministry of Parliamentary Affairs <secympa@nic.in>
Department of Personnel and Training <secy_mop@nic.in>
Ministry of Petroleum and Natural Gas <sec.png@sb.nic.in>
Department of Pharmaceuticals <jaipriye@nic.in>
Department of Posts <secretary-posts@indiapost.gov.in>
Ministry of Power <secy-power@nic.in>
Department of Public Enterprises <secy-dpe@nic.in>
Department of Revenue <rsecy@nic.in>

Date: 10/09/2017
From: [redacted]



10/9/17

10/9/17

EA 19/9/17

(C/P)

[Handwritten scribbles]

19/9

19/9

19/9

DS(C/I) may kindly see in
date stage.

11/9/17

DS(C/I) discussed with [redacted]
Pl. put for circulation to the concerned.
11/9/17

MS. R.K.

3.10.17

22/9/17

11/9/17

11/9/17

Ministry of Road Transport and Highways <secy-road@nic.in>,
Department of Rural Development <secyrd@nic.in>
Department of School Education and Literacy <secy.sel@nic.in>
Department of Science and Technology <dstsec@nic.in>,
Department of Scientific and Industrial Research <dgsir@csir.in>
Ministry of Shipping <secyship@nic.in>,
Ministry of Skill Development and Entrepreneurship <secy-msde>
Department of Social Justice and Empowerment <secywel@nic>
Department of Space <chairman@isro.gov.in>,
Department of Sports <secy-sports@nic.in>,
Inter State Council Secretariat <secy-iscs@nic.in>,
Ministry of Statistics and Programme Implementation <tca.anan>
Ministry of Steel <secy-steel@nic.in>,
Department of Telecommunications <secy-dot@nic.in>,
Ministry of Textiles <secy-textiles@nic.in>,
Ministry of Tourism <sectour@nic.in>,
Ministry of Tribal Affairs <secy-tribal@nic.in>,
Ministry of Water Resources RD and GR <secy-mowr@nic.in>,
Ministry of Women and Child Development <secy.wcd@nic.in>,
Department of Youth Affairs <secy-ya@nic.in>

Cc: armitabh.kant@nic.in

Emerging points pdf (1.1MB)

Observations made by Hon'ble PM.pdf (489kB)

Dear Secretary,

You may recall that the Hon'ble Prime Minister had recently met with all Additional Secretaries and Joint Secretaries to the Government of India in groups. Enclosed herewith is a note on the main observations made by the Hon'ble Prime Minister as also the suggestions made by the participants during such interactions.

2. While several points relate to all Ministries/Departments, there are others which pertain to an individual Ministry/Department or a group of Ministries/Departments which may be identified for further implementation.

3. It is requested that follow up action be taken expeditiously in the matter and I may be kept informed of the developments.

Best wishes

P.K.Sinha

To
CEO, NITI Aayog
All Secretaries to the Government of India

Possible Action Points emerging out of the discussions made by A/S/Js

1. Copies of Court Orders to be made available in digital form, dispensing the need for manual applications
2. Creation of an Integrated Legal division on the lines of IFD. Efforts to be made to reduce Government as the litigant.
3. Sports to be made compulsory in schools. Need to regulate sports federations.
4. Agriculture extension kendras may be open for private sector participation, on the lines of Common Service Centres (CSCs)
5. Need to move from Process based administration to Performance based administration. Each officer to be given clear task with freedom and responsibility.
6. Innovation needs system flexibility. 1% budget of each department may be considered to be allocated for innovation.
7. Central Secretariat has lost field focus. Officers may be mandated to spend atleast 5-6 days in a month in the field. Have singularity of purpose.
8. People of North east have no employment avenues like other states/regions. Need to tap their traditional skills and create employment opportunities
9. Introduction of Electronic Health card to make diagnostics simpler and cheaper. This would reduce cash transactions and bring in efficiency in health services especially to the poor. Predictive analysis of data needs to be undertaken to monitor and regulate major health issues (like disease outbreaks)
10. Identify critical projects which Heads of Missions abroad can market to potential investors and ensure clearances for these projects, apriori. Put in place a secure digital network connecting with all Secretaries to Govt, Chief Secretaries of States etc for better coordination with Heads of Missions. Digital kiosks may be set up in Missions to project India to outside world. Connect farmers in the country to Centres of Excellence both in India and abroad, through VC.
11. PSUs have surplus land at their disposal. A Landbank of PSUs may be set up which can in turn be used to set up industries in areas which need them.
12. The concept of Home Schools may be explored to cover all habitations/villages where there are no regular schools.
13. Kisan Credit card may double up as a regular credit card for all digital transactions.
14. Officers do not take decisions for fear of failure. It is time we talk about Attempts/Failures also and not just successes.
15. Digital locker should be used by all departments. Need for standards in cyber security.
16. Electronics manufacturing has huge potential as an employer and revenue generator. This needs a fillip.
17. There is need for communication between senior and juniors. Need for a department vision and not just project plans. Need to align all employees of the organization to the vision of the organization.
18. Procurement process needs to be suited for the kind of procurement made. L1 cannot be applied to procurement of say, an art piece. Can we evolve a system where quality is also given weightage?
19. The current system of OM's and orders needs to be revamped. Instead of multiple orders on the same subject, each department should undertake an annual validation of all OM's on the same subject. While doing so, all earlier orders on the subject should be subsumed and only one OM should remain current. Consolidation of circulars as has been done in MNREGA should be done.

20. Government as a whole, should focus on process simplification. Process reforms to be part of APARs of officers. L S
21. Shortage of doctors in PHCs can probably be addressed by hiring Assistant Medical Practitioners. They can do diagnoses and referral work.
22. Treasury is a den of corruption in many States. Can we dispense with Treasury system and move to Core banking, like we have in Gof.
23. Tax Payer Satisfaction Survey may be mandatory along with filing of Tax return, like what has been done in Mauritius. Similarly, merging all revenue sources to one authority, like Mauritius, can be examined. This would aid cross sharing of information and throwing up alerts on a defaulter, while also safeguarding government money. Need to make it mandatory to have online satisfaction survey of all services provided by Government.
24. MoRTH web portal – all 6.5 lakh villages online – the entire acquisition process and steps online- seamless flow of proposals from States to Centre and e-gazetting . This needs to be linked to PFMS – so that payments are made just in time and there is no parking of funds.
25. Mobile apps in vernacular may be developed for field staff, to help implementation of schemes
26. Examine an SPV model to maintain and manage the Parks which are developed by State Industrial Development Corporations, like what has been done in Karnataka and Andhra Pradesh (Industrial Local Area Authorities)
27. Need to match job requirement with skill sets of employees
28. Need to ensure quality of people who enter into Government , they should have a spirit of public service. Government recruitment advertisements may need to be more motivating/attractive like those of defence forces.
29. Focus on cognitive development of children – Anganwadi services need to be strengthened in this area. All schools may be made child friendly through involvement of teachers and parents.
30. 15/20 villages in LWE districts may be identified for cluster development model for delivery of service L W E
31. Visually challenged persons do not have access to books especially in regional languages . We may involve publishers to print books in accessible format for them. Similarly, DD News may also need to cater to the visually challenged.
32. Need for a Pulse management plan to manage its fluctuating situation in India
33. Teaching is not the career of first choice – need to incentivize teaching as a profession
34. Need to engage with stakeholders – example of Bhubaneswar Municipal Corporation where encroachments cleared through engagement with them.
35. SECC data – all households can be tracked to ensure efficiency in reach of service
36. All government correspondence in Orissa online – this has reduced corruption
37. MUDRA beneficiaries could be given assistance through other schemes also to leverage gains through that scheme
38. Reforms in giving building permissions especially in urban areas is critical
39. Before making new Acts, we should assess the relevance of old enactments and dispense with them

Some of the observations made by PM Modi at the interaction with AASG

1. Speed of decision making is critical – officers should consistently endeavor to reduce delays in processes (All Ministries)
2. Routine matters like drawing up minutes of a meeting should not take more than 48 hours (All Ministries)
3. Comments on Cabinet Notes and issues which need Inter-Ministerial consultation, should be attended to on priority (All Ministries)
4. Need to reach out to everyone in the team – break the habit of working in silos . Knowledge sharing is necessary and helps better decision making (All Ministries)
5. Need to have a positive attitude towards work – behind every file are people. Whatever you do or not do, impacts the entire country. Need to be aware of this always (All Ministries)
6. Element of human touch has to be ensured in everything we do. No one can function all by himself/herself – need to take everyone along (All Ministries)
7. Innovations need not be big always – small changes can bring in big impact (All Ministries)
8. Learning never ends – there is always something to learn from everyone with whom we work (All Ministries)
9. Successful experiments in governance should be documented and developed into a framework for replication across the country. Institutions of repute may be engaged in this regard (All Ministries, ARPG)
10. Explore the idea of 'Sweet Revolution' – bee keeping to be promoted in a big way – (Agriculture & Animal Husbandry)
11. Agriculture Ministry may come up with the policy of encouraging farmers towards tree plantation on their land boundaries.
12. Focus on leveraging India's electronics manufacturing potential for health equipment/medical devices and not just limited to mobile phones – (MEITY/DIPP)
13. An award to incentivize innovation among officers in GoI (Cab Sectt, ARPG)
14. A 2-3 page concept paper on dispensing with Treasury system in States – to be sent by Ravi Mittal, AS, DFS
15. Focus on 100 lowest faring districts- on a mission mode (All Ministries)
16. Officers of each cadre/domicile may meet once in a month, to exchange ideas and thoughts (DOPT). Deliberate issues specific to the region and find solutions.
17. Ministers may also meet officers of their State atleast 2-3 times in a year (DoPT)
18. Simplification of Rules needs immediate attention – annual revalidation of all govt circulars and orders is a must (All Ministries)
19. Inhouse capabilities be developed in Ministries/Departments, to reduce dependence on consultants/external vendors.