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**GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH**

(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph:0172-2665253-59, Fax: 0172-2608488)

**(ESTABLISHMENT BRANCH-IV)**

Endst. No.: GMCH/EIV/EA3(24/1)/2016/ 40961-62 Dated, Chandigarh the, 30/11/18

A copy of letter No. 22/5/100-IH(4)-2016/31111 dated 21.11.2016 received from the Department of Personnel, Chandigarh Administration is forwarded to the followings for information and necessary action please.

1. The Office Superintendent (Estt. I, II, III, HA-I & HA-II), GMCH, Chandigarh.
2. The System Analyst, IT Centre, GMCH with a request to e-circulate/email the same to all the HODs/Branch Incharges of GMCH Chandigarh.

*Rem*  
29/11/16

Superintendent (Est.-IV)  
GMCH, Chandigarh.

*3/12*

**ELECTION MATTER**  
**URGENT**

05/11/16  
K  
ADA  
25/11/16

2103/28/11/16

Pl. get it circulated  
entered + all concerned  
from  
21/11/16  
at-3

No. 22/5/100-IH(4)-2016/ 31111  
Chandigarh Administration  
Department of Personnel

ADA

Chandigarh, dated the 21/11/2016

To

DP/AMCH

All the Heads of Departments/  
Offices//Boards/Corporations/  
Union Territory, Chandigarh

26847  
22 NOV 2016

Subject: General Election to Municipal Corporation of Chandigarh, scheduled to be held on 18.12.2016- Model Code of Conduct.

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Sir/Madam,

I am directed to address you on the subject noted above and to enclose herewith a copy of letter No. 6/1/MCCE/SEC/CHD/17/1065 dated 15.11.2016 alongwith copy of Model Code of Conduct received from the Officer on Special Duty, State Election Commission, U.T. Chandigarh, which are self-explanatory, for information and necessary action.

Yours faithfully,

*Rison Bala*  
Superintendent Personnel  
for Secretary Personnel  
Chandigarh Administration  
Dated: 21/11/2016

Endst. No. 22/5/100-IH(4)-2016/ 31112

A copy alongwith a copy of its enclosure is forwarded to the Secretary Personnel, Chandigarh Administration, for information and necessary action.

*Rison Bala*  
Superintendent Personnel  
for Secretary Personnel  
Chandigarh Administration  
Dated: 21/11/2016

Endst. No. 22/5/100-IH(4)-2016/ 31113

A copy is forwarded to the Officer on Special Duty, State Election Commission, U.T. Chandigarh, w.r.t. his letter No. 6/1/MCCE/SEC/CHD/17/1065, dated 15.11.2016, for information.

*Rison Bala*  
Superintendent Personnel  
for Secretary Personnel  
Chandigarh Administration  
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**STATE ELECTION COMMISSION, U.T. CHANDIGARH,**

**Room No. 107, First Floor, New Deluxe Building, Sector-17 E, Chandigarh.**

Telephone No. 0172-5025108, Fax. 0172-2721061, Mobile No. 09646599227  
Email id :- secchandigarh@gmail.com sec\_chandigarh@yahoo.in

**No. 6/1/MCCE/SEC/CHD/17/1065**

**Dated:- 15-11-2016**

To

1. The Secretary Personnel, Chandigarh Administration.
2. The Finance Secretary, Chandigarh Administration.
3. The Secretary Local Government, Chandigarh Administration.
4. The Secretary,  
Rural Development and Panchayats, Chandigarh Administration
5. The Inspector General of Police, U.T., Chandigarh.
6. The Commissioner, Municipal Corporation of Chandigarh.
7. The Deputy Commissioner, U.T., Chandigarh.
8. The Director,  
Rural Development and Panchayats, Chandigarh Administration.
9. The Chief Engineer, U.T., Chandigarh.
10. The Chief Engineer, Municipal Corporation, Chandigarh.

**Subject :- General election to Municipal Corporation of Chandigarh, scheduled to be held on 18.12.2016- Model Code of Conduct.**

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Sir,

I am directed to say that it has been decided to hold General election to Municipal Corporation of Chandigarh on 18<sup>th</sup> December, 2016. The notification relating to the programme of general election will be notified by the Commission on 22.11.2016. With this announcement, the Model Code of Conduct (copy enclosed) shall come into force in the Municipal area of Municipal Corporation of Chandigarh with effect from 15.11.2016 and shall continue to be in force upto the date of declaration of result of the said election i.e. 20.12.2016. It is, requested, that the contents of the Model Code of Conduct may kindly be brought to the notice of all concerned immediately, and cases of violation, if any, brought to the notice of this Commission as well as dealt with by the concerned authorities, immediately.

The police authorities may examine the law and order position in the area of 26 wards of MCC and in and around all the polling stations being set up for the above-said general election (a copy of list of polling stations will be sent shortly), throughout the



**MODEL CODE OF CONDUCT FOR THE GUIDANCE  
OF POLITICAL PARTIES  
AND CANDIDATES**

***State Election Commission  
Union Territory, Chandigarh***

**2016  
New Deluxe Building  
Sector 17-E, Chandigarh - 160017**



# **STATE ELECTION COMMISSION**

## **MODEL CODE OF CONDUCT FOR THE GUIDANCE OF POLITICAL PARTIES AND CANDIDATES**

### **I. General Conduct**

(1) No party or candidate shall indulge in any activity which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic.

(2) Criticism of other political parties or candidates when made, shall be confined to their policies and programme, past record and work. Parties and Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the leaders or workers of other parties. Criticism of other parties or their workers based on unverified allegations or distortion shall be avoided.

(3) There shall be no appeal to caste or communal feelings for securing votes. Mosques, Churches, Temples or other places of worship shall not be used as forum for election propaganda.

(4) All parties and candidates shall avoid scrupulously all activities which are "corrupt practices" and offences under the election law, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing within 80 meters of polling stations, holding public meetings 24 hours earlier to the hour of close of poll, and the transport and conveyance of voters to and from polling station.

(5) The right of every individual for peaceful and undisturbed home-life shall be respected, however much the political parties or candidates may resent their political opinions or activities. Organizing demonstrations or picketing before the houses of individuals by way of protesting against their opinions or activities shall not be resorted to under any circumstances.



## 1. Procession

(1) A party or candidate organizing a procession shall decide before hand the time and place of the starting of the procession, the route to be followed and the time and place at which the procession will terminate. There shall ordinarily be no deviation from the programme.

(2) The organizers shall give advance intimation to the local police authorities of the programme so as to enable the later to make necessary arrangement.

(3) The organizers shall ascertain if any restrictive orders are in force in the localities through which the procession has to pass, and shall comply with the restrictions unless exempted specially by the competent authority. Any traffic regulations or restrictions shall also be carefully adhered to.

(4) The organizers shall take steps in advance to arrange for passage of the procession so that there is no block or hindrance to traffic. If the procession is very long, it shall be organized in segments of suitable lengths, so that at convenient intervals, especially at points where the procession has to pass road junctions, the passage of held up traffic could be allowed by stages thus avoiding heavy traffic congestion.

(5) Processions shall be so regulated so as to keep as much to the right of the road as possible and the direction and advice of the police on duty shall be strictly complied with.

(6) If two or more candidates propose to take processions over the same route or parts thereof at about the same time, the organizers shall establish contact well in advance and decide upon the measures to be taken to see that the processions do not clash or cause hindrance to traffic. The assistance of the local police shall be availed of for arriving at a satisfactory arrangement. For this purpose the party or candidate shall contact the police at the earliest opportunity.



(vii) co-operate with the authorities in complying with the restrictions to be imposed on the plying of vehicles on the polling day and obtain permits from the Returning Officer for them which should be displayed prominently on those vehicles.

## **V. Polling Booth**

Excepting the voters, no one without a valid pass from the Election Commission shall enter the polling booths.

## **VI. Observers**

The Election Commission is appointing Observers. If the candidates or their agents have any specific complaint or problem regarding the conduct of elections they may bring the same to the notice of the Observer.

## **VII. Party in Power**

The party in power whether at the Centre or in the State or States concerned, shall ensure that no cause is given for any complaint that it has used its official position for the purposes of its election campaign and in particular :-

- (i) (a) The Ministers shall not combine their official visit with electioneering work and shall not also make use of official machinery or personnel during the electioneering work.
- (b) Government transport including official air-crafts, vehicles, machinery and personnel shall not be used for furtherance of the interest of the party in power;
- (ii) Public places such as maidens etc., for holding election meetings, and use of helipads for air-flights in connection with elections shall not be monopolized by itself. Other parties and candidates shall be allowed the use of such places and facilities on the same terms and conditions on which they are used by the party in power;



(vii) Ministers of Central or State Government shall not enter any polling station or place of counting except in their capacity as a candidate or voter or authorized agent.

### **VIII. Guidelines on Election Manifestos**

(i) The election manifesto shall not contain anything repugnant to the ideals and principles enshrined in the Constitution and further that it shall be consistent with the letter and spirit of other provisions of Model Code of Conduct.

(ii) The Directive Principles of State Policy enshrined in the Constitution enjoin upon the State to frame various welfare measures for the citizens and therefore there can be no objection to the promise of such welfare measures in election manifestos. However, political parties should avoid making those promises which are likely to vitiate the purity of the election process or exert undue influence on the voters in exercising their franchise.

(iii) In the interest of transparency, level playing field and credibility of promises, it is expected that manifestos also reflect the rationale for the promises and broadly indicate the ways and means to meet the financial requirements for it. Trust of voters should be sought only on those promises which are possible to be fulfilled.

### **VIII. Campaign Period**

Election campaigns are conducted by candidates to inform the voters of their program and to enable the voters to make informed choice while exercising their franchise. In order to ensure free & fair poll and to ensure proper arrangements for polling, the campaigns can commence from the time the election is announced. Election campaign will end twenty four hours before the time set for close of poll. Thus, for example, if polling ends at 5.00 P.M., the campaign would end at 5.00 P.M. on the previous day. Such a reasonable restriction is necessary to ensure that proper police arrangements can be made to ensure free and fair poll. All parties and candidates are