

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph:0172-2665253-59, Fax: 0172-2608488)

(ESTABLISHMENT BRANCH-IV)

11 NOV 2016

Endst. No.: GMCH/EIV/EA3(24/1)/2016/ 39316

Dated, Chandigarh the,

A copy of letter No. 28/68-IH(7)-2016/29780 dated 27.10.2016 received from the Department of Personnel, Chandigarh Administration is forwarded to the System Analyst, IT Centre, GMCH with a request to e-circulate/email the same to all the HODs/Branch Incharges of GMCH, Chandigarh for information and necessary action at his/her end.

SS 11/11/16
Superintendent (Estt.-IV)
GMCH, Chandigarh.

2033/8/11/16

OS (ETIV)
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Most Immediate

No.28/68-IH(7)-2016/ 29780
Chandigarh Administration,
Department of Personnel

Chandigarh, dated the 27/10/2016

ADA
7/11/16
To

DP/GMCH-
32
8/11
GAB

All the Heads of Departments/
Boards/Corporations,
Chandigarh Administration.

25617
13 NOV 2016

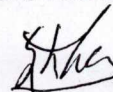
Subject: Regarding Updation of Citizen Charter.

ADA
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Sir/Madam,

I am directed to address you on the subject noted above and to state that it has been observed that many departments have indicated names alongwith mobile numbers of officers/officials designated for providing services in the Citizen Charter of their departments which are bound to be changed due to many reasons such as transfer/retirement of the officials. Accordingly, you are requested to update Citizen Charter of your department and indicate only designation of the official/officer responsible for providing services alongwith a permanent mobile number.

Yours faithfully,



Superintendent Personnel,
for Secretary Personnel,
Chandigarh Administration.