

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(Hospital Building), Sector 32-B, Chandigarh-160030 (Ph:0172-2665253-59, Fax: 0172-2608488)

(ESTABLISHMENT BRANCH-IV)

Endst. No.:GMCH/EIV/EA3/2016/ 32286

Dated, Chandigarh the, 14 SEP 2016

A copy of letter No. IH(I)/Misc-2016/25616 Dated 01.09.2016 received from the Home Department, Chandigarh Administration, is forwarded to the System Analyst, IT Centre, GMCH with a request to e-circulate/email the same to all the HODs/Branch Incharges of GMCH, Chandigarh for information and necessary action, please.

Ram  
14/9/16

Superintendent (Estt.-IV)



os(8V)  
K

1677/6/9/16

No.IH(I)/Misc-2016/25616  
Chandigarh Administration  
Home Department

Chandigarh, dated the 1-9-2016

To

ADA  
6/9/16

All the Administrative Secretaries,  
Head of the Departments,  
Chandigarh Administration.

25-9-2016  
21151

ADA  
R

DP/GmCH-32

Subject: Procedure for correspondence by other Ministries/  
Departments with Service Headquarters in Ministry of  
Defence - regarding.

Kindly find enclosed herewith a copy of letter No.  
15039/108/2016-UT (Coord), dated 20<sup>th</sup> July, 2016 from the Under  
Secretary, Ministry of Home Affairs, UT Division, Government of India,  
New Delhi, which is self explanatory, for information and compliance  
please.

Shah

Superintendent Home-I,  
for Home Secretary,  
Chandigarh Administration.

rw

Ran  
6/9/16  
CA-3

PA-SSW 6692  
Dated 31/8/16

SPEED POST

F.No.15039/108/2016 UT(Coord.)  
Government of India/Bharat Sarkar  
Ministry of Home Affairs/Grih Mantralaya  
UT Division

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North Block, New Delhi  
Dated the 31<sup>st</sup> July, 2016

Home-I Branch  
Diary No. \_\_\_\_\_  
Dated \_\_\_\_\_

PS/H

3524

2.8.16

1. The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.
2. The Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.
3. The Administrator, UT of Lakshadweep, Kavaratti.
4. The Chief Secretary, UT of Andaman and Nicobar Islands, Port Blair.
5. The Adviser to the Administrator, UT Chandigarh, Chandigarh.
6. The Administrator, UT of Daman & Diu Secretariat, Daman, Moti Daman.
7. The Chief Secretary, Government of Puducherry, Puducherry.

Subject: Procedure for correspondence by other Ministries/Departments with Service Headquarters in Ministry of Defence - regarding

Sir,

I am directed to forward herewith a copy of OM No. I-34020/78/2015-Coord.I dated 27/06/2016 and Copy of M/o Defence's OM No. 10(16)/96/US-D(GS-I) dated 17/05/2016 and its enclosure on the above mentioned subject for information and compliance.

Yours faithfully,

Encl : As above

(R. K. Pandey)

Under Secretary to the Government of India

Ph.: 23093575

1161/UT (Coord.)-16

30/06/2016

No. I-34020/78/2015 -Coord.I  
Government of India/ Bharat Sarkar  
Ministry of Home Affairs/ Grih Mantralaya

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New Delhi, the 27<sup>th</sup> June, 2016.

OFFICE MEMORANDUM


Subject : Procedure for correspondence by other  
Ministries/Departments with Service Headquarters in Ministry  
of Defence – regarding.

The undersigned is directed to forward herewith a copy of M/o Defence's  
O.M. No.10 (16)/96/US - D (GS-I), dated 17<sup>th</sup> May, 2016 alongwith its enclosure,  
on the above mentioned subject for compliance.

  
(H. Kujur)  
Under Secretary (C-I)  
Tel:23093856

[Encl:as above]

To

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30/6
1. All Divisional Heads in MHA(P).
  2. RGI & CC.
  3. Secretary (BM)/SS(IS)
  4. AS&FA(H)/ AS(F)/AS(LWE)/AS(P)

ca-76794/MNH/16

SECRET

F. No. 10(16)/96/US - D(GS-I)  
Government of India  
Ministry of Defence  
D(GS-I)/IS  
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Room No. 108-A,  
South Block, New Delhi  
Dated: 17.05.2016

OFFICE MEMORANDUM

Subject: Procedure for correspondence by other Ministries/Departments with Service Headquarters in Ministry of Defence.

Reference may be made to Defence Secretary's D.O. No. 19(5)/D(GS-I)/61/Def Secy./10 dated 11<sup>th</sup> May, 2010(copy enclosed) and state that various Divisions of MHA continue to correspond directly with the Army HQ/DGMO on various important issues, which need to be routed through the Ministry of Defence.

2. In view of above, it is requested that necessary instructions may be issued to all concerned officers to comply with the provisions laid down in Manual of Office procedure and instructions issued by DOP&T and avoid interacting directly with service Headquarters on important issues, particularly issues related to operational and policy matters, which needs to be considered at Ministry/RM level.

JS (Coordn.) - 10 ml  
18/5

  
(S.K. Dogra)  
Director(G)  
Ph. 2301 1896

Home Secretary,  
Ministry of Home Affairs,  
North Block,  
New Delhi.

DS(G-1)  
18/5



प्रदीप कुमार  
रक्षा सचिव  
Pradeep Kumar  
Defence Secretary



सत्यमेव जयते

SECRET

367-A  
भारत सरकार  
रक्षा मंत्रालय  
Government of India  
Ministry of Defence

101/A

D.O. No. 19(5)/97/D(GS-I)/61/Def Secy/10

11<sup>th</sup> May, 2010

Dear S. L. ,

It has of late been observed that various Divisions of MHA correspond directly with the Army HQ/DGMO on various important issues, which need to be routed through the Ministry of Defence. This is not as per the norms laid down for channel of communication:

2. We are separately advising Army HQ to route their communication to other Ministries on important matters and policy issues through MoD. I request that you may kindly issue instructions to all concerned officers to follow the laid down channel of communication and avoid interacting directly with Service Headquarters on important issues which need to be considered at the level of Ministry/RM.

With kind regards,

Yours sincerely,

(Pradeep Kumar)

Shri Gopal K. Pillai  
Home Secretary,  
North Block,  
New Delhi.

o/c  
Shri  
m/s