

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH  
(Sector 32-A, Chandigarh 160047 Tel. No. 0172-2665253-57, Fax No. 0172-2609360, EXT, 2207)

DEPARTMENT OF RADIOTHERAPY

To

The Director Principal  
Government Medical College & Hospital,  
Sector-32, Chandigarh.

No. GMCH-RT-2016/ 715  
Dated: 03.09.2016

21327  
15 SEP 2016  
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ADA 7/9/16  
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**Subject: Regarding request to inform before cancellation of any schedule meeting.**

Sir,

This is reference to above cited subject it is submitted that it is observed in many occasions that the schedule meeting has postponed without any prior notice. So the situation becomes very difficult. The official, invited for the meeting should be informed if any schedule meeting cancel or postponed, timely. It can save precious time of the official concerned.

This is for your kind information and necessary action please.

Thanking you.

*Dr. Awadhesh Kumar Pandey*  
(Dr. Awadhesh Kumar Pandey)  
Head of the Department,  
Department of Radiotherapy,  
GMCH-32, Chandigarh.

- There is no particular subject required to be dealt by ESH-I Branch.
- The request of Dr. A.K. Pandey is required to be circulated amongst all Branches. Please

*Dr. Pandey*  
12-09-16

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**GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH**  
**(Establishment Branch-I)**

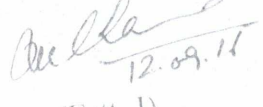
Dated:

**12 SEP 2016**

Endst.No.GMCH-Estt.-I-2016/ 32085

A copy of letter no.21327 dated 05.9.2016 is forwarded to the following for information and necessary action:-

1. The System Analyst, IT Centre, GMCH with the request to e-circulate the same to all HODs/Branch Incharges.
2. All Superintendents, E-I, E-II, E-III, E-IV, IIA-I, IIA-II, PB-I, PB-II

  
12.09.16  
Superintendent(Estt.-I),  
GMCH, Chandigarh.