

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH
(Hospital Building) Sector 32-B, Chandigarh-160030 (Ph.0172-2665253-59. Fax: 0172-2608488)
(ESTABLISHMENT BRANCH-IV)

Endst. No.: GMCH/EIV/EA3(24/1)2016/ 31068-72 Dated, Chandigarh the,

5 SEP 2016

A copy of letter No. 34/16/94-IH(7)-2016/24336 dated 11.08.2016 received from the Department of Personnel, Chandigarh Administration, is forwarded to the followings for information & necessary action:

1. PA to DP for kind information, Director Principal, GMCH, Chandigarh.
2. PA to ADA for kind information, Additional Director (Admn.), GMCH, Chandigarh.
3. PA to MS for kind information, Medical Superintendent, GMCH, Chandigarh.
4. The Deputy Controller (F&A), GMCH, Chandigarh.
5. ✓ The System Analyst, IT Centre, GMCH with a request to e-circulate/email the same to all the HODs/Branch Incharges of GMCH Chandigarh.

Ram
ST/16
Superintendent (Est.-IV)
GMCH, Chandigarh.

1540/22/8/16

No. 34/16/94-IH(7)-2016/ 24336 ✓
Chandigarh Administration
Department of Personnel

Chandigarh, dated the 11/8/16

To

All the Administrative Secretaries/
Head of Departments/Offices/
Institutions/Board/Corporations,
Chandigarh Administration.

Subject:- Minutes of the meeting regarding Citizens'/Clients' Charter.

Enclosed please find herewith a copy of minutes of the meeting held under the chairmanship of the Secretary Personnel, Chandigarh Administration on 20.07.2016 at 4.00 p.m. to discuss the demands raised by Coordination Committee of Govt. and M.C. Employees & Workers, U.T., Chandigarh, for taking further necessary action.

Shr
Superintendent Personnel,
for Secretary Personnel
Chandigarh Administration.

Endst. No. 34/16/94-IH(7)-2016/ 24337

Dated: 11/8/16

A copy alongwith a copy of minutes of the meeting is forwarded for information to the: -

1. Private Secretary to Adviser to the Administrator, Union Territory, Chandigarh.
2. Personal Assistant to Finance Secretary, Chandigarh Administration.
3. Personal Assistant to Home Secretary, Chandigarh Administration.
4. Personal Assistant to Secretary Personnel, Chandigarh Administration.

Shr
Superintendent Personnel,
for Secretary Personnel
Chandigarh Administration.

Endst. No. 34/16/94-IH(7)-2016/ 24338

Dated: 11/8/16

A copy alongwith a copy of minutes of the meeting is forwarded to Sh. Rakesh Kumar, Convener, Co-ordination Committee of Govt. and M.C. Employees & Workers, U.T., Chandigarh, # 231, Phase II, Ramdarbar, Chandigarh, for information and necessary action.

Shr
Superintendent Personnel,
for Secretary Personnel
Chandigarh Administration.

os(EIV)

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ADA

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ADA

Pl. Advise
to all concerned

RCM

12/8/16

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MINUTES OF THE MEETING HELD UNDER THE CHAIRMANSHIP OF SECRETARY PERSONNEL, CHANDIGARH ADMINISTRATION ON 20.07.2016 AT 4.00 PM IN THE COMMITTEE ROOM, 4TH FLOOR, UT SECRETARIAT TO DISCUSS THE DEMANDS RAISED BY COORDINATION COMMITTEE OF GOVT. AND M.C. EMPLOYEES & WORKERS, UT, CHANDIGARH.

The meeting was attended by the following:

1. Secretary Personnel, Chandigarh Administration (in Chair)
2. Deputy Commissioner, UT, Chandigarh
3. Special Secretary Personnel, Chandigarh Administration
4. Joint Secretary Technical Education, Chandigarh Administration
5. Joint Commissioner, Municipal Corporation, Chandigarh
6. Director Rural Development & Panchayat, Chandigarh
7. Additional Director (Admn.), GMCH, Chandigarh
8. Superintending Engineer, Construction Circle, Chandigarh
9. Representatives of the Coordination Committee of Govt. & MC Employees and Workers U.T. Chandigarh

The demands raised by the Coordination Committee of Govt. & MC Employees and Workers, U.T. Chandigarh were discussed in detail and decision taken thereon are given in annotated form, as under:-

Sr. No.	Demand	Decision Taken
1.	Reinstatement of relieved faculty members of CCET	Secretary Personnel-cum-Technical Education informed that the contractual faculty has been relieved consequent upon the selection/joining of regular faculty through UPSC and thus they cannot be reinstated against the same posts. With regard to adjusting/appointing them against the 20 posts to be filled up from contingency fund, he assured that a suitable decision will be taken as per rules/instructions.
2.	Comprehensive secured policy for contractual employees. Chandigarh Administration has formed a committee under the chairmanship of DC.	The DC informed that he will convene the meeting of the committee soon.
3.	Policy of the regularization of daily wage/ work charged employees should be implemented for all the employees who have completed 10 years of service on 03.04.2015 (date of judgement) and increase the salary/allowances of daily wage employees at par with regular employees as decided by DOP vide U.O. No. 28/64-IH(7)-2015/2666 dated 23.12.2015.	The Representative of Coordination Committee stated that all the employees had not been regularized in the MC and also the policy has not been implemented in the Departments of Sports and Rural Development & Panchayats of Chandigarh Administration. Joint Commissioner, MC informed that the employees who fulfilled the requisite criteria as laid down by the DOP have already been regularized. With regard to the demands relating to regularization of services of daily wagers who have not completed the requisite service, the Secretary Personnel asked the

		Joint Commissioner, Director Sports, Director RD & Panchayats to examine the issue and send their proposals for consideration and orders to their AD.
4.	Decision of Punjab Govt. regarding the salary (basic pay) to newly appointed employees through direct recruitment, should not be implemented in U.T., Chandigarh in regard to daily wage workers who are brought on regular cadre against direct quota posts & their pay should be protected.	Secretary Personnel asked the representatives of the Coordination Committee to submit demands separately to the concerned Administrative Secretary. The Administrative Secretary may send the proposal to the DOP, if needed.
5.	Filling up of vacant posts in all the departments and creation of new posts to meet the increased work load. Various posts in MC are not being filled up. RRs are also required to be amended	<p>The recruitment process for filling up the vacant posts of Clerks and Steno-typists for all the department under Common Cadre has already been initiated by the Education Department and written test has already been conducted. The recruitments will be made very soon.</p> <p>With regard to creation of new posts, the concerned departments are required to review the staff position to initiate/take up the matter as per the procedure.</p> <p>Representatives of Coordination Committee raised the issue of non filling up of various posts in MC. They also stated that there are discrepancies in RRs, which are required to be amended.</p> <p>Joint Commissioner, MC informed that 576 posts are lying vacant in MC. The matter for filling up these posts has already been sent to Secretary Local Govt. for obtaining the approval of H.E.</p> <p>Secretary Personnel asked the representatives of Coordination Committee to discuss the matter with Secretary Local Govt. separately for speedy action.</p>
6.	Security Guards working in various departments should be considered skilled II and accordingly their pay be revised in notification of DC rates at par with the telephone operators.	The Representative of Coordination Committee raised the issue that DC rates revised recently w.e.f. 01.04.2016 should be equal to 13% DA, whereas very less increase has been given in DC rates. Even for some categories, no increase has been made. DC informed that the large number of categories of employees have been merged this time and he assured that he will give enhancement in next revision within 2-3 months.
7.	Implementation of Labour Laws in r/o Outsourcing employees.	
8.	Release of revised notification of DC rates w.e.f. 01.04.2016	
9.	Absorption of all Contractual Teaching, Non-Teaching Administrative Staff and Class IV employees working in CCET-26.	The Government of India has not framed any policy in this regard. Moreover, in Chandigarh Administration there is no policy for absorption of contractual employees in government departments.
10	Implementation of self finance housing scheme <i>2008 in its true spirit</i>	The matter is subjudice in the Punjab & Haryana High Court.

11.	Cleanliness and Maintenance of Toilet Blocks situated at CTU Depot No. 1, 2 & 3.	Superintending Engineer, Construction Circle informed that estimates for renovation have already been finalized and work will be started soon.
12.	Removal of section 144 from Chandigarh.	The DC informed the representatives of the Coordination Committee that it relates to Law & Order.
13.	Helpers/Trade Mates working under Electrical Circle should be given semi skilled salary.	The issue has been sorted out.
14.	LTA to Lift Operator and Tubewell Operator.	Secretary Personnel asked the representatives of the Coordination Committee to discuss the matter with FS-cum-Secretary Engineering.
15.	Special pay to Lift Operator.	Secretary Personnel asked the representatives of the Coordination Committee to discuss the matter with FS-cum-Secretary Engineering.
16.	Amendment in RRs of MCC.	As discussed at Sr. No. 5 above.
17.	Deputation policy in favour of U.T. employees.	Representatives of Coordination Committee, stated that the deputation policy framed by the Chandigarh Administration should be implemented in letter and spirit. The deputationists are continuously working for many years in UT Chandigarh against the provisions laid down in the rules. They desired to repatriate the deputationists who have completed more than 5 years service to their parent department and reduce deputation quota from 20% to 10% in the RRs of the teaching faculty of Education Department in the interest of UT employees. Secretary Personnel informed the representatives of the Coordination Committee that Education and Engineering Department will look into the issue and thereafter matter will be reviewed, if needed.
18.	Filling up the vacant posts of tubewell operators from the field Chowkidars as one time measure.	Superintending Engineer, Construction Circle informed that the process for filling up the posts has already been initiated and will be completed within 02 months.
19.	Free Medical checkup facility to MC employees in GMSH-16 and GMCH-32.	Secretary Personnel asked the representatives of the Coordination Committee to meet the Secretary Health/MER who is also Secretary Local Government in this regard.
20.	Risk allowance and Insurance policy for workers working under Electrical Circle.	Allowances of Punjab Government are made applicable to the employees of UT Chandigarh. As and when risk allowance and Insurance policy are allowed by the Punjab Govt., the same will be considered in UT Chandigarh. Superintending Engineer, Construction informed that the matter is under consideration. Secretary Personnel asked the SE to submit the proposal to FD for examination.
21.	Disbursement of Salary to Contractual employees in time.	Representative of Coordination Committee stated that salary is not being disbursed in time to contractual employees in various departments viz. Health, Forest & MOHs. Additional Director (Admn.) informed that no

		such complaint has been received in GMCH. Secretary Personnel desired that concerned HODs should look into the matter.
22.	Formation of Recruitment & Promotion rules for field staff of Sports Deptt.	Secretary Personnel desired Director Sports to look into the matter and take necessary action for framing of the RRs for the said posts.
23.	Implementation of policy of regularization in regard to the daily wage sweepers working under U.T. Panchayats.	Representative of Coordination Committee informed that daily wage sweepers working under Panchayats Department are being paid DC rates, whereas they should be paid the Basic Pay + Dearness Pay as paid to other daily wage employees. The Secretary Personnel asked the Director Rural Development to examine the matter and take decision as per policy.
24.	Residential Colony for staff of Electrical circle.	Representative of Coordination Committee stated that houses for staff of Electrical Circle are required as they have to attend the electrical complaints round the clock. Superintending Engineer informed that some quota houses are available for the staff of Electrical circle. Secretary Personnel asked the SE (Construction) to move the proposal in this regard.
25.	Central Pay Scales and services of condition for U.T. employees.	Representatives of the Coordination Committee demanded for grant of central pay scale and condition of service or implementation of complete rules/regulations/instructions of the Punjab Government. Secretary Personnel informed the representatives of the Coordination Committee that the matter for grant of Central Pay and Conditions of Service to U.T. employees was taken up with Govt. of India time and again but the Govt. of India has not acceded to the proposal. However, they submit a representation separately in the matter.
26.	Gas Masks and safety kit to sewer men and sewer men appointed through outsourcing should be considered semi-skilled.	The Secretary Personnel asked the Joint Commissioner, MC to look into the matter and sort it out immediately.
27.	CTU employees raised the issue of non-grant of ACP to CTU employees.	Secretary Personnel-cum-Transport assured the representatives of the Coordination Committee that he will look into the matter.
28.	Replacement of Condemned Buses	The Secretary Transport informed that the issue is under consideration. *****