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From

The Director Social Welfare,
Chandigarh Administration.

To

26910
21 DEC 2014

- 1) The Director Health Services,
Chandigarh Administration.
- 2) The Director Principal,
Government Medical College and Hospital,
Sector-32, Chandigarh.
- 3) The Director,
Post Graduate Institute of Medical Education and Research (PGI),
Sector-12, Chandigarh.
- 4) The Secretary,
Red Cross Society,
Chandigarh.

ADA
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OSCE ID
05/11/12
GAP

Memo No.SW3/2014/ 11465
Dated Chandigarh, the 28/11/2014

Subject:- Rajya Mahila Samman and Zila Mahila Samman.

The Government of India, Ministry of Women & Child Development, New Delhi have invited nomination for "Rajya Mahila Samman and Zila Mahila Samman". The following is the selection criteria:-

- The award carries a cash prize of Rs. 20,000/- and Rs.40,000/- with scroll/citation respectively.
- The Awardee should be above 21 years of age on 1st January 2014.
- She should be a resident or have worked in UT Chandigarh for at least two years and not have received the award earlier.
- The awards are given to women who have done work in any of the fields such as Health and Hygiene, Child Sex Ratio, Women Safety and Survival, Education, Nutrition, Environment, Water Management and Social Security.
- The awards shall recognize women who have shown exceptional courage, especially in adverse circumstances

It is, therefore, requested that the nomination of suitable persons along with bio-data and a detailed note on their life time achievement may be sent to this office as per guidelines (copy enclosed) by 10.12.2014.

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**Director Social Welfare,
Chandigarh Administration.**

Guidelines for the processing and selection of recipients for the “Zila Mahila Samman” and the “Rajya Mahila Samman”

1. Awards may be given for advocacy and awareness creation, motivation, community mobilisation, women’s empowerment, skill development, training and capacity building and enterprise promotion in conjunction with tangible activities. Carrying out any one or more of these could be indicatively in fields such as health and hygiene, child sex ratio, women safety and survival, education, nutrition, environment, water management, social security. They could be in any area that affects the lives, livelihoods, status and dignity of women and girls. It could be action that seeks to remove gender asymmetries and attitudes towards women. Demonstrated innovation in any field could also be rewarded.
 - a) An area that merits special consideration is protecting women from violence and harassment, at home, in the workplace and everywhere in the public domain. The awards may recognize women who have shown exceptional courage, especially in adverse circumstances.
 - b) It is important to ensure that the most deserving, courageous and committed are recognized. There are some fields, which by themselves, would not be sufficient to consider and confer an award. Indicatively, these include achieving first position in school/college, organising a large number of classes on a subject/topic, participating in many programmes/cultural shows, association with a large number of organizations, being on a Board/ Executive Committee.
2. The awardee should be above 21 years of age on 1st January 2014. She should be a resident, or have worked in that District/ State/ UT for at least two years, and not have received the award earlier. Awardees should not be recommended for both District and State level awards in the same year.

The Rajya Mahila Samman (one in one each State/UT) will carry a cash prize of Rs.40,000/- and a scroll/citation. Zila Mahila Samman (one in each district) will carry a cash prize of Rs. 20,000/- and a scroll/citation.

3. At the State Government level, an advertisement containing the eligibility criteria, and the areas of awards will be issued in the leading newspapers as well as social media inviting applications from the eligible girls/women as per the timelines at Para 8 of the guidelines.
4. State Governments are requested to invite applications, preferably electronically, for the State awards, and for the district awards. The invitation for applications should be disseminated in the print media, including in the local language (s), through the electronic media, and through social media networks.

5. For the District awards, Collectors/ Deputy Commissioners will constitute a Selection Committee, with the following composition:

Collector/ Deputy Commissioner

Chairperson

Two eminent women from the District, to be nominated by the Collector/ Deputy Commissioner

Members

District Programme Officer, ICDS

Member Secretary &
Convener

- a) District level Committees will furnish to the State Government, in order of their recommended priority, three names for the award from their district. The State Government will select one name for the award, and inform the Collector/ Deputy Commissioner and the Ministry of Women and Child Development, Government of India.
- b) The State Government (Women and Child Development Department) will carry out a similar exercise at the State level for the State level award.
- c) The money to be paid to the awardees would be transferred into their bank accounts, on 08 March, through electronic transfer. An announcement would be made at the respective award ceremonies. The scroll/ citation would be presented at the award ceremony.
6. Award ceremonies for the district level award should be held at each district headquarter, on International Women's Day, 08 March every year. These ceremonies could be held in conjunction with other events that mark the day.
7. The State level awards would be presented at a function organized by the Government of India in New Delhi, on 08 March.
8. The time-lines are as follows (last dates):

Action	Last date
Constitution of Selection Committees at State & District levels	30 th September
Issuance of advertisements/ Information by State Governments/ UTs	15 th October
Last date for receipt of applications	3 rd November
Completion of scrutiny and processing	30 th November
Finalisation of recommendations	15 th December
Communication of names and details, including bank account details (number, branch, IFSC Code) of recommended awardees to	31 st December

the Ministry of Women and Child Development, Government of India by States	
Award ceremonies	8 th March of the following year

Application Form**Format for applications for Awards**

I.	Name	
II.	Date of Birth	
III.	Mother's Name	
IV.	Telephone No. (with code)	
V.	Present address	
VI.	a. Bank Account number, Bank branch and IFSC code	
VII.	Field of Work and the location(s) at which you have worked	
VIII.	A description of yourself, your goals and aspirations	
IX.	Description of work done by you, with timelines, collaborations, impact and outcomes	Please enclose separately as Annexure
X.	References from two persons who are aware of your work	

Place:

Applicants' Signature

Date: