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22 AUG 2014

No. 527(M)-UT FII (10)-2014/  
CHANDIGARH ADMINISTRATION  
FINANCE DEPARTMENT

7/29

Chandigarh, dated the 21.8.14

To

1. All the Administrative Secretaries,  
Chandigarh Administration.
2. All the Heads of the Departments/Offices/  
Institutions/Boards/Corporations,  
Chandigarh Administration.

Subject:- Guidelines for outsourcing of Services/activities by the Departments.

Sir/Madam

Please refer to the subject cited above.

It has been observed that the professionals are being engaged through contracting agencies dealing with personnel with low skill levels like Sweepers, Peons etc. Neither such Agencies have the expertise to choose the right person for the functions involving high skill levels, nor is it appropriate to make the highly educated/skilled people report to suppliers of labour. Going in for such an arrangement may discourage good people and best in the field may not come forward to work for Govt. under such an arrangement. Moreover, contractual employment is not permitted where vacancy in regular cadre does not exist. Therefore, it has been considered appropriate if a proper contract should be framed where professional is not hired or employed for a salary, but specific functions are contracted to him for a contract value in such a manner that no employee and employer relationship exists and the arrangement is as good as outsourcing a function to him/her, without an intermediary.

In view of the above, SPIC, an important Agency of Chandigarh Administration, having expertise and experience for engaging technical and professional manpower, is authorised to engage professionals on behalf of Departments/Institutions as and when the services/functions of any Professional are to be outsourced.

Yours faithfully

*Bhaw*  
Special Secretary Finance  
for Finance Secretary,  
Chandigarh Administration.

Endst. No. 527(M)-UTFII(10)-2014/ 7/30 Dated the 21.8.14

A copy is forwarded to the Chief Executive Officer, SPIC for information and necessary action.

*Bhaw*  
Special Secretary Finance  
for Finance Secretary,  
Chandigarh Administration.

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**GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH**  
(Hospital Building) Sector 32-B, Chandigarh-160030 (Ph: 0172 2665253-59 Fax: 0172 2608488)  
**(ESTABLISHMENT BRANCH-IV)**

Endst. No. GMCH-E-IV-EA-1(24/2)2014/ **81256-58** Dated, Chandigarh the **29 AUG 2014**

A copy is forwarded to the followings for information & necessary action at their end :

1. The Medical Supdt., GMCH, Chandigarh.
2. The Office Supdt. (Est.-I,II,III, HA-I & HA-II), GMCH, Chandigarh.
3. ✓ The Computer Programmer, GMCH, Chandigarh. He is also requested to **e-circulate/e-mail** the same to all the HODs/Br. Incharges of this Institute.

  
Superintendent (Est.-IV)