

1690

22 JAN 2014

No. 186-HIII (3)-2013/ 1017
CHANDIGARH ADMINISTRATION
HOME DEPARTMENT

Chandigarh dated the: 17/1/14

To

1. All the Administrative Secretaries,
Chandigarh Administration.
2. All the Heads of Departments/ Boards/ Corporations,
Chandigarh Administration.

Subject: Regarding Attestation of Documents.

*_*_*_*_*

Enclosed please find herewith a copy of letter No. 3217/AS(CPV&Hajj)/2013 dated 29/11/2013 received from the Additional Secretary (CPV & Hajj), Ministry of External Affairs, New Delhi which is self – explanatory for immediate strict compliance.

Siminder Singh
Superintendent Home III,
for Home Secretary,
Chandigarh Administration.

13

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

(Hospital Building), Sector 32 B, Chandigarh-160030 (Ph 0172-2665253-59, Fax: 0172-2608488)

(ESTABLISHMENT BRANCH-IV)

03512-16

28 JAN 2014

Encls. No. GMCH F-IV EA-1(24/2) 2014/

Dated, Chandigarh the

A copy alongwith its enclosure is forwarded to the followings for information & necessary action at their end:

1. The Medical Superintendent, GMCH, Chandigarh.
2. The Deputy Controller (F&A), GMCH-32, Chandigarh.
3. The Assistant Registrar (Academic), GMC, Chandigarh.
4. The Office Superintendents (Est. I, II, III, HA-I & II), GMCH-32, Chandigarh.
5. The Computer Programmer, GMCH, Chandigarh. He is requested to e-circulate the same among all the HODs/Br. Incharges and PA to DP/ADA of this Institute for kind information of DP/ADA pl.

File 2-1-14
Superintendent (Est.-IV)

[Signature]

HOME-III BRANCH

Diary No. 18.5.11.11

Dated. 23/12/13



A.R. Ghanashyam

Addl. Secretary (CPV & Hajj)

Tel: 011-23013161

Fax: 011-23794138

विदेश मंत्रालय, नई दिल्ली
MINISTRY OF EXTERNAL AFFAIRS
NEW DELHI

PS/IA/ 4099

Addl. Secy to the Ambassador,

No. 4099 PS/IAA

Dated 19/12/13

No. 3217/AS(CPV&Hajj)/2013

Dated 16/12/2013 November 29, 2013

Dear KK,

The Ministry of External Affairs (MEA) attests personal, educational and commercial documents of individuals/companies before such documents are presented to diplomatic Missions/Consulates of foreign governments in India in support of applicants' claim to take up jobs, studies, assignments etc., abroad. As per laid down procedures, all such documents, in original, are required to be authenticated first by the designated authorities of the concerned State/Union Territory/Chamber of Commerce. The MEA attests the documents thereafter and on the basis of the signature of the designated signing authorities. The responsibility for submission of such pre attested documents through outsourced agencies authorised by the MEA rests with the applicants.

Applicants and recruiting agents have brought to the notice of this Ministry, the problems they face in getting pre-authentication from the authorities concerned in the State/Union Territory. They have informed us that it takes between two to six months in getting pre-authentication of personal and educational documents. We are also informed that some authorities insist on personal appearance of the applicants who might be residing abroad.

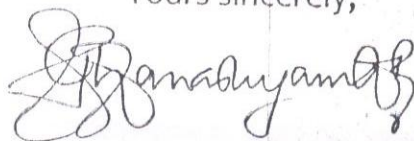
3. There are several auxiliary documents which are, reportedly, not being attested by almost any State/UT Government e.g. short term diploma/CA/CS Certificates issued by private or even Government institutions, Mark sheets, Driving license, Experience/Medical/Hospital/Nursing Certificates, Power of Attorneys/Personal Affidavits, Bank Statements, photocopies of various IDs etc. These documents are of great help to Indian nationals seeking jobs abroad especially in the Gulf countries.

4. Skilled and unskilled Indian nationals including professionals like doctors and engineers who get opportunities to work abroad are often required to fulfil various procedural formalities within a short period of time. The fear of losing the opportunities due to inordinate delay in attesting personal/educational documents and non attestation of other documents is resulting in these applicants approaching unscrupulous touts who resort to malpractices.

5. We would therefore like to request your personal attention to sensitize the designated authorities of your State to pre-authenticate the personal/educational documents in a reasonable period of time e.g. within 2-3 weeks. Also, a mechanism could be evolved to pre-authenticate the genuineness of the above referred other documents so as to help Indian nationals seeking jobs abroad do not lose their precious opportunities because of procedural delays.

With regards,

Yours sincerely,



(A.R. Ghanashyam)

Shri K.K. Sharma
Adviser to the Administrator
Union Territory of Chandigarh
Deluxe Building, Sector 9
Chandigarh - 160017