

GOVERNMENT MEDICAL COLLEGE & HOSPITAL SECTOR-32, CHANDIGARH*Hospital (Building), Sector 32, Chandigarh-160047, Phone 0172-2665253-57, Fax No. 0172- 2608488***HOSPITAL ADMINISTRATION BRANCH-II****ORDER**

In continuation to this office order No. GMCH-HA1-EA2(41)/2014/28733-38 dated 29.09.2014, the following are the guidelines for issue of Medico Legal Reports (MLRs) to patients/relatives of the patients in those cases where police has not received the original.

1. Attested copy of injury reports will only be issued after submitting NOC by the concerned police officials in the cases as pointed out in the guidelines of the institute for issue of copies of MLRs.
2. In those cases in which NOC from the concerned police station is not required, an undertaking will be taken from the patients/relatives of the patients, stating that they had requested the police number of times to come and collect the MLR. However, the concerned police officials refused to do so despite several requests. Once this undertaking is received by the department, attested copy of MLR can be issued to the patients/relatives.
3. All the other conditions as specified in the guidelines will remain the same.

Dated 20.01.2017**Prof. Atul Sachdev
Director Principal**

Endst.No. GMCH-HA1-EA3/(64)/2017/

Dated,

27 JAN 2017

A copy is forwarded to the following for information & necessary action:-

1. All HODs GMCH-32, Chandigarh.
2. The Chairman, Emergency Services, GMCH-32, Chandigarh.
3. The HOD Forensic Medicine, GMCH-32, Chandigarh w.r.t. No. GMCH-FM-2016/1775 dated 23.12.2016.
4. The HOD(IT), GMCH-32, Chandigarh.
5. The HOD MRD, GMCH-32, Chandigarh.
6. The DC(F&A), GMCH-32, Chandigarh.
7. The DMS(HA), GMCH-32, Chandigarh.
8. The Nursing Superintendent, GMCH-32, Chandigarh.
9. The RTI Cell, GMCH-32, Chandigarh
10. P.A. to D.P./ADA/MS for information of DP/ADA/MS please.
11. Copy to Master file.

**Medical Superintendent
for Director Principal**

GOVERNMENT MEDICAL COLLEGE & HOSPITAL, SECTOR-32, CHANDIGARH
(Hospital Building), Sector-32, Chandigarh- 160047, Phone -0172-2601023-24, Fax No.0172- 2609360
HOSPITAL ADMINISTRATION BRANCH-II

ORDER

In supersession of earlier order no.GMCH-HA1-EA2(41)/09/32923-28 Dated 24.2.2009.

The following are the guidelines for issue of copy(s) of **Post Mortem Reports (PMRs)** and **Medico Legal Reports (MLRs)**:-

1. Only next of the kin will be issued attested copy of **Post Mortem Reports (PMRs)**.
2. The patient himself/ herself or his/ her next of the kin only will be issued attested copy(s) of MLRs.
3. a. The applicant can apply on a plain sheet of paper/ Departmental Proforma stating his/her relationship with the deceased and the purpose for which the copy of the PMR is need and the number of copies needed.
- b. The applicant shall also give a **declaration** at the end of the application to the effect:

"I _____ s/o, d/o, w/o _____ aged _____ r/o _____ City _____ Distt. _____ State _____ verify that the above contents are correct to the best of my knowledge and belief and nothing has been concealed therein. I am aware that in case the information furnished above is found to be incorrect, I shall be liable for prosecution under section 177 & 191 of the Indian Penal Code, which stipulates imprisonment and fine."

- c. He/ She will also paste a passport size photograph on the application with his/ her signature, half on the sheet and half on the photograph.
- d. Self Attested copy of one of the following documents has to be attached alongwith the application as Identity and Residence proof: Aadhaar Card/ Ration Card/ Passport/ Driving License/ Voter I-Card/ Employer Certificate.
- e. Submitting the requisite fees @ Rs.50/- per copy, subject to revision from time to time by the competent authority, at the office of the department and getting the receipt for the same.
4. Next of kin can get a copy of the PMR/ MLR of their relatives in cases investigated under Section 302, 304, 304B, 306 & 326 IPC etc. only after getting NOC from the concerned police station clearly stating that the issue of copies of PMR/ MLR will not hinder the investigation.

Once these documents (as the case may be) are submitted to the concerned doctor, attested photocopies of the PMRs/ MLRs, as the case may be, would be issued within three working days.



PROF. ATUL SACHDEVA
Director Principal

Dated : **29 SEP 2014**

A copy is forwarded to the following for information and necessary action :-

1. All HODs, GMCH-32, Chandigarh.
2. The Head, MRD, GMCH-32, Chandigarh.
3. The DC(F&A), GMCH-32, Chandigarh.
4. PA to DP for the information of Director Principal.
5. PA to MS for the information of Medical Superintendent.
6. Copy to Master File.

Atul Sachdeva
Director Principal 25.9.14