

GOVERNMENT MEDICAL COLLEGE
CHANDIGARH

HANDBOOK
OF
GMCH-2019



Sector 32-B, Chandigarh – 160 030
Phones: (0172)- 2601023



Dear applicant,

It gives me immense pleasure to introduce to you one of the most prestigious medical institutes of the country- Govt. Medical College, Chandigarh. This medical college started in the year 1991 with an intake of 50 students and the foundation stone was laid by the then Prime Minister of India Sh. Chander Shekhar ji. It is attached with a 825 bedded tertiary care hospital (Government Medical College & Hospital, GMCH) that provides excellent facilities for training of medical students and for patient care.

In its comparatively short span of over 26 years, GMCH has consistently been ranked in the top 20 medical colleges of the country by various agencies. This is because of the high quality education that is imparted at this institute. We encourage the undergraduate students to participate in teaching and research activities through various methods like short term projects, participation in tutorials, symposia etc. Quite a few students have been given scholarships by the Indian Council of Medical Research (ICMR), Govt. of India, for carrying out short term research projects.

In order to have overall development, the institute also provides opportunities to show their talents in cultural, literacy and sports events. These include Plexus (Intra college literary and cultural festival), indoor games, outdoor sports, track and field competitions, Annual day on 9th September and Annual Athletic Meet in the months of February/March every year. The students also organize an inter college sports and cultural festival “**EUPHORIA**” where more than 1500 students from surrounding colleges participate. GMCH also publishes annual magazine “**GLIMPSE**” where the literacy talents of students get showcased.

GMCH also provides postgraduate courses in various disciplines of Anatomy, Anaesthesiology, Community Medicine, Forensic Medicine, General Surgery, Microbiology, Obstetrics and Gynecology, Ophthalmology, Orthopaedics, Otolaryngology(ENT), General Medicine, Dermatology, Paediatrics, Psychiatry, Pulmonary Medicine, Pathology, Biochemistry, Radiodiagnosis, Radiotherapy and Transfusion Medicine. The postgraduates of this college are well trained and are serving in various prestigious institutions of this country.

Hope to see you developing into wonderful doctors who will care for the ailing humanity.

Prof. B.S. Chavan
MD,FIPS, MAMS, FIMSA, D.H.M.
Director Principal,
Govt. Medical College,
Chandigarh
Ph: - 0172-2665253 Extn. 4321
Fax: - 0172-2609360
E-mail: dpgmch-chd@gmch.gov.in
drchavanbs@gmail.com
www.gmch.gov.in

IMPORTANT CONTACT DETAILS

<p>Dr. B.S. Chavan, Director Principal 'D' Block, Level II, GMCH 32, Chandigarh. Email Id-dpgmch-chd@gmch.gov.in Telephone no. 0172-2601023 Ext. 4321 Fax No. 0172-2609360</p>	<p>Dr. Jasbinder Kaur, Professor Incharge Academic, Room No. Room no. 224, Level II, D Block, GMCH 32, Chandigarh. Telephone no. 0172-2601023 Ext. 4260</p>
<p>Sh. Satish Kumar Jain, Additional Director (Admn.) D' Block, Level II, GMCH 32, Chandigarh. Telephone no. 0172-2601023 Ext. 4231</p>	<p>Sh. Satpal Singh Registrar Academic, Room No. Room no. 203, Level II, D Block, GMCH 32, Chandigarh. Email id- aragmcc@yahoo.com Telephone no. 0172-2601023 Ext. 4233</p>
<p>Dr. Ravi Gupta Medical Superintendent, D Block, Level II, GMCH 32, Chandigarh. Email id-msgmch@rediffmail.com Telephone no. 0172-2601023 Ext. 4202 Fax no. 0172-2608488</p>	<p>Dr. A.K. Attri Chief Warden Hostel premises, Sector-32, Chandigarh. Telephone No. 0172-2601023 Ext. 5121 Email Id attri@yahoo.com</p>
<p>Dr. A.K.Attri, Chairman, Anti Ragging Committee 'D' Block, Level -III, GMCH-32, Chandigarh. Mobile No. 9646121561 Email – id- attri@yahoo.com</p>	<p>Dr. Anshu Palta Warden (Girls Hostel) Hostel Premises Telephone no. 0172-2601023 Ext. 5301 Mobile No. 9646121602 Email Id anshupalta@yahoo.co.in</p>
<p>Police Post Telephone no. 0172-2601023 Ext. 4203</p>	<p>Dr. Sanjay Gupta & Dr. Ajeet Sidana Warden (Boys Hostel) Telephone no. 0172-2601023 Ext. 2511, Mobile No. 9646121615, 9646121614</p>

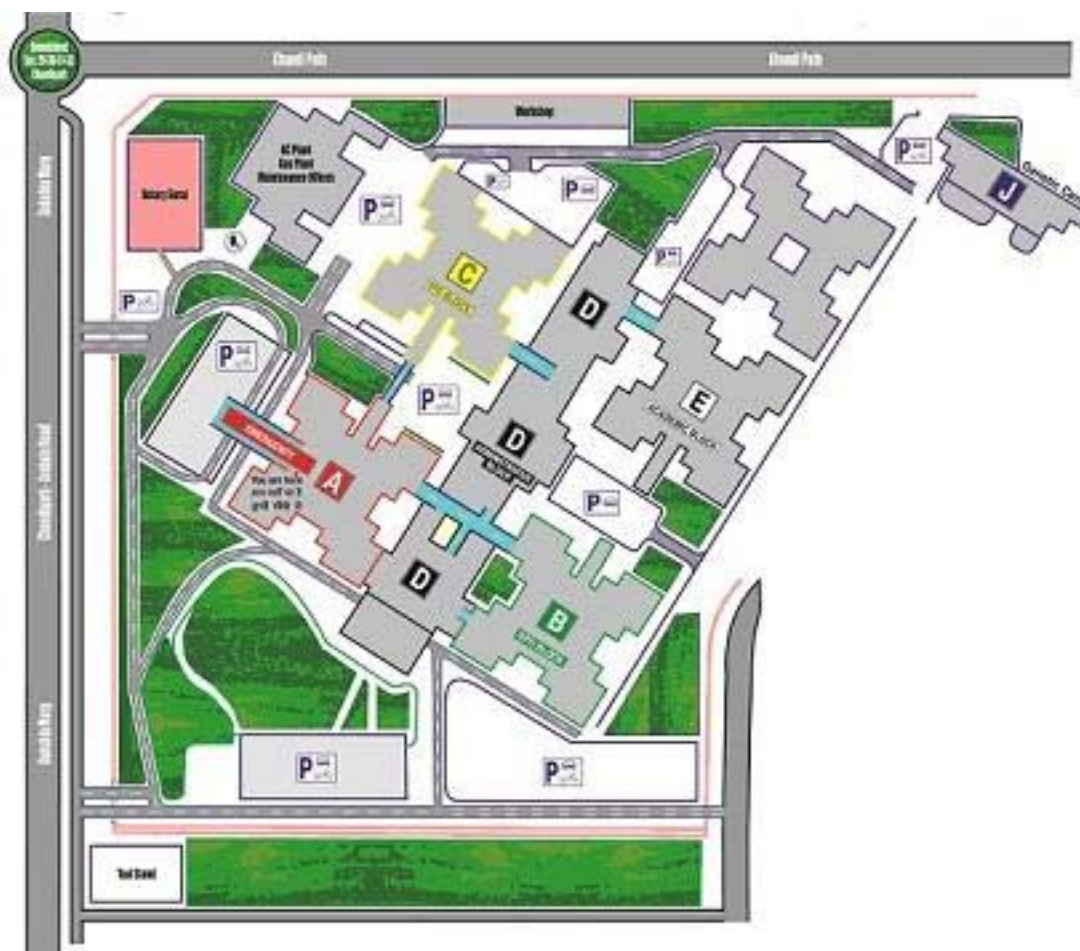
CONTENTS

S. No.	Description	Page
1	Hospital planning & Architectural design	5-8
2.	Detail of various courses	8-9
3.	Composition of various committees	9-11
4	Schedule of Annual Fee and other charges	12
5	Hostel Fees/Charges	13
6	Hostel Rules	14
7	College Rules for the students	15-17
8	Academic Schedule and Calendar of Activities	18
9	Fee Concession related information	19
10	University Scholarships, Medals and Prizes	20
11	College Administration/Academic Branch	21
12	Appendix – I Specimen of Declaration Form	22-23
13	Appendix-II Specimen of undertaking regarding Anti Ragging	24-25
14	Appendix- III Specimen of undertaking from students availing Hostel facilities	26

Hospital Planning & Architectural Design:

The Building of Government Medical College & Hospital, Sector-32, Chandigarh is based upon modern technology and the utilization of the modern approach for the building of any complex, specially a large hospital, the Chief Architect, Chandigarh Administration evolved a new concept based on the modular system with self-contained modules for different functions with vertical and horizontal integration, a central core which will take away the use of unending corridors of the traditional hospital buildings constructed in the past. Hospital building has been constructed with the highest specifications available in the country so that it can be kept hygienically clean and relatively infection free. Crevices, projections and other designs, which can collect dust and cobwebs, have been avoided in the construction. In this first phase, Block-A with approximately 250 beds, emergency areas for various specialties, ICU, operation theatres, private wards and a canteen was constructed. The adjoining partial construction of Block-D, which is a link between Block- A and OPD Block-B was also completed. It was inaugurated in June, 1995, by HE Lt. Gen (Retd.) B K N Chhibber, Governor Punjab & Administrator, UT, Chandigarh. OPD services were started in June, 1995, inpatient admission in May, 1996, and emergency services in March, 1997. In second phase Block-B which is an out-patient block was constructed. Construction work of this block started in the financial year 1993-94. The foundation stone of Block-B was laid by Shri S.B. Chavan, the Union Home Minister. This block was inaugurated by Shri Dalit Ezhilmalai, Union Minister of State for Health & Family Welfare on 22.6.1999. In third phase the construction of the main hospital wing (IPD Block) i.e. Block-C housing laundry, main kitchen, various wards and 14 operation theatres was started in February, 1995. Its foundation stone was laid by Shri Pranab Mukherjee, the Deputy Chairman, Planning Commission and Union Minister for External Affairs. It was inaugurated by Hon'ble Health Minister Dr. Ambumani Ramadoss on 22.09.04. The remaining part of Block-D, (Administrative block), having the departments of Radiodiagnosis, Radiotherapy, Dentistry, Blood Bank, Central Sterile Services Department and the administrative offices of various clinical departments of the Medical College has also been completed. Construction of Block-E i.e. Academic block which housing the pre and para-clinical departments such as Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine and Community Medicine was inaugurated by Sh. Rajnath Singh, Hon'ble Union Minister, Govt. of India and has started functioning on 09.09.2016.

Hospital Blocks



BLOCK-A: Emergency Block

Five Floors (45,000 sq. ft. on each floor) Total Area: 2,25,000 sq. ft.	
Level-I	Obstetrics & Gynaecology Wards, Antenatal Ward, NICU, Labour Rooms, Premature Nursery, Gynaecology Operation Theatre, One Stop Crisis Centre, Human Milk Bank.
Level-II	Medical Emergency, Surgical Emergency, Paediatric Emergency, X-Rays, Ultrasound, Emergency Operation Theatres
Level-III	Craniospinal Ward, Orthopaedics Ward, Male Surgical ward, Burns Unit Ward, ICU, PICU, Gynaecology Operation Theatres
Level-IV	Paediatric Wards, Paediatric Emergency, , Dialysis Unit, Dermatology-Oncology-Dental Ward, Psychiatry Ward, Emergency Laboratories, Intermediate Care Nursery.
Level-V	Private Wards, Pulmonary Medicine Isolation Ward, Medicine Emergency Overflow ward

Block-B: OPD Block

5+1 Floors (43,000 Sq. Ft. On Each Floor) Total Area: 2,58,000 Sq. Ft.	
Basement	Central Registration, Records, Central/Pharmacy Stores,
Level-I	Geriatric OPD (About 12 Cabins, Screening Area), Information Technology Centre, Registration Counters, Canteen, Sample Collection Centre, Registration of Birth and Death, Integrated counseling and Testing Centre, Injection Room.

Level-II	Obstetrics & Gynaecology OPD & Minor O.T., Family Planning Clinic, Antenatal Clinic, Postpartum Clinic, Radiotherapy OPD, Day Care Oncology, Physiotherapy
Level-III	General Surgery OPD, Orthopaedics OPD, ENT OPD, Radiodiagnosis Facilities, DEXA Scan, Diabetic Foot clinic.
Level-IV	Eye OPD, Pulmonary Medicine OPD, Dermatology OPD, Psychiatry OPD, Conference Hall
Level-V	Medical OPD, Paediatric OPD, Immunization Centre, FI-ART Centre, Super Speciality Medical and Surgical Clinics, Thalassaemia Clinic

Block-C: IPD Block

7+2 Floors (43,000 Sq. Ft. On Each Floor) Total Area : 3,87,000 Sq. Ft.	
Level-00	Hospital Laundry, Engineering Services, AC Plant, Electricity Substation, Pump Room, Generator Room, Boiler Room
Level-0	Central Stores
Level-1	Main Kitchen, Canteen, Central Sterile Supply Department (CSSD), Mortuary
Level-2	Surgery Operation Theatres, High Dependency Ward (HDU), Prayer Room
Level-3	Eye, ENT, Orthopaedics Operation Theatres, Intensive Care Unit (ICU)
Level-4	Male and Female Orthopaedics Wards, Male and Female Surgery Wards
Level-5	Eye Ward, ENT Ward, Medical Labs (Endoscopy, Neurology, Echo/TMT Etc.), Cardiac Care Unit, Cardiac Cath Lab, Cardiology department
Level-6	Male & Female General Medicine Wards, Pulmonary Medicine Ward, Lecture Theatre
Level-7	Private Ward

Block-D: Administrative Block

5+1 Floors Total Area: 2,78,000 Sq. Ft.	
Level-0	Stores, Records
Level-1	Radiodiagnosis, Radiotherapy, Amrit Pharmacy, ATM, Chemist, Provision Shops, Bank, , Audit & Accounts Cell, Communication Cell, Provision Shops, Communicable Diseases Screening OPD for epidemics, Police Post.
Level-2	Director Principal Office, Additional Director (Admn.) Office, Medical Superintendent Office, Professor Incharge Academics Office, Nursing Superintendent Office, Registrar Office, RTI Cell, Academic Branch, Blood Bank, Oral Health Care Center, DC (F&A) office, AC(F&A) office, Diary & Dispatch Section, Hospital Administration Branches, Establishment Branches I & II, NPS Cell
Level-3	ENT office, Ophthalmology office , Orthopaedics office, General Surgery office, Estate Branch, Establishment Branches- III & IV
Level-4	Paediatrics office, Obstetrics & Gynaecology office , General Medicine office, Faculty Lounge
Level-5	Dermatology office, , Anaesthesiology & Intensive office , Psychiatry office, Pulmonary Medicine office

Block-E: Academic Block

7+2 FLOORS (43000 Sq. Ft. On Each Floor) Total Area: 3,87,000 Sq. Ft.	
Level-00	Parking
Level-0	Stores and Records, Gym
Level-1	Anatomy, Lecture Theatre- I
Level-2	Microbiology, Forensic Medicine, Lecture Theatre-II
Level-3	Pathology, Haematology, Lecture Theatre-III
Level-4	Biochemistry, Community Medicine, Lecture Theatre-IV

Level-5	Physiology, Pharmacology, Lecture Theatre- V
Level-6	Central Library, Medical Education Cell & Research Cell Auditorium – I
Level-7	Canteen, Kitchen, Boys & Girls Common Room, Auditorium –II, Examination Hall
BLOCK-F	
Proposed as Super-Specialty Block	
BLOCK-J:	
Proposed as Genetic Centre, PET Scan Centre, MDRU & Central Research Lab	
BLOCK-O (SARAI BUILDING):	
Level-1	Genetic Centre, College of Nursing, LT-I & LT-II, Hostel Mess
Level-2	Proposed Nursing Hostel Accommodation
Level-3 to 5	Hostel for Undergraduate & Postgraduate
URBAN HEALTH TRAINING CENTRE, SECTOR-44, CHANDIGARH	
RURAL HEALTH TRAINING CENTRE, PALSORA, CHANDIGARH	

DETAIL OF VARIOUS COURSES RUN BY THIS INSTITUTE		
<u>PG seats</u>		
Sr. No.	Name of Course	Total No. of Seats
1.	Anaesthesiology	20
2.	Anatomy	03
3.	Biochemistry	03
4.	Community Medicine	01
5.	Dermatology	03
6.	Forensic Medicine	05
7.	General Medicine	12
8.	General Surgery	12
9.	Microbiology	04
10.	Obstt. & Gynae	06
11.	Ophthalmology	05
12.	Orthopaedics	08
13.	Oto-Rhino-Laryngology (ENT)	03
14.	Paediatrics	06
15.	Pathology	06
16.	Pulmonary Medicine	05
17.	Psychiatry	07
18.	Radiodiagnosis	10
19.	Radiotherapy	04
20.	Transfusion Medicine	05
Total:-		128

Sr. No.	Name of Course	Total No. of Seats
1.	MBBS	150
2.	B.Sc. (Medical Laboratory Technology)	12
3	B.Sc. Medical Technology (X-ray)	12
4	B.Sc. Medical Technology (Anaesthesia & Operation Theatre Techniques)	16
5	Bachelor of Optometry (B.Optom.)	04
6	B.Sc. (Nursing)	35
7	M. Phil (Clinical Psychology)	08
8	M.Phil (Psychiatric Social Work)	08
9	Diploma in Psychiatric Nursing	10

THE COMPOSITION OF VARIOUS COMMITTEES IN GOVT. MEDICAL COLLEGE & HOSPITAL, CHANDIGARH

Anti Ragging Committee

S. No	Anti ragging committee members (including cell, squad & monitoring committee) and Mobile nos.		
1.	Dr. AK Attri, General Surgery	Chairman	9646121561 attriak@yahoo.com
2.	Dr. Dasari Harish, Forensic Medicine	Member	9646121551 dasariharish@gmail.com
3.	Dr. Kanchan Kapoor, Anatomy	Member	9646121528 kapoorkanchan@rediffmail.com
4.	Dr. Shivani Jaswal, Biochemistry	Member	9646121535 shivani@gmch.gov.in
5.	Dr. Ajeet Kumar Sidana, Psychiatry	Member	9646121614 ajeetsidana@hotmail.com
6.	Dr. Jagjit Singh, Pharmacology	Member	9646121663 Drjagjitsingh1@gmail.com
7.	Dr. Anshu Palta, Pathology	Member	9646121602 anshupalta@yahoo.co.in
8.	Ms. Jyoti, College of Nursing	Member	8699940509 jyoti_kath@rediffmail.com
9.	Mr. Harish Singh, Academic	Convenor	7888874240 harish_thakur06@yahoo.co.in

Library Committee

1.	Prof. Ravneet Kaur, Deptt. of Transfusion Medicine	Chairperson
2.	Prof. Gurvanit Kaur Lehl, Deptt. of Dentistry	Member
3.	Prof. Poonam Goel, Deptt. of Obstt. & Gynae	Member
4.	Dr. Deepak Chawla, Associate Prof., Paediatrics	Member
5.	Dr. Anita Tahlan, Associate Prof., Pathology	Member
6.	Dr. Kislay Dimri, Associate Prof., Radiotherapy	Member
7.	Dr. Sanjay Gupta, Associate Prof., Surgery	Member
8.	Dr. Vanita Ahuja, Associate Prof., Anaesthesia	Member
9.	Dr. Deepak Aggarwal, Assoc.Prof., Pulmonary Medicine	Member
10.	Dr. Priya Dutta, Asstt. Prof., Microbiology	Member
11.	Dr. Har Kaur, Librarian	Convenor

Internal Complaint Committee constituted under Section 4(2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

1.	Prof. Varsha Gupta, Deptt. of Microbiology	Presiding Officer
2.	Dr. Manjeet Talwar, Assoc. Prof., Deptt. of Dentistry	Member
3.	Dr. Ajay Kumar, Assoc. Prof., Deptt. of Forensic Medicine	Member
4.	Dr. Kranti Garg, Asstt. Prof. , Deptt. of Pulmonary Medicine	Member
5.	Ms. Shikha Tyagi, Asstt. Prof., Psychiatric Social Work, Deptt. of Psychiatry	Member
6.	Ms. Aarzo, Asstt. Prof., Clinical Psychology, Deptt. of Pschiary	Member
7.	Law Officer, GMCH-32, Chandigarh	Member
8.	Dr. Ramneek Sharma, Chairperson, Surya Foundation, # 3139, Sec. 28/D, Chandigarh. Email id: drramneek99@gamil.com	Non Official Member

Sports Committee

1.	Prof. S.S. Lehl, Deptt. of Medicine	Chairman
2.	Prof. Rajeev Sharma Deptt. of Surgery	Honorary Secretary
3	Prof. Vishal Guglani Head, Deptt. of Paediatrics	Member
4	Prof. Sanjay D'Cruz Deptt. of Medicine	Member
5	Prof. Mala Bhalla Deptt. of Dermatology	Member
6	Dr. Reeti Mehra Associate Prof., Deptt. of Obstt. & Gynae	Member
7	Dr. Anshu Palta Associate Prof., Deptt. of Pathology	Member
8	Dr. Jagjit Singh Associate Prof., Deptt. of Pharmacology	Member
9	Dr. Nidhi Singla Associate Prof., Deptt. of Microbiology	Member
10	Dr. Deepak Aggarwal, Assoc. Prof., Deptt. of Pulmonary Medicine	Member
11	Dr. Rajiv Kansay Asstt. Prof., Deptt. of Orthopaedics	Member
12	Sh. Bhagwant Singh Director Physical Education	Convenor

Cultural Committee

1.	Prof. Kanchan Kapoor, Deptt. of Anatomy	Chairman
2.	Prof. Ravneet Kaur, Deptt. of Transfusion Medicine	Member
3.	Prof. Anita S. Malhotra Head, Deptt. of Physiology	Convenor
4.	Prof. Robin Kaushik, Deptt. of Surgery	Member
5.	Dr. Suresh Kumar Assoc. Prof. Deptt. of Ophthalmology	Member

6.	Dr. Sonia Puri, Assoc. Prof., Deptt. of Community Medicine	Member
7.	Dr. Vanita Ajuja, Assoc. Prof. Deptt. of Anaesthesia	Member
8.	Dr. Subhash Das, Asstt. Prof., Deptt. of Psychiatry	Member
9.	Sh. Bhagwant Singh Director Physical Education	Member
10.	Ms. Jyoti, Assoc. Prof. , College of Nursing	Member
11.	Mr. Laxmi Kant Tewari, Sr. Radiographic Technician	Member

Literary Committee

1.	Prof. Varinder Saini, Head, Deptt. of Pulmonary Medicine	Chairman
2.	Prof. Mala Bhalla, Professor, Deptt. of Dermatology	Member
3.	Dr. Shivani Jaswal, Assoc. Professor, Deptt. of Biochemistry	Member
4.	Dr. Dilpreet Pandher, Assoc. Professor, Deptt. of Obstt. & Gynae.	Member
5.	Dr. Chandrika Azad, Assoc. Professor, Deptt. of Paediatrics	Member
6.	Dr. Ajay Kumar, Assoc. Professor, Deptt. of Forensic Medicine	Member
7.	Dr. Arvind Malhotra, Assoc. Professor, Deptt. of Neurosurgery	Member
8.	Dr. Nitin Gupta, Assoc. Professor, Deptt. of ENT	Member
9.	Dr. Subhash Das, Assoc. Professor, Deptt. of Psychiatry	Convenor
10.	Dr. Kranti Garg, Asstt Professor, Department of Pulmonary Medicine	Member

SCHEDULE OF ANNUAL FEES AND OTHER CHARGES

Payment of fees must be made by credit card/debit card/payment wallet/internet banking with the cashier by the selected candidates or their representatives on the spot. If the full college fee is not remitted by the prescribed date and time, the offer will lapse and the seat will be offered to the next candidate in the merit. The fee is liable to be increased without notice at the discretion of the Chandigarh Administration.

Important Note:- Continuation fee of ₹10000/- per year from MBBS students of all categories (including NRI) will be charged who leave the course in the middle and wish to resume study.

Ist YEAR	PER ANNUM (in Rs. ₹)
1. Admission Fee & Tuition Fee	10200/- + 500/-
2. Amalgamated Fund	10000/-
3. College Security (Refundable)	2500/-
4. University Charges	As applicable
2nd TO 5th YEAR	
1. Tuition Fee	2 nd year -12000/- 3 rd year -12600/- 4 th year -14400/- 5 th year -14400/-
2. Amalgamated Fund	10000-00
3. College Charges	As applicable
4. University Charges	As applicable

FEES FOR NRI SEATS

US \$ 1,10,000 + US \$ 1000 registration charges + ₹ 50,000/- security + other university charges as applicable

OR

US \$ 60000 (1st year) + US \$ 1000 registration charges + ₹ 50,000/- security + Bank Guarantee of balance of US\$ 50,000/- + other university charges as applicable

US \$ 25000 (2nd year)

US \$ 25000 (3rd year)

NOTE: The Foreign Indian Student (NRI) will have to give a bank guarantee at the time of admission for the balance fee with its validity upto two years from the date of admission, if they opt to pay fee in installments as enumerated above instead of paying in lumpsum i.e. US \$ 1,10,000 alongwith a certificate from Bank.

HOSTEL FEES/CHARGES

1.	Hostel Rent (Single)	₹ 7200-00
2.	Amalgamated Fund (Hostel)	₹ 4500-00
3.	Hostel Security (Refundable)	<u>₹ 2000-00</u>
	Total :	₹ <u>13700-00</u> +

Electricity & Water Charges as per actual)

- (I) Hostel Fees/Funds will be charged annually from regular students.
- (II) The Hostel Security, if not reclaimed within a period of 180 days from the date of vacation of hostel shall stand forfeited.
- (III) Students who join the hostel mid session will be charged hostel fees/charges as lump sum on pro rata basis.
- (IV) University Examination fee of ₹ 10,000/- (subject to change by the Panjab University from time to time) for each examination is to be paid at the time of submission of Examination Admission Forms.
- (V) Any other type of University fee, including late fee, levied by the Panjab University, shall be charged extra.
- (VI) The fee structure & Hostel Charges are subject to revision and amendment from time to time and the revised structure will be applicable irrespective of details given in this prospectus.

HOSTEL RULES

1. For accommodation in Hostel, application on the prescribed form is to be submitted by the applicant.
2. The allotment of hostel accommodation shall be made strictly on 'first come first served basis.
3. The residents of the hostel are required to submit an undertaking that he/she will not indulge in ragging, as per specimen at **Appendix- III (Page No.26)**.
4. No boarder will be allowed to change his/her room or furniture without prior permission of the Hostel Warden. This will apply even if the change is mutual.
5. The residents of the hostel are required to vacate the accommodation within seven days of the completion of the course, failing which a fine of ₹ 50/- per day will be charged as penal rent for the period of unauthorized occupation. In case of unauthorized occupation, the college authorities reserve the right to get the accommodation vacated, by force, if need be.
6. Residents shall not invite any undesirable elements into the hostel premises and shall not commit any breach of peace in the hostel premises.
7. Residents/boarders are not allowed to keep any weapon with them.
8. Residents/boarders shall not indulge in any amusement which may disturb their fellow students/colleagues.
9. Students creating a nuisance (playing loud music, shouting etc.) in the hostel under the effect of intoxicants or drugs or otherwise, shall be liable to disciplinary action or any other action as deemed fit under the circumstances.
10. The residents of the hostels are responsible for the safe custody of their personal articles/cash etc. which they must themselves take care of.
11. All routine complaints may be lodged with the hostel warden.
12. Mess-bills must be cleared within first 10 days of the month.
13. Possession or Consumption of liquor and other intoxicants on the premises of the hostel is strictly prohibited.
14. Gambling, in any form, is not allowed in the hostel premises.
15. A resident can be asked to vacate the hostel in case of unsatisfactory health or conduct. The continuous absence from Hostel for 30 days shall result in forfeiture of Hostel fee for semester and forcible vacating of un-authorizedly occupied accommodation.
16. Ragging is strictly prohibited. Defaulters will be dealt with strictly administratively; criminal proceedings will be initiated as per directions of the Hon'ble Supreme Court.
17. Subletting of the room is not permitted.
18. Cooking is not allowed in side the rooms.
19. Meals will not be served in the room except in case of sickness.
20. Use of heaters, air-conditioners, desert coolers is allowed after payment of due charges.
21. The student will be evicted from hostel due to absence for more than 30 days as well as for any act of indiscipline as determined by College Administration.

COLLEGE RULES FOR THE STUDENTS

All the students shall comply with the college rules and regulations.

1. Regular and punctual attendance in all class activities like lectures, demonstrations, practicals, clinicals, tutorials and tests as well as in all college activities like clinical meetings, clinicopathological conferences, guest lectures, seminars, sports and cultural activities is compulsory. Each student must maintain the minimum percentage of attendance required in all the class and college activities as per MCI regulations. Students, whose conduct and academic standards are found unsatisfactory, shall not be allowed to take the University Examinations. Any student remaining absent without intimation shall be fined @ ₹ 100/- per day.
2. Attendance at the college tests and marks obtained in these examinations will be taken into consideration in making the internal assessment.
3. A deficiency in the required number of lectures, clinicals and practicals may be condoned by the Director Principal, under mitigating circumstances, to the extent of 5%.
4. Leave of absence from the classes must be taken from the Heads of Departments. Students returning late from leave are required to make up the time missed during summer/winter vacations with the permission of the Director Principal. In case of illness, a medical certificate by a qualified doctor, must be sent immediately.
5. Students are not allowed to paste notices within the institution without prior permission from the office of the Director Principal and are also forbidden to communicate with any outside authority directly. All such communications must be submitted through the Director Principal who will forward these if considered desirable. Any student infringing this rule may be suspended.
6. The college does not hold itself responsible for debts incurred by the students in any way.
7. Students must pay for all damages caused by them to books and other college property. Breakages of the apparatus(es) in excess of ₹ 5/- will be paid for by the students.
8. If requested for, the following certificates are provided by the institution to the student
 - I. Clock Hour Certificate
 - II. Clinical Clerkship Certificate
 - III. Medical School Transcript Certificate
 - IV. Internship completion Certificate
 - V. Character Certificate
 - VI. Medical Student Performance Evaluation Certificate
 - VII. Dean's letter

For duplicate certificate, student has to pay ₹ 200/- for each.

9. The following are **STRICTLY FORBIDDEN** within any part of the institution.
 - (i) Possession or use of alcoholic beverages
 - (ii) Possession or use of addictive or hallucinogenic drugs
 - (iii) Smoking
 - (iv) Gambling
 - (v) Possession or use of firearms or any lethal weapons
 - (vi) Loitering around, especially under the influence of alcohol

10. Students are not permitted to use the college telephone except for emergency
11. (a) **'RAGGING'**, as envisaged by the Apex Court implies "Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely effect the physique or psyche of a fresher or a junior student."
- (b) **LIABILITY** – Ragging of students is banned by Hon'ble Supreme Court and GMCH is seriously concerned to carry out the same. Any activity involving ragging (participation or abetment) will be punishable. The punishment will be as deemed fit by the authorities under circumstances of a particular case, which may be pecuniary/ suspension from attending classes/ rustication or expulsion from college.
- (c) An entry needs be made in 'Character Certificate' in respect of student regarding punishment, if any; meted out during his tenure for indulging in ragging.
12. All the students are required to submit the undertaking as per the provisions of anti ragging verdict by the Hon'ble Supreme Court and MCI letter No. MCI-34(1)/2009-Med./54880 dated 27.03.2009 (specimen of the undertaking is available at **Appendix –II (Page No.24-25)**).
13. All the Students are required to submit the Declaration form **Annexure – I (Page No.22-23)**
14. Illness and minor ailments must be reported to the warden as early as possible.
15. Students must arrange for washable white coats with name tags which are to be worn at all times in the College laboratories and during classes and duty in the hospital and also provide their own dissection instruments.
16. College fees must be paid in full by due date. Any student whose fees, together with the fine imposed, found unpaid will be suspended from attending lectures, practicals, clinicals, etc. until the fees/dues is paid.
17. All irregularities, neglect of duties, breach of rules and indiscipline are to be brought to the notice of the Director Principal, who in consultation with the requisite enacted committee of senior faculty members shall deal with any serious offence, for which an adverse entry in personal files/student record register will be made. The penalty may either be a written or verbal warning, fine, suspension and/or removal as an office bearer of any organization and/or removal/expulsion from the college. The Director Principal is competent to remit/modify the fine imposed on the students.
18. The decision of the College Administration in all disputes would be final and binding on the student.
19. Interns are required to get themselves registered with MCI or State Medical Council before starting their internship.
20. Students must be aware of common decorum and niceties to be maintained with fellow students of the opposite or other gender. It is expected that they will not indulge in gossip, loose talk, slander in any form verbal, postural, electronic or written to cause inconvenience to any other student.
21. The GMCH is committed to maintain an environment of respect and dignity for all who enter its portal. Sexual or other harassment or assault will not be tolerated and will be dealt with severely by the authorities and law.
22. Any form of littering will not be tolerated. Students are expected that their environment including hostel rooms are kept clean and green. No defacement of the walls or desks is allowed.
23. Students should maintain their personal security while travelling out for dinner or other entertainment. This can be done by travelling in groups, keeping in

touch with relatives through mobile , avoid travelling in cabs in late hours alone, continue telling others about your movements, avoid talking to strangers, report suspicious activity immediately and avoid dark unlit roads or alleys.

24. Do take care of your own credit/debit cards and avoid unnecessary fraud to be perpetrated on you. Do not trust anyone in this regard.
25. Students, future doctors, are an extension of our college whenever you are outside, please ensure that you maintain the highest standards of conduct in other places of entertainment, clubs, bazaars, public events or academic meetings. Maintain a civil tongue. Avoid confrontation, unruly, drunken or other behavior which will give a bad name to your college and family.

ACADEMIC SCHEDULE

MBBS 1st Professional:	
- Starting of Session	01.08.2018
- Winter Vacations	MBBS First Prof 28 th December to 05 th January MBBS Second Prof -30 th December to 07 th January MBBS Final Prof. Part-I- 28 th December to 05 th January MBBS Final Prof. Part-II- 30 th December to 07 th January
- End of Teaching	To be decided later
- Examination Schedule	As per approval of Panjab Univ.
- Summer Vacations	MBBS Second Prof -30 th June to 13 July MBBS Final Prof. Part-I- 31 st May to 13 June MBBS Final Prof. Part-II- 15 th June to 28 th June
INTERNSHIP	1 st January – 31 st December

USUAL COLLEGE FUNCTIONS/EVENTS

Inauguration of Academic Session	
Fresher's party	To be announced later
PLEXUS (Literary committee)	In the month of September
Annual Day	9 th September
Convocation (alternate year)	To be announced later
Indoor Sports (Sports committee)	3 rd week of January
EUPHORIA (Cultural committee)	2 nd week of February
Annual Athletic Meet (Sports committee)	2 nd week of March

PARTICIPATION OF STUDENTS IN ACTIVITIES OF OTHER COLLEGES/INSTITUTES

NOZET (DMC, Ludhiana)	2 nd week of September
PULSE (AIIMS, New Delhi)	3 rd /last week of September
Activities of Panjab University and Affiliated Colleges	To be allowed on case-to-case basis as per Panjab University schedule & requirement of institution.

FEE CONCESSIONS, ETC.

1. Half Freeship on tuition fee shall be admissible to all students belonging to S.C. category throughout the course.
2. (a) Full freeship on tuition fee/Hostel fee shall be admissible to all the students belonging to economically weaker sections whose parents/guardians income from all sources does not exceed ₹ 2,50,000/- per annum. Students concerned shall be required to file an affidavit on non-judicial stamp paper of ₹ 3/-, duly attested by a Magistrate, stating the above fact. If at any stage the affidavit is found to be false, the student shall be liable to be expelled from the college and further action will be taken as per provisions of the law.

(b) The fee concession of any kind would not be applicable / admissible to the NRI Category candidate being a paid seat.
3. At present the sanctioned strength of MBBS students is 100. Full freeship on tuition fee would be provided to 05 (five students i.e. 5%) students admitted at the time of admission of the first academic year and subsequently to all Professionals after the declaration of annual examination results. This freeship will be purely on merit list of AIPMT for those who are admitted to the College and subsequently to all Professionals after the declaration of annual examination conducted by the Panjab University. The individual students will be entitled to avail of this freeship from year to year basis if they remain within the top 5% of their class i.e. first five students of the merit list of the prospective examination. The sequence of merit will be determined strictly in accordance with the merit secured in the qualifying examination. However, if two or more candidates have similar marks in the examination, the order of merit in the preceding examination shall be taken into consideration for determining the sequence of merit.
4. Half freeship on tuition fee would be admissible to the next 05 (five) students i.e. the next 5% of students upon the same merit criteria as mentioned in para (3) above so as to maintain the number of 05 (Five) students for this Freeship on tuition fee i.e. equal to 10% (5% for full Freeship & 5% to half Freeship).
5. The subsequent freeship after 1st Prof. as stated in paras (3) and (4) above shall be available after the first year subject to the following conditions:
 - (a) The student concerned clears all the examinations of the previous year at the first available opportunity; and
 - (b) He/she has not been punished for any type of misconduct during the previous qualifying year.
6. A meritorious student, who has been granted freeship, can also avail facility of any other scholarship for which he/she is otherwise eligible.

UNIVERSITY SCHOLARSHIPS, MEDALS AND PRIZES

1. University Silver Medal is awarded to a candidate who stands first in Final MBBS examination.
2. The following Medals and Prizes created by endowments are awarded by the Panjab University to medical students:-
 - i) Mohinder Pal Aggarwal Gold Medal to the poorest candidate amongst the three top position holders of the Final MBBS examination.
 - ii) Darshi Gupta Memorial Prize for highest marks in Paediatrics at the Final MBBS examination.
 - iii) Dr. Devinder Sarup Singh Memorial Gold Medal to the student standing first in the Final MBBS examination.
 - iv) Dr. Surinder Vadehra Memorial Gold Medal for standing First in the Final MBBS examination.
 - v) Dr. Pran Nath Chhuttani Gold Medal to a student who tops in the subject of Medicine in the Final MBBS examination.
3. Guru Harkishan Education Society, Sector 21-A, Chandigarh provides Dr. Santokh Singh Anand Memorial Scholarship for MBBS student of ₹ 500/- p.m. for the full duration of MBBS course for needy bright student of First Professional MBBS course.
4. Kamal Puruskar for an outstanding girl student of this college will be awarded to one who secures first position amongst girls in Final Prof. Part-II MBBS examination.
5. Late Shri Sukhdev Swami's Gold Medal for the outstanding MBBS student of this College will be awarded to one who secures First position in the subject of Community Medicine in Final Prof. Part-I MBBS examination.

COLLEGE ADMINISTRATION

Name & Designation	Telephone EPABX (2601023) Office	Extn
Prof. B.S. Chavan Director Principal	2676037	4321
Sh. Satish Kumar Jain, HCS, Additional Director (Admn.)	2676023	4231
Prof. Ravi Gupta Medical Superintendent	2676021	4202
Dr. Jasbinder Kaur Professor Incharge Academic	2601023	4260
Sh. Satpal Singh, Registrar Academic	2601023	4233
Dy. Controller (F&A)	2601023	4221

ACADEMIC SECTION

1.	Dr. Jasbinder Kaur	Professor Incharge Academic
2.	Sh. Satpal Singh	Registrar Academic
3.	Mr. Gurbir Singh Walia	Sr. Assistant
4.	Mr. Mohinder Singh	Sr. Assistant
5.	Mrs. Mona Sharma	Jr. Scale Stenographer
6.	Mr. Harish Singh	Jr. Assistant
7.	Mrs. Rajni Kapila	Jr. Assistant
8.	Mr. Anil Yadav	Jr. Assistant
9.	Mr. Ajay Dewan	Clerk
10.	Mr. Ajay kumar	Clerk
11.	Mr. Prem Nath	Clerk
12.	Mr. Aditya	Clerk
13.	Mr. Sandeep Bhandari	DEO
14.	Mrs. Dalwinder Kaur	File Restorer

APPENDIX - I

Specimen of Undertaking to be given

I.....son/daughter of Sh.....
& Smt.....resident of.....
.....do hereby solemnly
affirm and declare as under :

1. If admitted to MBBS course, I agree to abide by the discipline of the college, to avail myself of all opportunities of academic instructions and to appear in all the college tests whenever required to do so by the college authorities. I understand that the duration of course of instruction for the degree of Bachelor of Medicine and Bachelor of Surgery (MBBS) including compulsory rotating internship shall be five and a half years.
2. If I, directly or indirectly, take part in any movement to create any kind of disturbance during my attendance in the aforesaid course including compulsory rotating internship period in the college/hospital or to hold or address a meeting in the college/hospital or for participating in any other activity which, in the opinion of the Director Principal/Medical Superintendent/Asstt. Registrar will undermine the college/hospital discipline or indulge in taking alcohol, my name shall be removed from the rolls of the college or I shall be fined/rusticated/expelled from the college as decided by the college authorities. I agree that the decision of the college authorities in such matters shall be final.
3. If the college authorities find, on the basis of my results in the college examinations or my failure to take such examinations that I am not a fit candidate to be promoted to the next higher class or to appear in a professional examination, I agree to my being detained in the same class or from appearing in the professional examination.
4. If admitted to the college, I agree that my admission can be cancelled if I have submitted incorrect or incomplete information to the college authorities. I agree that in such case any fees paid shall not be refunded to me.
5. I understand that the day and time of declaration of selection will be notified on the notice board outside the Director Principal's office on the day of final selections.
6. I understand that the full fee to be paid by me on being admitted to the course is as per the Prospectus, that fee is payable either by cash or bank demand draft in the name of "Director Principal, Government Medical College, Chandigarh" and that personal cheques will not be accepted.
7. I agree to pay all dues regularly as notified by the college from time to time and on dates fixed for the purpose and understand that fees/ dues once paid are not refundable. I agree that any outstanding dues against me when I leave the college, shall be adjusted by the authorities concerned from my security deposit. I understand that after the final selection is made, the list of selected candidates, along with the waiting list candidates will be displayed on the notice board of the Government Medical College, Chandigarh and that no other notification of such results will be issued. I understand that the successful candidate wishing to claim the offered seat must deposit the first full installment of the fees on the same day after the selection, otherwise the offer will be withdrawn and the seat will be offered to the next candidate in the waiting list in order of merit.
8. I understand that my admission will be cancelled if it is proved at any time that I have got admission in this college by submitting forged marks/ statement.

9. I confirm that I have not been disqualified by any University/Board. I also understand that the decision of the Admission Committee will be final and that my admission will be subject to approval by the Panjab University, Chandigarh and Medical Council of India.
10. I understand that if all the certificates submitted by me are not approved by the authorities concerned, my admission will be cancelled.
11. I understand that I will be permitted to take the First Professional MBBS Examination 12 months after the date of my admission.
12. It is understood that after selection, all my original certificates shall be retained by the college and the same will be released after the MBBS Course including one-year compulsory rotating internship.
13. I further undertake that in case I am selected for admission in the said course in any other Medical College and do not withdraw my admission form from Govt. Medical College, Chandigarh my admission to Govt. Medical College, Chandigarh would automatically stand cancelled and the fee paid by me shall stand forfeited as per directions of college authorities issued from time to time.

I have read the above statement and agree to it.

Dated: _____
 Place _____ Signature of applicant

Dated: _____
 Place _____ Signature of Parents/Guardian
 Name of Parents/Guardian:-

Address:- _____

NOTE: To be read & signed by the Applicant/Parent/Guardian

APPENDIX-II

UNDERTAKING FROM STUDENTS AND THEIR PARENTS AS PER THE PROVISIONS OF ANTI-RAGGING VERDICT BY THE HON'BLE SUPREME COURT AND MEDICAL COUNCIL OF INDIA.

UNDERTAKING BY THE STUDENT

- 1) I,----- (full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms. _____, having been admitted to -----(name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a. I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
Declared this ___day of _____ month of ____year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at ----- (place) on this the ----- (day) of ----- (month), ----- (year).

Signature of deponent

UNDERTAKING BY PARENT/GUARDIAN

- 1) I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of, (full name of student with admission/registration/enrolment number) , having been admitted to _____ (name of the institution) , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a. My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ___day of _____ month of _____year.

Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein. Verified at (place) on this the (day) of (month), (year).

Signature of deponent

APPENDIX-III

UNDERTAKING FROM STUDENTS AVAILING HOSTEL FACILITY
UNDERTAKING

I, Mr. Ms./ _____ S/d/o Sh. _____, having Roll No. _____ a student of Batch/Semester _____ have been allotted Room No. _____ of Boys/Girls/Interns Hostel of GMCH, Chandigarh for session _____.

That I hereby undertake that:-

01. That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and measures proposed to be taken in the above references.
02. That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
03. That I undertake to face disciplinary action/legal proceedings including expulsion from Hostel/Institute if the above statement is found to be untrue or concealed at any stage in future.
04. That I shall not resort to ragging in any form at any place (College or Hostel) and shall abide by rules/laws prescribed by the Court of law, Govt. of India, and the Institute authorities for the purpose time to time.

If it is found that I am not obeying the rules and regulation of the Institute and found indulging in ragging, I am liable to be published as per directives of the Apex Court and rules & regulation of the Institute.

Name of the Student _____
Signature _____
Address.....
Date _____

(To be filled in & signed by the parent/guardian of the student)

I declare that if (Name of student) _____ who is my (relation with the student) _____ is punished due to his/her involvement in ragging or violation of disciplinary rules, I shall have no objection to it.

Name of the Parent/Guardian _____
Signature _____
Address.....
Date _____

Note:- This undertaking may be given in English or Vernacular language