

**GOVERNMENT MEDICAL COLLEGE & HOSPITAL, CHANDIGARH
MEDICAL RECORD DEPARTMENT**

ORDER

In the interest of patient care, It has been decided by the committee under the Chairmanship of Dr. Sanjeev Palta(JMS), that at the time of any updation/changes in the patient related information in the hospital data, the routine cases shall simply submit an undertaking making the request giving reasons for demanding the change alongwith a copy of Government approved ID card(Aadhar card/Voter I card/Driving Licence/Passport) instead of affidavits to avoid the harassment to the patient.

However in Medico Legal Cases or death cases a written undertaking alongwith ID Proof(as mentioned above) by the patient/next to kin alongwith their ID proofs and endorsement of the same by 2 witnesses alongwith their ID proofs will be required to make the changes.

This is for strict compliance with immediate effect.

Prof. B.S. Chavan
Director Principal,
GMCH-32, Chandigarh,

Endst. No. GMCH/MRD/2018/1078

Dated:-01/03/18

A copy is forwarded to the following for information & necessary action please.

1. All HODs, GMCH, Chandigarh.
2. The JMS, GMCH, Chandigarh.
3. All DMS, GMCH, Chandigarh.
4. The Deputy Controller (F&A), GMCH, Chandigarh.
5. Sh. Anil Kumar Moudgil, Private Secretary, Nodal officer/CPGRMS/UT, GMCH, Chandigarh
6. The Office Superintendent, Hospital Administration Branch-II, Chandigarh.
7. The Nursing Superintendent, GMCH, Chandigarh.
8. The Law Officer, legal cell, GMCH, Chandigarh.
- ✓ 9. The System Analyst, GMCH, Chandigarh with request to upload the above said instruction regarding updation, on the GMCH Portal.
10. PA to D.P. for the kind information of Director Principal please.
11. PA to ADA for the kind information of Additional Director (Admn.) please.
12. PA to M.S. for the kind information of Medical Superintendent please.
13. All the Concerned, GMCH-32, Chandigarh.


Head
Medical Record Department ✓