

PROCEEDINGS OF THE MEETING HELD ON 29.11.2023 UNDER THE CHAIRMANSHIP OF PROF. DASARI HARISH, HOD, DEPTT. OF FORENSIC MEDICINE FOR FRAMING THE RECRUITMENT RULES OF THE POSTS OF LIBRARY RESTORER, LIBRARY ASSISTANT, ASSISTANT LIBRARIAN, GMCH- 32, CHANDIGARH.

Following members were present at the meeting

- 1. Dr. Manpreet Singh, Prof. (Under TBDS), Dept. of Anaesthesia, GMCH, Chandigarh.
- 2. Dr. Kislay Dimri, Prof. (Under TBDS), Dept of Radiation Oncology, GMCH, Chandigarh
- 3. Deputy Controller (Finance & Accounts), GMCH, Chandigarh.
- 4. Law Officer, GMCH-32, Chandigarh.
- 5. Superintendent (HA-II), GMCH, Chandigarh.
- 6. Superintendent (E-I), GMCH, Chandigarh.

At the outset, the Chairman briefed that today’s meeting is regarding framing the Recruitment Rules of the posts of Library Restorer, Library Assistant, Assistant Librarian.

DISCUSSION/ CONCLUSION:

The committee has discussed the draft Recruitment Rules for the above mentioned posts and after detailed discussion some amendments regarding educational & other qualification, Method of Recruitment required for direct recruits as well as for feeder cadre, has been suggested by the Committee members. The following draft RRs have been finalized by the committee:-

1. Library Restorer

1.	Name of post	Library Restorer
2.	No. of Post	04* (2023) * Subject to variation dependent on workload
3.	Classification	General Central Service, Group ‘C’ Non-Gazetted Non-Ministerial
4.	Pay Band and Grade Pay/Pay Scale	Level 3 in the pay Matrix (21700-69100) as per 7th CPC
5.	Whether selection post or non selection post	Not applicable
6.	Age limit for direct recruits	Between 18 and 27 years. (Relaxable for Government servant, upto the age of 40 years for general candidates and upto 45 years in case of candidates belonging to the Scheduled Castes or Scheduled Tribes in accordance with the instructions or orders issued by the Chandigarh Administration). Note 1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).
7.	Educational and other qualifications required for Direct recruits	Essential: 10+2 with Vocational course in Library Science followed by one year apprenticeship or Diploma in Library Science from a recognized institution Desirable: Minimum 1 year experience of working in a recognized institute/ library.

		Note: ICT training course of duration of time 80 hours as per instructions issued by the Chandigarh Administration vide letter no. 28/69-IH(12)/Pers. & Trg.-2019/17927, dated 25.11.2019.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Two years.
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of Central Government: (a) (i) holding analogous post on regular basis in the parent cadre/ department; and (b) Possessing the educational qualifications prescribed for direct recruits under column 7. Note 2: The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of application.
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Not Applicable
12.	If a Departmental Promotion Committee exists, what is its composition?	Group 'C' Departmental Promotion Committee (For Confirmation) 1. Director Principal, GMCH, Chandigarh— Chairman 2. Additional Director (Admn.), GMCH, Chandigarh— Member 3. Medical Superintendent, GMCH, Chandigarh— Member 4. Concerned HOD- Member Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.
13.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Not Applicable

2. Library Assistant

1.	Name of post	Library Assistant
2.	No. of Post	03* (2023) * Subject to variation dependent on workload
3.	Classification	General Central Service, Group 'C' Non-Gazetted Non-Ministerial
4.	Pay Band and Grade Pay/Pay Scale	Level 4 in the pay Matrix (Rs 25500-81100) as per 7th CPC
5.	Whether selection post or non selection post	Non-Selection
6.	Age limit for direct	Not applicable

	recruits	
7.	Educational and other qualifications required for Direct recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Not applicable
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by Promotion
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	From Library Restorer with 5 years service on regular basis in the cadre. Note: ICT course is mandatory at promotion/ ACP/ MACP as per instructions issued by the Chandigarh Administration vide letter dated 25.11.2019.
12.	If a Departmental Promotion Committee exists, what is its composition?	Group 'C' Departmental Promotion Committee (For Promotion) 1. Director Principal, GMCH, Chandigarh- Chairman 2. Additional Director (Admn.), GMCH, Chandigarh- Member 3. Medical Superintendent, GMCH, Chandigarh- Member 4. Concerned HOD- Member Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.
13.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Not Applicable

3. Assistant Librarian

1.	Name of post	Assistant Librarian
2.	No. of Post	02* (2023) * Subject to variation dependent on workload
3.	Classification	General Central Service, Group 'B' Non-Gazetted Non-Ministerial
4.	Pay Band and Grade Pay/Pay Scale	Level 6 in the pay Matrix (Rs 35400-112400) as per 7th CPC
5.	Whether selection post or non selection post	Non-Selection
6.	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for Government servant upto five years in accordance with the instructions or orders issued by the Central Government). Note 1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the

		closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).
7.	Educational and other qualifications required for Direct recruits	<p>Essential:</p> <p>i. Post Graduate degree in Lib Science from a recognized/ University</p> <p>ii. Three years experience of working in the library of a recognized Institution/ University.</p> <p>iii. Diploma in Computer Application from a recognized institution/ University.</p> <p>Note: ICT training course of duration of time 126 hours to 200 hours as per instructions issued by the Chandigarh Administration vide letter no. 28/69-IH(12)/Pers. & Trg.-2019/17927, dated 25.11.2019.</p> <p>Note: The candidates who have certificates/ Diploma/Bachelor's OR Master's Degree in Computer Science from any recognized Institution/ University shall be exempted from ICT Skills course.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	Two years for direct recruits and Promotees
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	By promotion failing which by deputation failing both by direct recruitment
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	<p>By Promotion:</p> <p>From amongst the Library Assistant having 10 years regular service in the cadre.</p> <p>Note: ICT course is mandatory at promotion/ ACP/ MACP as per instructions issued by the Chandigarh Administration vide letter, dated 25.11.2019.</p> <p>Deputation (Including Short Term Contract): Officials of the central/ state governments/ union territories or public sector undertakings or recognized research institutions or universities or semi government or statutory or autonomous organization:</p> <p>A I Holding analogous post on regular basis in the parent cadre/ department; or.</p> <p>II With 10 years service in the grade rendered after appointment thereto on a regular basis in posts in the parent cadre/ department; AND</p> <p>B Possessing the following educational qualification prescribed for direct recruits under column 7.</p>

		<p>The departmental officer in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/ absorption. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central government shall ordinarily not to exceed three years.</p> <p>The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications).</p>
12.	If a Departmental Promotion Committee exists, what is its composition?	<p>Group 'B' Departmental Promotion Committee (For Promotion)</p> <ol style="list-style-type: none">1. SMER, Chandigarh Administration— Chairman2. Director Principal, GMCH, Chandigarh— Member3. Additional Director (Admn.), GMCH, Chandigarh— Member4. Medical Superintendent, GMCH, Chandigarh— Member <p>Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.</p>
13.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Consultation With UPSC not Necessary.

Meeting ended with vote of thanks.

Dr. Kislay Dimri
Professor (Under TBDS)
Dept. of Radiation
Oncology

Member

Dr. Manpreet Singh,
Professor (Under TBDS)
Dept. of Anaesthesia

Member

Gulshan Mehta
DC(F&A),GMCH,
Chandigarh

Member

Dr. Rakesh
Law Officer,
GMCH, Chandigarh

Member

Santosh Joshi
Superintendent (Estt.-III)
GMCH, Chandigarh
Member

Karamjit Singh,
Superintendent (Estt.-I)
GMCH, Chandigarh

Convener/Member

Dr. Dasari Harish
Prof. & Head,
**Department of Forensic Medicine-cum-
Chairman Recruitment Rules**

Approved by:
Director Principal,
GMCH-32,
Chandigarh

PROCEEDINGS OF THE MEETING HELD ON 29.11.2023 UNDER THE CHAIRMANSHIP OF PROF. DASARI HARISH, HOD, DEPTT. OF FORENSIC MEDICINE FOR FRAMING THE RECRUITMENT RULES OF THE POSTS OF ARTIST/MODELLER, ARTIST/ SR. MODELLER, LIBRARY RESTORER, LIBRARY ASSISTANT, ASSISTANT LIBRARIAN, LAB ATTENDANT/MUSEUM KEEPER, MLT GRADE-I AND SMLT GMCH- 32, CHANDIGARH.

Following members were present at the meeting

- 7. Dr. Manpreet Singh, Prof. (Under TBDS), Dept. of Anaesthesia, GMCH, Chandigarh.
- 8. Dr. Kislay Dimri, Prof. (Under TBDS), Dept of Radiation Oncology, GMCH, Chandigarh
- 9. Deputy Controller (Finance & Accounts), GMCH, Chandigarh.
- 10. Law Officer, GMCH-32, Chandigarh.
- 11. Superintendent (HA-II), GMCH, Chandigarh.
- 12. Superintendent (E-I), GMCH, Chandigarh.

At the outset, the Chairman briefed that today’s meeting is regarding framing the Recruitment Rules of the posts of Artist/Modeller, Artist/ Sr. Modeller, Library Restorer, Library Assistant, Assistant Librarian, Lab Attendant/ Museum Keeper, MLT Grade-I and SMLT.

DISCUSSION/ CONCLUSION:

The committee has discussed the draft Recruitment Rules for the above mentioned posts and after detailed discussion some amendments regarding educational & other qualification, Method of Recruitment required for direct recruits as well as for feeder cadre, has been suggested by the Committee members. The following draft RRs have been finalized by the committee:-

4. Artist/ Modeller

1.	Name of post	Artist/ Modeller
2.	No. of Post	02 (2023) Subject to variation Dependent On Workload
3.	Classification	General Central Civil Services Group ‘B’ (Non-Gazetted, Non-Ministerial).
4.	Pay Band and Grade Pay/Pay Scale	Level 6 in the pay matrix (44900-142400) of 7 th CPC
5.	Whether selection post or non selection post	Not Applicable
6.	Age limit for direct recruits	<p>Not exceeding 30 years</p> <p>(Relaxable for Government servants up to five years in accordance with the instructions issued by the Chandigarh Administration)</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.</p>
7.	Educational and other qualifications required for Direct recruits	<p>Essential:</p> <p>(i) Bachelor of Fine Arts from a recognized university/ institution.</p> <p>OR</p> <p>10+2 with degree in Commercial Art/ Sculpture from a recognized institution.</p> <p>(ii) Three years experience of working on modeling in an institution.</p>

		Note : ICT training course of duration of time 126 hours to 200 hours as per instructions issued by the Chandigarh Administration vide letter no. 28/69-IH(12)/Pers. & Trg.-2019/17927, dated 25.11.2019.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	Two Years
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	<p>100% by direct recruitment</p> <p>Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of Central Government:</p> <p>(a) (i) holding analogous post on regular basis in the parent cadre/ department; and (b) Possessing the educational qualifications prescribed for direct recruits under column 7.</p> <p>Note 2: The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of application.</p>
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Not Applicable
12.	If a Departmental Promotion Committee exists, what is its composition?	<p>Group 'B' Departmental Promotion Committee (For Confirmation)</p> <p>1. SMER, Chandigarh Administration— Chairman 2. Director Principal, GMCH, Chandigarh- Member 3. Additional Director (Admn.), GMCH, Chandigarh—Member 4. Medical Superintendent, GMCH, Chandigarh—Member</p> <p>Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.</p>
13.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Not Applicable

5. Artist/ Sr. Modeller

1.	Name of post	Artist/ Sr. Modeller
2.	No. of Post	02 (2023) Subject to variation dependent on workload
3.	Classification	General Central Civil Services Group 'B' (Non-Gazetted, Non-Ministerial).
4.	Pay Band and Grade Pay/Pay Scale	Level 6 in the pay matrix (44900-142400) of 7 th CPC
5.	Whether selection post or non selection post	Non-Selection
6.	Age limit for direct	Not exceeding 30 years

	recruits	<p>(Relaxable for Government servants up to five years in accordance with the instructions issued by the Central Government)</p> <p>Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep)</p>
7.	Educational and other qualifications required for Direct recruits	<p>Essential:</p> <p>(i) Master of Fine Arts from a recognized university/ institution. OR</p> <p>10+2 with degree in Commercial Art from a recognized institution.</p> <p>(ii) Five years experience of working as an Artist in an institution.</p> <p>Note: ICT training course of duration of time 126 hours to 200 hours as per instructions issued by the Chandigarh Administration vide letter no. 28/69-IH(12)/Pers. & Trg.-2019/17927, dated 25.11.2019.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9.	Period of probation, if any	Two Years for direct recruits and Nil for Promotees
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by promotion failing which by deputation failing both by direct recruitment
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	<p><u>Deputation (Including Short Term Contract):</u></p> <p>Officials of the central/ state governments/ union territories or public sector undertakings or recognized research institutions or universities or semi government or statutory or autonomous organization:</p> <p>A I Holding analogous post on regular basis in the parent cadre/ department; or II With 05 years service in the grade rendered after appointment thereto on a regular basis in posts in the parent cadre/ department;</p> <p style="text-align: center;">AND</p> <p>B Possessing the following educational qualification prescribed for direct recruits under column 7.</p> <p>The departmental officer in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/ absorption. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p>

		<p>(Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central government shall ordinarily not to exceed three years.</p> <p>The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications).</p>
12.	If a Departmental Promotion Committee exists, what is its composition?	<p>Group 'B' Departmental Promotion Committee (For Promotion/ Confirmation)</p> <ol style="list-style-type: none"> 1. SMER, Chandigarh Administration— Chairman 2. Director Principal, GMCH, Chandigarh— Member 3. Additional Director (Admn.), GMCH, Chandigarh— Member 4. Medical Superintendent, GMCH, Chandigarh— Member <p>Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.</p>
13.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Not Applicable

6. Library Restorer

14.	Name of post	Library Restorer
15.	No. of Post	04* (2023) * Subject to variation dependent on workload
16.	Classification	General Central Service, Group 'C' Non-Gazetted Non-Ministerial
17.	Pay Band and Grade Pay/Pay Scale	Level 3 in the pay Matrix (21700-69100) as per 7th CPC
18.	Whether selection post or non selection post	Not applicable
19.	Age limit for direct recruits	<p>Between 18 and 27 years.</p> <p>(Relaxable for Government servant, upto the age of 40 years for general candidates and upto 45 years in case of candidates belonging to the Scheduled Castes or Scheduled Tribes in accordance with the instructions or orders issued by the Chandigarh Administration).</p> <p>Note 1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).</p>
20.	Educational and other qualifications required for Direct recruits	<p>Essential: 10+2 with Vocational course in Library Science followed by one year apprenticeship or Diploma in Library Science from a recognized institution</p>

		Desirable: Minimum 1 year experience of working in a recognized institute/ library. Note: ICT training course of duration of time 80 hours as per instructions issued by the Chandigarh Administration vide letter no. 28/69-IH(12)/Pers. & Trg.-2019/17927, dated 25.11.2019.
21.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
22.	Period of probation, if any	Two years.
23.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by direct recruitment Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of Central Government: (a) (i) holding analogous post on regular basis in the parent cadre/ department; and (b) Possessing the educational qualifications prescribed for direct recruits under column 7. Note 2: The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of application.
24.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Not Applicable
25.	If a Departmental Promotion Committee exists, what is its composition?	Group 'C' Departmental Promotion Committee (For Confirmation) 5. Director Principal, GMCH, Chandigarh— Chairman 6. Additional Director (Admn.), GMCH, Chandigarh— Member 7. Medical Superintendent, GMCH, Chandigarh— Member 8. Concerned HOD- Member Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.
26.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Not Applicable

7. Library Assistant

14.	Name of post	Library Assistant
15.	No. of Post	03* (2023) * Subject to variation dependent on workload
16.	Classification	General Central Service, Group 'C' Non-Gazetted Non-Ministerial
17.	Pay Band and Grade	Level 4 in the pay Matrix (Rs 25500-81100) as

	Pay/Pay Scale	per 7th CPC
18.	Whether selection post or non selection post	Non-Selection
19.	Age limit for direct recruits	Not applicable
20.	Educational and other qualifications required for Direct recruits	Not applicable
21.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
22.	Period of probation, if any	Not applicable
23.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by Promotion
24.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	From Library Restorer with 5 years service on regular basis in the cadre. Note: ICT course is mandatory at promotion/ ACP/ MACP as per instructions issued by the Chandigarh Administration vide letter dated 25.11.2019.
25.	If a Departmental Promotion Committee exists, what is its composition?	Group 'C' Departmental Promotion Committee (For Promotion) 5. Director Principal, GMCH, Chandigarh- Chairman 6. Additional Director (Admn.), GMCH, Chandigarh- Member 7. Medical Superintendent, GMCH, Chandigarh- Member 8. Concerned HOD- Member Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.
26.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Not Applicable

8. Assistant Librarian

14.	Name of post	Assistant Librarian
15.	No. of Post	02* (2023) * Subject to variation dependent on workload
16.	Classification	General Central Service, Group 'B' Non-Gazetted Non-Ministerial
17.	Pay Band and Grade Pay/Pay Scale	Level 6 in the pay Matrix (Rs 35400-112400) as per 7th CPC
18.	Whether selection post or non selection post	Non-Selection
19.	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for Government servant upto five years in accordance with the instructions or orders issued by the Central Government).

		<p>Note 1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).</p>
20.	<p>Educational and other qualifications required for Direct recruits</p>	<p>Essential:</p> <ul style="list-style-type: none"> i. Post Graduate degree in Lib Science from a recognized/ University ii. Three years experience of working in the library of a recognized Institution/ University. iii. Diploma in Computer Application from a recognized institution/ University. <p>Note: ICT training course of duration of time 126 hours to 200 hours as per instructions issued by the Chandigarh Administration vide letter no. 28/69-IH(12)/Pers. & Trg.-2019/17927, dated 25.11.2019.</p> <p>Note: The candidates who have certificates/ Diploma/Bachelor's OR Master's Degree in Computer Science from any recognized Institution/ University shall be exempted from ICT Skills course.</p>
21.	<p>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees</p>	Not Applicable
22.	<p>Period of probation, if any</p>	Two years for direct recruits and Promotees
23.	<p>Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods</p>	By promotion failing which by deputation failing both by direct recruitment
24.	<p>In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made</p>	<p>By Promotion:</p> <p>From amongst the Library Assistant having 10 years regular service in the cadre.</p> <p>Note: ICT course is mandatory at promotion/ ACP/ MACP as per instructions issued by the Chandigarh Administration vide letter, dated 25.11.2019.</p> <p>Deputation (Including Short Term Contract): Officials of the central/ state governments/ union territories or public sector undertakings or recognized research institutions or universities or semi government or statutory or autonomous organization:</p> <ul style="list-style-type: none"> A I Holding analogous post on regular basis in the parent cadre/ department; or. II With 10 years service in the grade rendered after appointment thereto on a regular basis in posts in the parent cadre/ department; <p style="text-align: center;">AND</p>

		<p>B Possessing the following educational qualification prescribed for direct recruits under column 7.</p> <p>The departmental officer in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/ absorption. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central government shall ordinarily not to exceed three years.</p> <p>The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications).</p>
25.	If a Departmental Promotion Committee exists, what is its composition?	<p>Group 'B' Departmental Promotion Committee (For Promotion)</p> <p>5. SMER, Chandigarh Administration— Chairman</p> <p>6. Director Principal, GMCH, Chandigarh— Member</p> <p>7. Additional Director (Admn.), GMCH, Chandigarh— Member</p> <p>8. Medical Superintendent, GMCH, Chandigarh— Member</p> <p>Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.</p>
26.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Consultation With UPSC not Necessary.

9. Laboratory Attendant/ Museum Keeper

1.	Name of post	Laboratory Attendant/ Museum Keeper
2.	No. of Post	31 (2023) Subject to variation dependent on work-load
3.	Classification	General Central Civil Services Group 'C' (Non Gazetted Non-Ministerial).
4.	Pay Band and Grade Pay/Pay Scale	Level 2 in the pay matrix (19900-63200) of 7 th CPC
5.	Whether selection post or non selection post	Not applicable
6.	Age limit for direct recruits	<p>Between 18 years and 27 years</p> <p>(Relaxable for Departmental candidates in accordance with the instructions issued by the Chandigarh Administration)</p>
7.	Educational and other qualifications required for Direct recruits	<p>Essential</p> <p>10+2 with Vocational Course in MLT from a recognized Board/ Institution with one year apprenticeship or with one year experience in the field in a Hospital/Institution.</p> <p>OR</p> <p>10+2 with Science with one year experience in the field in a Hospital/Institution.</p> <p>OR</p> <p>Diploma in MLT from a recognized Board/ Institution.</p>

		Desirable: B.Sc. in Medical Laboratory Technology (MLT) from a Recognized University or Institution. Note : ICT training course of duration of time 80 hours as per instructions issued by the Chandigarh Administration vide letter no. 28/69-IH(12)/Pers. & Trg.-2019/ 17927, dated 25.11.2019.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9.	Period of probation, if any	Two years
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100 % By direct recruitment
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	Not applicable
12.	If a Departmental Promotion Committee exists, what is its composition?	Group 'C' Departmental Confirmation Committee (For confirmation) 1. Director Principal, GMCH, Chandigarh— Chairman 2. Additional Director (Admn.), GMCH, Chandigarh— Member 3. Medical Superintendent, GMCH, Chandigarh— Member 4. Concerned HOD- Member Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.
13.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Not applicable

10. Medical Laboratory Technician Gr-I

1.	Name of post	Medical Lab. Technician Grade-I
2.	No. of Post	58 (2023) Subject to variation dependent on the work load
3.	Classification	Group 'B' Non-Gazetted, (Non-Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	Level 6 in the pay matrix (35400-112400) of 7th CPC
5.	Whether selection post or non selection post	Non-Selection for Promotion and Not Applicable for Direct Recruitment
6.	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for government servants upto 5 years in accordance with the instructions or orders issued by the central government). Note :- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date

		prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir state, Lahaul and Spiti district and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep).
7.	Educational and other qualifications required for Direct recruits	<p><u>Essential</u> :-</p> <p>B.Sc. (Medical Laboratory Technology) from a recognized university or institution with 3 years working experience in a Laboratory of a minimum 50 bedded hospital.</p> <p>Note: ICT training course of duration of time 126 hours to 200 hours as per instructions issued by the Chandigarh Administration vide letter no. 28/69-IH(12)/ Pers. & Trg.-2019/ 17927, dated 25.11.2019.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	N.A.
9.	Period of probation, if any	Two years for promotees and direct recruits
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	25% by promotion failing which by deputation including short term contract, 75% by direct recruitment.
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	<p>Promotion :</p> <p>From amongst the Laboratory Attendant/ Museum Keeper with 18 years regular service in the grade.</p> <p style="text-align: center;">OR</p> <p>From amongst the Laboratory Attendant/ Museum Keeper who is having qualification of B.Sc (Medical Lab. Technology) from a recognised university/ institution with 15 years regular service in the grade.</p> <p>Note: ICT course is to mandatory at promotion/ ACP/ MACP as Chandigarh Administration vide letter dated 25.11.2019.</p> <p>Note.-1.—where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note.-2. – for the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01-01-2006/ the date from which the revised pay structure based on the sixth central pay commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the</p>

		<p>pay commission.</p> <p>Deputation (including short term contract)—</p> <p>Officials of the central/ state governments/ union territories or public sector undertakings or recognized research institutions or universities or semi government or statutory or autonomous organizations holding analogous posts on regular basis in the parent cadre/ department and possessing educational qualification and experience prescribed for direct recruits under column 7.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/ absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications).</p> <p>Note– For the purpose of appointment on Deputation basis, the service rendered on a regular basis by an officer prior to 01-01-2006/ the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/ pay scale, and where this benefit will extend only for the post(s) for which that grade pay/ pay scale is the normal replacement grade without any upgradation.</p>
12.	If a Departmental Promotion Committee exists, what is its composition?	<p>Group 'B' Departmental Promotion Committee :</p> <ol style="list-style-type: none"> 1. Secretary Medical Education & Research, Chandigarh Administration-Chairman 2. Director Principal, Government Medical College & Hospital Chandigarh –Member 3. Additional Director (Administration), Govt. Medical College & Hospital, Chandigarh-Member <p>Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.</p>
13.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	<p>Consultation with UPSC not necessary</p>

11.Senior Medical Laboratory Technician

1.	Name of post	Senior Medical Lab. Technician
2.	No. of Post	24 (2023) Subject to variation dependent on the work load
3.	Classification	Group 'B' Non-Gazetted, (Non-Ministerial)
4.	Pay Band and Grade Pay/Pay Scale	Level 6 in the pay matrix (35400-112400) of 7th CPC
5.	Whether selection post or non selection post	Non Selection
6.	Age limit for direct recruits	<p>Not exceeding 30 years.</p> <p>(Relaxable for government servants upto 5 years in accordance with the instructions or orders issued by the central government).</p> <p>Note :- The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir state, Lahaul and Spiti district and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep).</p>
7.	Educational and other qualifications required for Direct recruits	<p>M.Sc. (Medical Laboratory Technology) from a recognized university or institution with 03 years working experience in a Laboratory of a minimum 50 bedded hospital.</p> <p>Note: ICT training course of duration of time 126 hours to 200 hours as per instructions issued by the Chandigarh Administration vide letter no. 28/69-IH(12)/ Pers. & Trg.-2019/ 17927, dated 25.11.2019.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	N.A.
9.	Period of probation, if any	Two years for direct recruits and Nil for Promotees
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods	100% by promotion failing which by deputation (Including short term contract) failing which by direct recruitment.
11.	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made	<p>PROMOTION:-</p> <p>From Medical Laboratory Technician Grade-I in the Level 6 in the pay matrix (44900-142400) of 7th CPC with 06 years' regular service in the grade.</p> <p>Note: ICT course is to mandatory at promotion/ ACP/ MACP as Chandigarh Administration vide letter dated 25.11.2019.</p> <p>Note.-1.—Where juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or</p>

		<p>two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p> <p>NOTE.-2. – for the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01-01-2006/ the date from which the revised pay structure based on the sixth central pay commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the pay commission.</p> <p><u>Deputation (Including Short Term Contract):</u> Officials of the central/ state governments/ union territories or public sector undertakings or recognized research institutions or universities or semi government or statutory or autonomous organization:</p> <p>A I Holding analogous post on regular basis in the parent cadre/ department; or II With 06 years service in the grade rendered after appointment thereto on a regular basis in posts in the parent cadre/ department; AND B Possessing the following educational qualification and experience</p> <p>ESSENTIAL: B.Sc (Medical Lab. Technology), from a recognized university/ institution with three years experience in a hospital/ institution with minimum 100 bedded capacity. OR Diploma in MLT from a recognized board/ institution with four years experience in a hospital/ institution with minimum 100 bedded capacity.</p> <p>The departmental officer in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/ absorption. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications].</p> <p>NOTE.- For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01-01-2006/ the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/ pay scale, and where this benefit</p>
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		will extend only for the post(s) for which that grade pay/ pay scale is the normal replacement grade without any upgradation.
12.	If a Departmental Promotion Committee exists, what is its composition?	Group 'B' Departmental Promotion Committee (For Promotion) 1. SMER, Chandigarh Administration— Chairman 2. Director Principal, GMCH, Chandigarh— Member 3. Additional Director (Admn.), GMCH, Chandigarh— Member 4. Medical Superintendent, GMCH, Chandigarh— Member Note: SC/ST officers should be nominated as a representative of reserved category by the Chairman of the Committee.
13.	Circumstances in which Union Public Service Commission to be consulted in making Recruitment	Consultation with UPSC necessary while appointing an officer on deputation (ISTC)

Meeting ended with vote of thanks.

Dr. Kislay Dimri
Professor (Under TBDS)
Dept. of Radiation
Oncology

Member

Dr. Manpreet Singh,
Professor (Under TBDS)
Dept. of Anaesthesia

Member

Gulshan Mehta
DC(F&A),GMCH,
Chandigarh

Member

Dr. Rakesh
Law Officer,
GMCH, Chandigarh

Member

Rajni Bindra
Superintendent (HA-II)
GMCH, Chandigarh

Member

Karamjit Singh,
Superintendent (Estt.-I)
GMCH, Chandigarh

Convener/Member

Dr. Dasari Harish
Prof. & Head,
**Department of Forensic Medicine-cum-
Chairman Recruitment Rules**

Approved by:
Director Principal,
GMCH-32,
Chandigarh